

Italy-Rome: Postal services

OJ S 42/2023 28/02/2023

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Azienda Territoriale per l'Edilizia Residenziale Pubblica del Comune di Roma

National registration number: GS202237SMO

Postal address: Lungotevere Tor di Nona 1

Town: Roma

NUTS code: ITI43 Roma

Postal code: 00186

Country: Italy

E-mail: appalti@aterroma.it

Telephone: +39 0668842216

Fax: +39 0668842386

Internet address(es):Main address: www.stella.regione.lazio.itAddress of the buyer profile: www.aterroma.it**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://stella.regione.lazio.it/Portale>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

servizi di raccolta e recapito e servizi a monte e a valle del recapito della bollettazione mensile all'utenza aziendale

Reference number: GS202304SOS 1 – 2

II.1.2. Main CPV code

64110000 Postal services

II.1.3. Type of contract

Services

II.1.4. Short description

GARA EUROPEA A PROCEDURA TELEMATICA APERTA suddivisa in n. 2 lotti funzionali per l'affidamento dell'appalto di servizi di raccolta e recapito e servizi a monte e a valle del recapito della bollettazione mensile all'utenza aziendale per la durata di 36 mesi.

II.1.5. Estimated total value

Value excluding VAT: 6 307 932,76 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

1-2

II.2. Description

II.2.1. Title

SERVIZI DI RACCOLTA E RECAPITO

Lot No: 1

II.2.2. Additional CPV code(s)

64112000 Postal services related to letters

II.2.3. Place of performance

NUTS code: ITI43 Roma

II.2.4. Description of the procurement

Presenza in carico, recapito, restituzione inesiti, aggiornamento lista di copertura diretta, tracking
Gestione fisica inesiti, gestione anomalie sul recapito, servizi di rendicontazione

II.2.5. Award criteria

Criteria below

Quality criterion - Name: OFFERTA TECNICA / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

Value excluding VAT: 2 056 396,94 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

ULTERIORI 12 MESI

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

SERVIZI A MONTE E A VALLE DEL RECAPITO
Lot No: 2

II.2.2. Additional CPV code(s)

79810000 Printing services

II.2.3. Place of performance

NUTS code: ITI43 Roma

II.2.4. Description of the procurement

Stampa, piegatura, imbustamento

Composizione, verifica grafica, raccolta centralizzata esiti/inesiti, servizi di governo, invio bollette tramite email, web service per l'archiviazione documentale e la consultazione delle bollette

II.2.5. Award criteria

Criteria below

Quality criterion - Name: OFFERTA TECNICA / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

Value excluding VAT: 2 148 891,56 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

ULTERIORI 12 MESI

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

CFR DISCIPLINARE DI GARA

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

CFR DISCIPLINARE DI GARA

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/04/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Italian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 180 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 18/04/2023 Local time: 10:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: FORO DI ROMA

Town: ROMA

Country: Italy

VI.5. Date of dispatch of this notice

23/02/2023