

Norway-Finnsnes: Scanning services
OJ S 55/2018 20/03/2018
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Lenvik kommune

National registration number: 939 807 314

Postal address: Pb. 602

Town: Finnsnes

NUTS code: NO072 Troms

Postal code: 9306

Country: Norway

Contact person: Tommy Hagen

E-mail: tommy.hagen@lenvik.kommune.no

Internet address(es):

Main address: www.lenvik.kommune.no

Address of the buyer profile: <https://kgv.doffin.no/ctm/Company/CompanyInformation/Index/2340>

I.1. Name and addresses

Official name: Tranøy kommune

National registration number: 944824030

Town: Vangsvik

NUTS code: NO072 Troms

Postal code: 9304

Country: Norway

E-mail: postmottak@tranoy.kommune.no

Internet address(es):

Main address: www.tranoy.kommune.no

I.1. Name and addresses

Official name: Berg kommune

National registration number: 943730040

Town: Skaland

NUTS code: NO072 Troms

Postal code: 9385

Country: Norway

E-mail: postmottak@berg.kommune.no

Internet address(es):

Main address: www.berg.kommune.no

I.1. Name and addresses

Official name: Torsken kommune

National registration number: 939900993

Town: Gryllefjord
NUTS code: NO072 Troms
Postal code: 9380
Country: Norway
E-mail: postmottak@torsken.kommune.no
Internet address(es):
Main address: www.torsken.kommune.no

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/160408>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Clearing and digitising of historic archives

Reference number: 17/71252

II.1.2. Main CPV code

79999100 Scanning services

II.1.3. Type of contract

Services

II.1.4. Short description

Clearing and digitising of historic archives in the municipalities of Berg, Lenvik, Torsken and Tranøy, as well as establishment and operation of the access system for these.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79560000 Filing services, 92512000 Archive services, 79996100 Records management, 72250000 System and support services, 72252000 Computer archiving services

II.2.3. Place of performance

NUTS code: NO072 Troms

II.2.4. Description of the procurement

See the tender documentation.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/06/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Scanning of Personal File, Municipal property and Forestry Roads archive.

Option on further use of the access system after 31.12.2019.

See the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

The Tenderer shall be registered in a company register, professional register or a trade register in the state where the tenderer is established.

Documentation requirement:

— norwegian companies: Company Registration Certificate,

— foreign companies: verification showing that the tenderer is registered in a company register, professional register or a trade register in the country where the tenderer is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The Tenderer must have sufficient economic and financial capacity to be able to comply with the contractual regulations. Creditworthiness with no requirement for guarantees will be sufficient to meet the requirement.

Minimum level(s) of standards possibly required:

Credit rating based on the most recent financial figures. The rating shall be carried out by a credit rating company with licence to conduct this service, Creditworthiness with no requirement for guarantees will be sufficient to meet the requirement.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers shall have experience from comparable contracts.

Minimum level(s) of standards possibly required:

Description of the tenderer's up to 3 most relevant contracts in the course of the last 3 years.

The project description must include a specification of the project value, project length and state the Customer (name, phone and email). The Contractor is responsible for documenting the projects' relevance through their description. The Contractor may do this by including documentation on the skill or experience of the personnel that can be used for this project, including skills or experience that has been acquired while the personnel was in the service of another employer.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

The digitising shall be completed at the latest by 1.9.2019.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 30/04/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 01/07/2018

IV.2.7. Conditions for opening of tenders

Date: 30/04/2018 Local time: 13:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3.

Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Lenvik kommune

Postal address: Pb. 602

Town: Finnsnes

Postal code: 9306

Country: Norway

E-mail: postmottak@lenvik.kommune.no

VI.5. Date of dispatch of this notice

17/03/2018