

**Belgium-Brussels: Leather and textile fabrics, plastic and rubber materials**

OJ S 42/2023 28/02/2023

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Services du Président - Direction opérationnelle

National registration number: 0308.357.753\_18450

Postal address: Boulevard de Waterloo 115

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1000

Country: Belgium

Contact person: Véronique Plumier, attaché

E-mail: [veronique.plumier@just.fgov.be](mailto:veronique.plumier@just.fgov.be)

Telephone: +32 5426958

**Internet address(es):**Main address: <http://just.fgov.be>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=474229>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=474229>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=JUST-PRESID-2022%2FCOP%2F3356-F02>Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://enot.publicprocurement.be/enot-war/displayForum.do?forumId=50916>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Procédure ouverte pour l'acquisition de packs de bienvenue pour les nouveaux collaborateurs pour le compte du SPF Justice

**II.1.2. Main CPV code**

19000000 Leather and textile fabrics, plastic and rubber materials

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

Dans le cadre du projet Onboarding, chaque nouveau collaborateur qui commence à travailler à la Justice recevra un pack de bienvenue avant son entrée en service. Ce pack contient les produits suivants : 1 sac en coton, 1 carnet de notes, 1 stylo, 3 stickers, 1 carte de bienvenue et 1 colis postal personnalisé.

**II.1.5. Estimated total value**

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

22000000 Printed matter and related products

**II.2.3. Place of performance**

NUTS code: BE Belgique / België

**II.2.4. Description of the procurement**

Le fournisseur se charge des opérations de pliage/de confection/de garnissage des packs de bienvenue en y ajoutant les différents produits précités et de la livraison.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/03/2023 Local time: 10:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

French, Dutch

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 28/09/2023

#### **IV.2.7. Conditions for opening of tenders**

Date: 31/03/2023 Local time: 10:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Conseil d'État

Postal address: rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

E-mail: [info@conseildetat.be](mailto:info@conseildetat.be)

Internet address: <http://www.raadvst-consetat.be/>

#### **VI.4.2. Body responsible for mediation procedures**

Official name: SPF Justice - DG Team Support - Direction Procurement

Postal address: Boulevard de Waterloo 115  
Town: Bruxelles  
Postal code: 1000  
Country: Belgium  
E-mail: [COP@just.fgov.be](mailto:COP@just.fgov.be)  
Internet address: <https://justice.belgium.be/fr>

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Conseil d'État  
Postal address: rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium  
E-mail: [info@conseildetat.be](mailto:info@conseildetat.be)  
Internet address: <http://www.raadvst-consetat.be/>

**VI.5. Date of dispatch of this notice**

23/02/2023