

United Kingdom-Manchester: Health services
OJ S 67/2015 04/04/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS England Lancashire and Greater Manchester

Postal address: 4th Floor, 3 Piccadilly Place

Town: Manchester

Postal code: M1 3BN

Country: United Kingdom

Contact person: North of England Commissioning Support Unit

For the attention of: John McGee

E-mail: necsu.neprocurement@nhs.net

Telephone: +44 1642746916

Fax: +44 1642666701

Internet address(es):

General address of the contracting authority: <http://www.england.nhs.uk>

Address of the buyer profile: <https://in-tendhost.co.uk/necs/asp/Home>

Additional information can be obtained from:

Official name: North of England Commissioning Support Unit

Postal address: Teesdale House, Westpoint Road, Thornaby

Town: Stockton-on-Tees

Postal code: TS17 6BL

Country: United Kingdom

Contact person: North of England Commissioning Support Unit

For the attention of: John McGee

E-mail: necsu.neprocurement@nhs.net

Telephone: +44 1642746916

Fax: +44 1642666701

Internet address: <https://in-tendhost.co.uk/necs/asp/Home>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: North of England Commissioning Support Unit

Postal address: Teesdale House, Westpoint Road, Thornaby

Town: Stockton-on-Tees

Postal code: TS17 6BL

Country: United Kingdom

Contact person: North of England Commissioning Support Unit

For the attention of: John McGee

E-mail: necsu.neprocurement@nhs.net

Telephone: +44 1642746916

Fax: +44 1642666701

Internet address: <https://in-tendhost.co.uk/necs/asp/Home>

Tenders or requests to participate must be submitted: Official name: North of England Commissioning Support Unit
Postal address: Teesdale House, Westpoint Road, Thornaby
Town: Stockton-on-Tees
Postal code: TS17 6BL
Country: United Kingdom
Contact person: North of England Commissioning Support Unit
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I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Central Dental Referral Management Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UKD3 Greater Manchester

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

North of England Commissioning Support (NECS) is managing this procurement process for and on behalf of NHS England — Lancashire and Greater Manchester (the Contracting Authority).

The Contracting Authority wishes to commission a Central Dental Referral Management Service (CDRMS) to cover the whole of Greater Manchester (GM) and is inviting suitably qualified providers to express their interest in tendering for this procurement.

Initially, this service is required to provide a robust CDRMS to facilitate the appropriate allocation of cases referred for specialist dental care to the most appropriate service.

The CDRMS for GM will be a component part of pathway management, to ensure that pathways are adhered to and providers manage the available pathways appropriately and in their entirety.

The requirement is for the successful service provider to manage referrals received from all primary dental care providers across the GM cluster.

All referrals for specialist care from NHS and private primary care dentists practising within the NHS GM boundaries will be directed for processing and management by the successful service provider.

The CDRMS will serve to provide 2 main functions. There will be an outward-facing service with a central hub to receive, process and (where specified) triage dental referrals for all dental specialities, ensuring referrals are received by the most appropriate clinical service providers across GM.

Data generated by the service will have several functions relating to pathways management, commissioning plans, as well as for education and development purposes. Analysis and reporting will therefore be a key component of the service.

Further to this, there will be a significant requirement to maintain a comprehensive and robust dataset of referral data that will be analysed and presented in regular reports to the Contracting Authority. This will provide intelligence about quality assurance, clinician referral behaviours, and clinical pathway outcomes, to inform future, and current, commissioning decisions.

It is the intention that there will be a fundamental shift over time, that, as the quality and appropriate direction of referrals increase, the requirement for clinical triage will reduce (in a controlled/ managed way) as this occurs the detail and range of reporting requirements will increase.

The service is to commence on 1.12.2015 for a period of 3 years with the option to extend the contract by a further 1 x 12 month and 1 x 12 month periods subject to satisfactory contractual performance and at the discretion of the Contracting Authority.

There is an opportunity within the scope of this service for a potential 50 % service expansion in contract value across a larger geographical footprint in the future, specifically the area covered by Lancashire.

The potential service expansion is not a guaranteed development, and the decision to proceed with the service expansion will be made by the Contracting Authority and negotiated with the successful provider at any point within the timeframe of the contract.

In terms of the estimated potential additional activity for Lancashire, the Contracting Authority has estimated 37 000 referrals per year (total) and an approximate budget of 250 000 GBP per year (total). These figures are approximate and are not a guarantee. The breakdown is approximately 50 % to that of Greater Manchester figures and therefore will be proportionate by specialty by proxy.

It is anticipated that the Transfer of Undertakings (Protection of Employment) Regulations 2006 as amended by the Collective Redundancies and Transfer of Undertakings (Protection of Employment) (Amendment) Regulations 2014 (TUPE) may apply for this contract. Tenderers are advised to form their own view on whether TUPE applies, obtaining their own legal advice and carrying out due diligence.

TUPE information as provided by the incumbent service provider is included in ITT Document 10 Financial Model Template, it is the Tenderers responsibility to undertake due diligence and verify TUPE information with the incumbent service provider.

For the purpose of verifying and obtaining TUPE information the incumbent service providers contact details are provided within the ITT Schedule 3 Tender Information Section 8.2.

'Under the Public Services (Social Value) Act 2012 the Contracting Authority must consider:

- (a) how what is proposed to be procured might improve the economic, social and environmental well-being of the area where it exercises its functions, and
- (b) how, in conducting the process of procurement, it might act with a view to securing that improvement.

Accordingly, the subject matter of the contract has been scoped to take into account the priorities of the Contracting Authority relating to economic, social and environmental well-

being. These priorities are described in the Invitation to Tender and are reflected in environmental and social characteristics in the evaluation criteria for the award of the contract'. NECS is utilising an electronic tendering system to manage this procurement and communicate with tenderers. Accordingly, there will be no hard copy documents issued to tenderers and all communications with NECS, including your tender submission, will be conducted via the portal hosted by (In-Tend), the managed service provider for the NECS electronic tendering system.

Express Interest:

To express an interest in tendering for this service, and (if you have not already done so) please register on the electronic tendering portal, which can be found at <https://in-tendhost.co.uk/necs>

Once registered, you will be able to view details of the tender opportunity by selecting the "Tenders" tab, and then selecting "Current", scroll down through the tender lists until you come to "Central Dental Referral Management Service. To view further information on this specific tender opportunity, click the button marked "View Details". From this area, you will be able to express your interest in this tender opportunity by selecting the button marked "Express Interest".

Please note that it is free to register on the portal, which can be accessed at any time of day as long as you have a working internet connection.

If you require further assistance, a help guide can be found on the portal by clicking on the tab marked "Guidance for Suppliers".

Alternatively, (should tenderers have any queries) a dedicated helpdesk is available and can be contacted on +44 8442728810 Monday to Friday 8:30 to 17:00 or email: support@in-tend.co.uk

Please note the deadline for submission of all tender returns is 12:00 on 26.5.2015.

II.1.6. CPV code(s)

85100000 Health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The service is to commence on 1.12.2015 for a period of 3 years with the option to extend the contract by a further 1 x 12 month and 1 x 12 month periods subject to satisfactory contractual performance and at the discretion of the Contracting Authority.

There is an opportunity within the scope of this service for a potential 50 % service expansion in contract value across a larger geographical footprint in the future, specifically the area covered by Lancashire.

The potential service expansion is not a guaranteed development, and the decision to proceed with the service expansion will be made by the Contracting Authority and negotiated with the successful provider at any point within the timeframe of the contract.

In terms of the estimated potential additional activity for Lancashire, the Contracting Authority has estimated 37 000 referrals per year (total) and an approximate budget of 250 000 GBP

excluding VAT per year (total). These figures are approximate and are not a guarantee. The breakdown is approximately 50 % to that of Greater Manchester figures and therefore will be proportionate by specialty by proxy.

Estimated value excluding VAT:

Range: between 2 686 529 and 3 936 529 GBP

II.2.2. Information about options

Options: yes

Description of options: Option to extend the contract after the initial 3 years by a further 1 x 12 month and 1 x 12 month periods subject to satisfactory contractual performance and at the discretion of the Contracting Authority. Estimated 5 year contract value 2 686 529 GBP excluding VAT.

There is an opportunity within the scope of this service for a potential 50 % service expansion in contract value across a larger geographical footprint in the future, specifically the area covered by Lancashire.

The potential service expansion is not a guaranteed development, and the decision to proceed with the service expansion will be made by the Contracting Authority and negotiated with the successful provider at any point within the timeframe of the contract.

In terms of the estimated potential additional activity for Lancashire, the Contracting Authority has estimated 37 000 referrals per year (total) and an approximate budget of 250 000 GBP excluding VAT per year (total). These figures are approximate and are not a guarantee. The breakdown is approximately 50 % to that of Greater Manchester figures and therefore will be proportionate by specialty by proxy.

Total estimated contract value including possible permitted extensions 2 686 529 GBP excluding VAT.

Total estimated potential expansion value 250 000 GBP per year excluding VAT.

Potential total overall contract value including possible permitted extension options and expansion 3 942 529 GBP excluding VAT.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Start 1.12.2015. Completion 30.11.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As detailed in the Tender Documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in the Tender Documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

As detailed in the Tender Documentation.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As detailed in the Tender Documentation.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As detailed in the Tender Documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: As detailed in the Tender Documentation.

Minimum level(s) of standards possibly required: As detailed in the Tender Documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

As detailed in the Tender Documentation.

Minimum level(s) of standards possibly required:

As detailed in the Tender Documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

NECS117

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 25.5.2015

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

26.5.2015

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 26.5.2015

Place:

Via date and time locked electronic tendering system.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 30.11.2018 or 30.11.2020.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

NECS will only accept documents for tenders or quotations placed on its e-tendering system to be received electronically unless explicitly stated otherwise in the tenderers instructions.

NECS is utilising an electronic tendering system to manage this procurement and communicate with tenderers. Accordingly, there will be no hard copy documents issued to tenderers and all communications with NECS, including your tender submission, will be conducted via the portal hosted by (In-Tend), the managed service provider for the NECS electronic tendering system.

Express Interest:

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Once registered, you will be able to view details of the tender opportunity by selecting the "Tenders" tab, and then selecting "Current", scroll down through the tender lists until you come to "Central Dental Referral Management Service. To view further information on this specific tender opportunity, click the button marked "View Details". From this area, you will be able to

express your interest in this tender opportunity by selecting the button marked “Express Interest”.

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If you require further assistance, a help guide can be found on the portal by clicking on the tab marked “Guidance for Suppliers”.

Alternatively, (should tenderers have any queries) a dedicated helpdesk is available and can be contacted on +44 8442728810 Monday to Friday 8:30 to 17:00 or email: support@in-tend.co.uk

VI.4. Procedures for review

VI.4.1. Review body

Official name: North of England Commissioning Support Unit

Postal address: Teesdale House, Westpoint Road, Thornaby

Town: Stockton-on-Tees

Postal code: TS17 6BL

Country: United Kingdom

E-mail: necsu.neprocurement@nhs.net

Telephone: +44 1642746916

Fax: +44 1642666701

Internet address: <https://in-tendhost.co.uk/necs/asp/Home>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will act in accordance with Regulation 32 and Part 9 of the Public Contract Regulations 2006 (SI 2006 no 5) as amended by the Public Contract (Amendment) Regulations 2009 (SI 2009 no 2992). Part 9 of these Regulations provides for appeals to be made to the High Court subject to the time limitations and other required procedural steps. The rules relating to appeal are complex and a dissatisfied tenderer is advised to take their own prompt legal advice.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Royal Courts of Justice — the High Court

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.5. Date of dispatch of this notice

2.4.2015