

UK-Caerphilly: Toner cartridges
OJ S 74/2013 16/04/2013
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Welsh Ministers

Postal address: Welsh Government, Value Wales, Bedwas Road, Bedwas

Town: Caerphilly

Postal code: CF83 8WT

Country: United Kingdom

Contact person: Please use the messaging portal on etenderwales (<https://etenderwales.bravosolution.co.uk>) for queries regarding the requirements of the Agreement. If you are seeking support in using etenderwales please email the bravosolution helpdesk at help@bravosolution.co.uk

For the attention of: See VI.3

E-mail: See VI.3

Internet address(es):

General address of the contracting authority: <http://wales.gov.uk/>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

General public services

Public order and safety

Environment

Economic and financial affairs

Health

Housing and community amenities

Social protection

Recreation, culture and religion

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1.

Title attributed to the contract by the contracting authority

Printer Consumables (III) Framework Agreement.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Various across Wales.

NUTS code UKL Wales

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement:

Minimum of Three - Maximum of Four

Duration of the framework agreement

Duration in years: 2 + 1 + 1

II.1.5. Short description of the contract or purchase(s)

This procurement exercise is being conducted by Value Wales, which is a division of the Welsh Government. As a consequence of the Government of Wales Act 2006, the contracting party will be the Welsh Ministers.

Any agreement that is established as a result of this procurement exercise will be managed by Value Wales. Further information on Value Wales can be accessed at the link below:

<http://wales.gov.uk/topics/improvingervices/better/vfm/?lang=en>

Value Wales on behalf of the Welsh public sector wishes to establish a Collaborative Framework Agreement for the supply of the following commodities:

- Original Printer Consumables (excluding paper);
- Remanufactured Printer Ink and Toner Cartridges;
- Fax Consumables.

Details of items that are covered can be found in the Invitation to Tender (ITT) / commercial envelope contained in the electronic tender.

All tender documentation can be found at <https://etenderwales.bravosolution.co.uk>

The etender references for this framework are: Project_24748 and itt_38158

Community Benefits apply to this contract, Further details: At return of tender as part of the tender response, potential bidders are asked to submit a Method Statement in the form of a Community Benefits Plan setting out how they will deliver 'community benefits' through the life of the Agreement. The Community Benefits Method Statement will not be evaluated or scored as part of the tender process. However, the successful supplier(s) will be expected to deliver and report on the subsequent delivery of Community Benefits detailed in their Method Statement. Suppliers successfully delivering community benefits will be encouraged to develop case studies and share best practice in support of those new to the process.

II.1.6. CPV code(s)

30125100 Toner cartridges, 30125110 Toner for laser printers/fax machines, 30125120 Toner for photocopiers, 30192113 Ink cartridges, 30192320 Printer ribbons, 35331500 Cartridges, 30234300 Compact disks (CDs), 30237380 CD-ROM, 30234400 Digital versatile disks (DVDs) , 30237132 Universal Serial Bus (USB) Interfaces, 30233180 Flash memory storage devices

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Full details are provided in the e tender documentation found at <https://etenderwales.bravosolution.co.uk>

The etender references for this framework are: Project_24748 and itt_38158

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 24 + 12 + 12 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The awarding authority reserves the right to request parent company and/or other guarantees of performance and financial liability.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment terms will be indicated in the contract documents. Tenders to be priced in Sterling. Payment to be made in Sterling only.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form required but joint and several liability to be assumed by all group bidders before acceptance.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Details to be provided will be listed in the invitation to tender documents and etender.

III.2.2. Economic and financial ability

List and brief description of conditions: Details to be provided will be listed in the invitation to tender documents and etender.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details to be provided will be listed in the invitation to tender documents and etender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: yes

Additional information about electronic auction: Tenderers should be aware that an On Line Electronic Auction will not be used at tender stage Prior to award of the Agreement.

However, organisations may choose to use On-Line Electronic Auction's at the Mini competition stage either on a collaborative and/or non-collaborative basis, post award of the Agreement. Further details relating to Mini Competitions can be found in the Framework Agreement (Section 2) Schedule 4 Customer Ordering Procedure.

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

C-144/2012/2013.

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

23.5.2013 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Other: Welsh

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

If you require documentation in an alternative format, please use the 'Messages' area to contact the buyer directly, who will be able to provide a more suitable format. For example, Braille, large print, Word document or audio format.

The Agreement will be available to the Organisations listed on the link below should they decide they wish to use the Agreement in the future.

<https://www.buy4wales.co.uk/UsefulResources/contractsframeworks/organisationlist/poaplist.html?cat=14318>

Suppliers should note that the agreement will be available to all of the Further Education institutions in Wales, however, suppliers are advised that institutions are currently committed to using the Further Education sector specific agreement.

Sell2Wales Reference Number: 34557.

E-TENDER INFORMATION:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- The User who performs the Registration becomes the Super User for the Organisation.
- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click "Forgot your password?"
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the Helpdesk to gain access to the Platform.
- Tenders must be uploaded to the BravoSolution portal by 14:00Hrs on 23rd May 2013. Clarification requests should be sent through the etenderwales portal by 17:00Hrs on 14th May 2013.

HOW TO FIND THE ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'
- The etender references for this framework are: Project_24748 and itt_38158
- Click on the title to access summary details of the framework. If you are still interested in

submitting a tender, click the 'Express an Interest button'. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.

- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.

- Should you have any questions on the ITT, please use the 'Messages' area to contact the buyer directly.

- Sell2Wales Reference Number: 34557.

Buy4Wales Reference Number: 34557

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

12.4.2013