

United Kingdom-Glasgow: Kitchen equipment, household and domestic items and catering supplies

OJ S 56/2018 21/03/2018

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: City of Glasgow College

Postal address: 190 Cathedral Street

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G4 0RF

Country: United Kingdom

Contact person: Sean Marshall

E-mail: sean.marshall@cityofglasgowcollege.ac.uk

Telephone: +44 1413755167

Internet address(es):Main address: <http://www.cityofglasgowcollege.ac.uk/>Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00453**I.1. Name and addresses**

Official name: Glasgow Kelvin College

Postal address: 123 Flemington St

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G21 4TD

Country: United Kingdom

E-mail: ALees@glasgowkelvin.ac.uk

Telephone: +44 1416305000

Internet address(es):Main address: <https://www.glasgowkelvin.ac.uk>Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA22362**I.1. Name and addresses**

Official name: Glasgow Clyde College

Postal address: Cardonald Campus, 690 Mossbank Drive

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G52 3AY

Country: United Kingdom

E-mail: procurement@glasgowclyde.ac.uk

Telephone: +44 1412723312

Internet address(es):

Main address: <http://www.glasgowclyde.ac.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00457

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

The supply and delivery of catering kits

Reference number: CS/CoGC/18/004

II.1.2. Main CPV code

39220000 Kitchen equipment, household and domestic items and catering supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

City of Glasgow College require a single supplier for the supply of catering kits for City of Glasgow College, Glasgow Kelvin College and Glasgow Clyde College.

II.1.5. Estimated total value

Value excluding VAT: 352 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

39220000 Kitchen equipment, household and domestic items and catering supplies

II.2.3. Place of performance

NUTS code: UKM82 Glasgow City

Main site or place of performance: City of Glasgow College. Glasgow Kelvin College. Glasgow Clyde College.

II.2.4. Description of the procurement

City of Glasgow College require a single supplier for the supply of catering kits for City of Glasgow College, Glasgow Kelvin College and Glasgow Clyde College. This will be a 3 year supply contract but will have the option to extend for twelve months, this is to the full discretion of the college's.

Within the catering kits a variety of garments and utensils are required for students to complete the required contents on their respective course.

More information can be found on PCS-T.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 75

Price - Weighting: 25

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Optional 12 month extension, sole discretion of the College.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Please refer to Part 4 B Economic and Financial Standing of the ESPD.

The College will use the following ratios to evaluate a bidder's financial status.

Bidders must confirm within their response to the relevant question within the 'Qualification envelope' that as a minimum, 2 out of the 3 ratios can be met and what the value of each ratio is.

The 3 ratios to be evaluated are:

Profitability — this is taken as profit after tax but before dividends and minority interests. If a company makes a profit then it is a pass for this ratio;

Liquidity — this is calculated as current assets less stock and work in progress, divided by current liabilities. If the answer is greater than or equal to 'one' then it is a pass for this ratio;
Gearing — this is calculated as the total external secured borrowing (short term and long term) divided by shareholder funds expressed as a percentage. If the answer is less than or equal to 100 % it is considered a pass for this ratio.

Where 2 out of the 3 ratios cannot be met, the College may take the undernoted into consideration when assessing financial viability and the risk to the College, providing that the Bidder can supply evidence to substantiate any of the mitigating criteria. This list is not exhaustive and other criteria may be considered where proposed by a bidder as mitigating factors:

Would the bidder have passed the checks if prior year accounts had been used?

Were any of the poor appraisal outcomes 'marginal'?

Does the bidder operate in a market which, traditionally, requires lower liquidity or higher debt finance?

Does the bidder have sufficient reserves to sustain losses for a number of years?

Does the bidder have a healthy cash-flow?

Is the bidder profitable enough to finance the interest on its debt?

Is most of the bidder's debt owed to group companies?

Is most of the bidder's debt owed to group companies?

Is the bidder's debt due to be repaid over a number of years, and affordable?

Have the bidder's results been adversely affected by 'one off costs' and / or 'one off accounting treatments'?

Do the bidder's auditors (where applicable) consider it to be a 'going concern'?

Do Keynote (where applicable) consider the bidder to be a 'going concern'?

Will the bidder provide a Parent Company Guarantee?

Is the bidder the single supplier/source of the Goods/Works/Services in the marketplace?

The College will obtain an Equifax Report or similar financial verification systems to validate the information provided.

Please refer to Part 4 B.

Bidders must confirm they can provide the following supporting evidence prior to award:

Employer's (Compulsory) Liability Insurance = 5 000 000 GBP.

Product Liability Insurance = 1 000 000 GBP.

Public Liability Insurance = 5 000 000 GBP.

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As per ITT Document.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8.

Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/05/2018 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 18/05/2018 Local time: 10:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Bidders may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Declarations and Certificates:

In an open tendering procedure prior to any award being made the successful bidder must provide the undernoted certificates, declarations and/or completed questionnaires to evidence their compliance with the relevant questions within the Qualification Questionnaire.

All certificates, declarations and questionnaires can be found within the Attachment area of PCS-T.

Appendix A — Form of tender.

Appendix B — Freedom of information (if applicable).

Appendix C — Supply chain code of conduct.

In the case of an open tender this information will not be required to be uploaded and submitted with the bid, but will instead be requested by the College following the conclusion of the evaluation of the Qualification, Technical and Commercial Questionnaires and prior to the award of the tender.

Failure to provide this information or in the event that the information provided does not support or evidence the statements made within the Qualification Questionnaire, will invalidate any bid. In this scenario the College will seek to obtain the relevant information and evidence from the second highest scoring bidder and so on, and upon verification will award the contract to this bidder instead.

General data protection regulations (GDPR).

Bidders will be required to provide information relating to their compliance with obligations under the GDPR. The relevant Colleges' will require the Contractor to provide sufficient guarantees that the requirements of the GDPR will be met and the rights of data subjects will be protected. The successful Contractor will be required to complete and make sufficient guarantees within a Data Processor Contract Assurance Assessment form (Appendix I) prior to Contract award.

— Availability of supply.

The successful Contractor will be required to provide samples free of charge and will be required to be able to provide a minimum of 98% of all items required over the duration of the contract period. Alternative items that are of equal or higher quality than specified are also being accepted for the same price as the originally tendered item.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is project_10474. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>.

(SC Ref:535691).

VI.4. Procedures for review

VI.4.1. Review body

Official name: City of Glasgow College

Postal address: 190 Cathedral Street

Town: Glasgow

Postal code: G4 0RF

Country: United Kingdom

Telephone: +44 1413755167

Internet address: <http://www.cityofglasgowcollege.ac.uk/>

VI.5. Date of dispatch of this notice

19/03/2018