

Italy-Settimo Torinese: Document management services

OJ S 48/2021 10/03/2021

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Unione dei comuni nord est Torino

Postal address: via Roma 3

Town: Settimo Torinese

NUTS code: ITC11 Torino

Postal code: 10036

Country: Italy

Contact person: Laura Rosso

E-mail: gare@unionenet.it

Telephone: +39 0118028313

Internet address(es):Main address: <https://www.unionenet.it/>Address of the buyer profile: <https://e-procurement.unionenet.it/>**I.1. Name and addresses**

Official name: Comune di Borgaro Torinese

Postal address: piazza Vittorio Veneto 12

Town: Borgaro

NUTS code: ITC11 Torino

Postal code: 10071

Country: Italy

E-mail: ufficio.protocollo@comune.borgaro-torinese.to.it**Internet address(es):**Main address: www.comune.borgaro-torinese.to.itAddress of the buyer profile: <https://e-procurement.unionenet.it/>**I.1. Name and addresses**

Official name: Comune di Caselle Torinese

Postal address: piazza Europa 2

Town: Caselle Torinese

NUTS code: ITC11 Torino

Postal code: 10072

Country: Italy

E-mail: info@comune.caselle-torinese.to.it**Internet address(es):**Main address: <http://www.comune.caselle-torinese.to.it/>Address of the buyer profile: <https://e-procurement.unionenet.it/>**I.1. Name and addresses**

Official name: Comune di San Mauro Torinese

Postal address: via Martiri della Libertà 150
Town: San Mauro Torinese
NUTS code: ITC11 Torino
Postal code: 10099
Country: Italy
E-mail: polizia.municipale@comune.sanmaurotorinese.to.it

Internet address(es):

Main address: <https://www.comune.sanmaurotorinese.to.it/>
Address of the buyer profile: <https://e-procurement.unionenet.it/>

I.1. Name and addresses

Official name: Comune di Settimo Torinese
Postal address: piazza della Libertà 4
Town: Settimo Torinese
NUTS code: ITC11 Torino
Postal code: 10036
Country: Italy
E-mail: polizia.municipale@comune.settimo-torinese.to.it

Internet address(es):

Main address: <http://www.comune.settimo-torinese.to.it/>
Address of the buyer profile: <https://e-procurement.unionenet.it/>

I.2. Information about joint procurement

The contract involves joint procurement
The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://e-procurement.unionenet.it/>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://e-procurement.unionenet.it/>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Lotto 1: gestione atti violazione al C.D.S. e sportello comuni di Settimo, Borgaro, Caselle e San Mauro T.se (CIG: 8636129719). Lotto 2: serv. postali comuni di Settimo e Caselle T.se (CIG: 86361876F6)

II.1.2. Main CPV code

72512000 Document management services

II.1.3. Type of contract

Services

II.1.4. Short description

Affidamento servizi di postalizzazione mediante procedura telematica aperta per i seguenti lotti:
— lotto 1: servizio di gestione degli atti di violazione al codice della strada e delle violazioni amministrative diverse dallo stesso, relativo alle violazioni accertate dai corpi di polizia locale, personale ausiliario e gestione sportello per i comuni di Settimo Torinese, Borgaro Torinese, Caselle Torinese e San Mauro Torinese per un periodo di anni tre, prorogabile per ulteriori tre anni (CIG: 8636129719),
— lotto 2: servizi postali per i comuni di Settimo Torinese e Caselle Torinese per un periodo di anni tre, prorogabile per ulteriori tre anni (CIG: 86361876F6).

II.1.5. Estimated total value

Value excluding VAT: 1 864 353,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for maximum number of lots: 2
Maximum number of lots that may be awarded to one tenderer: 2

II.2. Description

II.2.1. Title

Serv. Di gestione atti di violazione al C.D.S. e sportello per i comuni di Settimo, Borgaro, Caselle e San Mauro T.se (anni tre, prorogabili per tre anni — CIG: 8636129719)
Lot No: 1

II.2.2. Additional CPV code(s)

72512000 Document management services

II.2.3. Place of performance

NUTS code: ITC11 Torino

II.2.4. Description of the procurement

Lotto 1: servizio di gestione degli atti di violazione al codice della strada e delle violazioni amministrative diverse dallo stesso, relativo alle violazioni accertate dai corpi di Polizia Locale, personale ausiliario e gestione sportello per conto dei comuni di Settimo Torinese, Borgaro Torinese, Caselle Torinese e San Mauro Torinese per un periodo di anni tre, prorogabile per ulteriori tre anni, come meglio dettagliato nel capitolato speciale d'appalto (parte generale) e nelle relative parti speciali attinenti ad ogni singolo comune.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 772 981,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36
This contract is subject to renewal: yes
Description of renewals:
Eventuale ripetizione per ulteriori 36 mesi.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**II.2. Description****II.2.1. Title**

Servizi postali per i comuni di Settimo T.se e Caselle T.se (anni tre, prorogabili per tre anni —
CIG: 86361876F6)
Lot No: 2

II.2.2. Additional CPV code(s)

64110000 Postal services

II.2.3. Place of performance

NUTS code: ITC11 Torino

II.2.4. Description of the procurement

Lotto 2: servizi postali per i comuni di Settimo Torinese e Caselle Torinese per un periodo di
anni tre, prorogabile per ulteriori tre anni, come meglio dettagliato nel capitolato speciale d'
appalto.

II.2.5. Award criteria

Criteria below
Price

II.2.6. Estimated value

Value excluding VAT: 91 372,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36
This contract is subject to renewal: yes
Description of renewals:
Eventuale ripetizione per ulteriori 36 mesi.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 12/04/2021 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Italian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 14/04/2021 Local time: 09:30

Place:

Via Roma 3 a Settimo Torinese (TO).

Information about authorised persons and opening procedure: Vedi disciplinare di gara.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunale amministrativo regionale

Postal address: corso Stati Uniti 145

Town: Torino
Postal code: 10128
Country: Italy
Telephone: +39 0115576411

VI.5. Date of dispatch of this notice
05/03/2021