

**Spain-Güímar: Electronic data management (EDM)**

OJ S 47/2022 08/03/2022

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Alcaldía del Ayuntamiento de Güímar

National registration number: P3802000D

Postal address: Plaza del Ayuntamiento, 4

Town: Güímar

NUTS code: ES70 Canarias

Postal code: 38500

Country: Spain

Contact person: Alcaldía del Ayuntamiento de Güímar

E-mail: [mpperez@guimar.es](mailto:mpperez@guimar.es)

Telephone: +34 922526164

**Internet address(es):**Main address: <http://sede.guimar.gob.es>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=U09onNSTeHQK2TEfXGy%2BA%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=IIQvvhxfljnSoTX3z%2F7wA%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=IIQvvhxfljnSoTX3z%2F7wA%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=U09onNSTeHQK2TEfXGy%2BA%3D%3D>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Licitación del contrato mixto de suministro de plataforma electrónica para su implantación y servicio de mantenimiento para dar continuidad a las herramientas de gestión de expedientes y administración electrónica en el Ayuntamiento de Güímar  
Reference number: 2203/2021

**II.1.2. Main CPV code**

48613000 Electronic data management (EDM)

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

Licitación del contrato mixto de suministro de plataforma electrónica para su implantación y servicio de mantenimiento para dar continuidad a las herramientas de gestión de expedientes y administración electrónica en el Ayuntamiento de Güímar

**II.1.5. Estimated total value**

Value excluding VAT: 340 956,02 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

48000000 Software package and information systems, 48311100 Document management system, 72000000 IT services: consulting, software development, Internet and support, 72130000 Computer-site planning consultancy services, 72500000 Computer-related services, 72900000 Computer back-up and catalogue conversion services

**II.2.3. Place of performance**

NUTS code: ES70 Canarias

Main site or place of performance: Excmo. Ayuntamiento de Güímar, SALA DE CONTRATACIÓN Plaza del Ayuntamiento, 4, Güímar. Santa Cruz de Tenerife. 38500

**II.2.4. Description of the procurement**

Licitación del contrato mixto de suministro de plataforma electrónica para su implantación y servicio de mantenimiento para dar continuidad a las herramientas de gestión de expedientes y administración electrónica en el Ayuntamiento de Güímar

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Memoria para la prestación del servicio concreto / Weighting: 30

Cost criterion - Name: Criterio Garantías de adicionales de protección del sistema / Weighting: 10

Cost criterion - Name: Criterio certificados electrónicos / Weighting: 10

Cost criterion - Name: Criterio Módulo de cita previa / Weighting: 5

Cost criterion - Name: Criterio módulo de mensajería y chat / Weighting: 10

Cost criterion - Name: Criterio Repositorio de Modelos de Expedientes / Weighting: 10

Cost criterion - Name: Criterio economico / Weighting: 25

**II.2.6. Estimated value**

Value excluding VAT: 340 956,02 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Sin posibilidad de prórroga según cláusula 8 del PCAP

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Capacidad de obrar

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Cifra anual de negocio

Minimum level(s) of standards possibly required:

Umbral: 127858.51. Expresión: euros

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- Certificados de control de calidad expedidos por los institutos o servicios oficiales

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 08/04/2022 Local time: 15:00

#### **IV.2.3.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

**IV.2.7. Conditions for opening of tenders**

Date: 18/04/2022 Local time: 08:30

Place:

Sección de contratación

Datos de Dirección:

Calle: Plaza del Ayuntamiento, 4, Güimar

CP: 38500

Población: Santa cruz de Tenerife

País: España

Information about authorised persons and opening procedure: Descripción:

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: AYUNTAMIENTO DE GUIMAR

Postal address: PLAZA DEL AYUNTAMIENTO

Town: GÜÍMAR

Postal code: 38500

Country: Spain

**VI.5. Date of dispatch of this notice**

03/03/2022