

**Ireland-Sligo: School catering services**

**OJ S 41/2023 27/02/2023**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Mayo, Sligo and Leitrim ETB

National registration number: N/A

Postal address: Quay Street

Town: Sligo

NUTS code: IE042 West

Postal code: Sligo

Country: Ireland

Contact person: Emma Smith

E-mail: [emmacsmith@msletb.ie](mailto:emmacsmith@msletb.ie)

Telephone: +353 719194800

**Internet address(es):**

Main address: <http://www.msletb.ie/>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1692>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=234588&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=234588&B=ETENDERS_SIMPLE)

[PID=234588&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=234588&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=234588&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=234588&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

School Meals (with concession) for St Patrick's College Lacken Cross

**II.1.2. Main CPV code**

55524000 School catering services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Contracting Authority proposes to engage in a competitive process for the award of a contract as specified hereunder.

St Patrick's College is a post primary DEIS school located in Lacken Cross, Co. Mayo. It is a constituent school of MSLETB. The school currently has approximately 187 registered second level students. Healthy eating is one element of wellbeing in which we are keen to further educate our students, including healthy lunch and break choices.

Proposals are now being sought from competent Food Caterers for the provision of school meals and a concession catering service at MSLETB St Patrick's College, Lacken cross.

The objective of this request for tender is to establish a contract for the supply and distribution of school meals with mixed onsite and offsite preparation. This will fall under the School Meals Programme funded by the Department of Social Protection.

### **II.1.5. Estimated total value**

Value excluding VAT: 400 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

55520000 Catering services, 55524000 School catering services

### **II.2.3. Place of performance**

NUTS code: IE042 West

Main site or place of performance: Lacken Cross, Co. Mayo

### **II.2.4. Description of the procurement**

The Contracting Authority requires the provision of a sustainable (evolving process) healthy, balanced and nutritious catering service to its students, staff and visitors using the existing School canteen areas and kitchenette ancillary areas. A high quality, responsive and flexible service is required in providing a range of hot and cold foods and beverages. The menu must be in line with the School's Healthy Eating Policy, the Department of Health guidelines for healthy eating and the requirements of the School Meals Scheme.

In order to prevent menu-fatigue a varied choice of meals should be provided and seasonality of produce considered. The successful tenderer will be expected to create value for money menus taking into consideration the socio-economic conditions of the area and must also provide a number of 'special theme' catering days as the occasion demands.

Lunch meal deals are also encouraged i.e. hot lunch, fruit and drink package etc.

Consideration should also be given for the range of dietary needs (cultural/health) and all information on the menus and labelling of all products should reflect same

Funding is provided for School Meals (Local projects) Scheme through the Department of Employment Affairs and Social Protection. Funding is allocated on a school year basis and must be applied for each year. There is no automatic entitlement to funding and all applications are considered on the available budget for the Scheme. Whilst this competition is being run for a specific period it is entirely dependent on the aforementioned funding, and MSLETB reserve the right to cancel the contract in the event that funding is no longer forthcoming.

In addition to the School Meals Scheme, this tender process provides a concession arrangement whereby students and staff can purchase products directly. A full list of offerings will be required with pricing for all items offered for sale to staff can purchase products directly.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 400 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Two (2) extensions of twenty four (24) months each, subject to satisfactory performance.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Refer to tender documents on e-Tenders 233461

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular professionReference to the relevant law, regulation or administrative provision:

For the hospitality/catering sector with certification in Food Safety and all legislation regarding the provision of food

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/03/2023 Local time: 11:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Irish

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

#### IV.2.7. Conditions for opening of tenders

Date: 27/03/2023 Local time: 11:00

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: The High Court

Postal address: Four Courts

Town: Dublin 7

Country: Ireland

E-mail: [highcourtcentraloffice@highcourts.ie](mailto:highcourtcentraloffice@highcourts.ie)

#### VI.4.2. Body responsible for mediation procedures

Official name: The High Court

Postal address: Four Courts

Town: Dublin 7

Country: Ireland

E-mail: [highcourtcentraloffice@highcourts.ie](mailto:highcourtcentraloffice@highcourts.ie)

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Inside Standstill Period as indicated in the Tender Documents

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: The High Court

Postal address: Four Courts

Town: Dublin 7

Country: Ireland

E-mail: [highcourtcentraloffice@highcourts.ie](mailto:highcourtcentraloffice@highcourts.ie)

**VI.5. Date of dispatch of this notice**

22/02/2023