

UK-Bournemouth: guard services
OJ S 75/2012 18/04/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Spectrum Housing Group Ltd
Postal address: Lyme Regis House The Accommodation Office, 69 Holdenhurst Road
Bournemouth Dorset
Town: Bournemouth
Postal code: BH8 8FT
Country: United Kingdom
Contact person: Yvonne Kemsley Group Procurement Manager and Sharon Millman
Procurement Lead
For the attention of: Sharon Millman
E-mail: sharon.millman@westernchallenge.co.uk
Telephone: +44 1202319247

Internet address(es):

General address of the contracting authority: <http://www.spectrumhousing.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Security services - manned guard provision.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 23: Investigation and security services, except armoured car services

Main site or place of performance: Mainland England and IOW - Dorset and Hampshire.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

To provide security services to 2 student blocks of accommodation located in central Bournemouth.

To provide security services to supported housing scheme on the Isle of Wight.

To provide security services to spectrum stock including void properties, offices and depots as and when required.

II.1.6. CPV code(s)

79713000 Guard services, 79715000 Patrol services, 79716000 Identification badge release services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one lot only

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Lot 1 – Security Services Student Accommodation.

The Spectrum Housing Group seeks a contractor to provide certain security services (including reception, patrolling and alarm response) for two blocks of students' accommodation in two separate locations. One block is a 10 storey building with 400 residents and the other being a 6 storey building with 210 residents.

Security is required from 16:30 - 8:30 the following morning Monday to Thursday, and then 24 hour cover from 16:30 Friday through to 8:30 Monday morning. Cover is also required for all public holidays and three non working days between Christmas and New Year due to office close down.

The services may be varied and potential bidders are asked to provide a service that is flexible to meet our requirements.

The contracted hours will not be less than those stipulated below. Your proposal should include for the minimum baseline service provision.

Security is required from 21:30 - 8:30 the following morning Monday to Thursday, and then 24 hour cover from 21:30 Friday through to 8:30 Monday morning. Cover is also required for all public holidays and three non working days between Christmas and New Year due to office close down.

Lot 2 – Security Services.

To provide security services enhancing site or premises security by providing regular random inspections of our property. Patrol sequences are to be varied so there is no obvious pattern.

A mobile patrol guard will be required to carry out regular checks on premises including void properties, offices and depots owned and managed by Spectrum Housing Group thus ensuring the safety of our stock and our property.

Lot 3 – Security Services -.

To provide security services for our Supported Housing projects on the Isle of Wight. The Foyer is an independent charity under the auspices of Medina Housing Association, which itself is part of Spectrum. The Foyer helps young persons (circa 600 since 2000), providing them with the support and stability they require on a 24/7 basis. The staff consists of 9 members and four bank project workers. The current incumbent service provider is an integral part of site management and work in partnership with the Foyer to provide night staff. Potential bidders will need to provide services that are equivalent to or better than those currently provided.

Estimated value excluding VAT:

Range: between 108 000,00 and 150 000,00 GBP

II.2.2. Information about options

Options: yes

Description of options: The initial contract term is for one year with an option to extend for a further two years based on performance and annual review at end of year one.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Lot 1 - security services to two blocks of student accommodation

1) Short description

The Spectrum Housing Group seeks a contractor to provide certain security services (including reception, patrolling and alarm response) for two blocks of students' accommodation in two separate locations. One block is a 10 storey building with 400 residents and the other being a 6 storey building with 210 residents.

2) CPV code(s)

79713000 Guard services, 79715000 Patrol services, 79716000 Identification badge release services

3) Quantity or scope

Security is required from 16:30 - 8:30 the following morning Monday to Thursday, and then 24 hour cover from 16:30 Friday through to 8:30 Monday morning. Cover is also required for all public holidays and three non working days between Christmas and New Year due to office close down.

The services may be varied and potential bidders are asked to provide a service that is flexible to meet our requirements. The contracted hours will not be less than those stipulated below.

Your proposal should include for the minimum baseline service provision. Security is required from 21:30 - 8:30 the following morning Monday to Thursday, and then 24 hour cover from 21:30 Friday through to 8:30 Monday morning. Cover is also required for all public holidays and three non working days between Christmas and New Year due to office close down.

Estimated value excluding VAT:

Range: between 138 000,00 and 141 000,00 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Lot 2 - Security Services to void properties, offices and depots

1) Short description

To provide security services enhancing site or premises security by providing regular random inspections of our property including void properties, offices and depots owned and managed by the Spectrum Housing Group thus ensuring the safety of our stock and our property.

2) CPV code(s)

79713000 Guard services, 79715000 Patrol services, 79716000 Identification badge release services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 20 000,00 and 25 000,00 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Lot 3 - Security Services to Supported Housing - Isle of Wight

1) Short description

To provide security services for our Supported Housing projects on the Isle of Wight. The Foyer is an independent charity under the auspices of Medina Housing Association, which itself is part of Spectrum. The Foyer helps young persons (circa 600 since 2000), providing them with the support and stability they require on a 24/7 basis.

2) CPV code(s)

79713000 Guard services, 79715000 Patrol services, 79716000 Identification badge release services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 15 000,00 and 20 000,00 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A parent company guarantee may be required from an Operator that is a subsidiary.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

These will be set out in the tender documentation.

III.1.3.

Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Groupings of economic operators may be required to form a single legal entity for the contracting authority to contract with.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Bidders will be required to complete the Contracting Authority's pre-qualification questionnaire (PQQ), which can be obtained from the email address detailed in I.1.

III.2.2. Economic and financial ability

List and brief description of conditions: The information and documentation required is set out in the PQQ, which can be obtained from the email address detailed in I.1. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed PQQ.

Minimum level(s) of standards possibly required: Please refer to the tender documentation for full details.

III.2.3. Technical and professional ability

List and brief description of conditions:

The information and documentation required is set out in the PQQ, which can be obtained from the email address detailed in I.1. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed PQQ.

Minimum level(s) of standards possibly required:

Please refer to the tender documentation for full details.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: The PQQ selection process focuses on Potential Bidders' characteristics and suitability in principle to provide the Group

requirement. The Group shall apply the objective PQQ evaluation criteria detailed in the tender documentation, in order to select a minimum of 5 Potential Bidders to proceed to the ITT stage of the Procurement. Where the Group scores any element of the Potential Bidder's PQQ submission as a "fail" the Potential Bidder will be excluded from further participation in the Procurement process and need not be further considered by the Group to take forward to the ITT stage. Following evaluation of responses to the PQQ, Potential Bidders who exceed a pre-specified score of between 70 % and 80 % (as a consolidated weighted score) will be deemed to pre-qualify for participation in the next stage of the Procurement. However, if more than 8 Potential Bidders pre-qualify, these Potential Bidders will be ranked based upon the scores achieved in the PQQ evaluation and a short-list of the 6 highest scoring Potential Bidders will be compiled to take forward to ITT Stage.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

29.7.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

At the time of inviting, Spectrum has formed the view that TUPE may apply to the services being procured. Potential Bidders therefore need to take into account the requirements of TUPE. Potential Bidders are advised to seek independent professional advice on the effect of TUPE. Service providers must be prepared to accept all liabilities which may arise as a consequence of the application of TUPE.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Spectrum Housing Group
Postal address: Spinnaker House Grange Road
Town: Christchurch
Postal code: BH23 4GE
Country: United Kingdom
E-mail: yvonne.kemsley@spectrumhousing.co.uk

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a minimum 10 calendar days standstill period at the point of.
Information on the award of the contract is communicated to tenderers. If an appeal regarding the award of the.
Contract has not been successfully resolved, the Public Contracts Regulations (SI 2006 No.5) (as amended).
Provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take.
Action in the high court of England and Wales and Northern Ireland. Any such action must be brought promptly.
(generally within 3 months). Where a contract has not been entered into, the Court may order the setting aside.
Of the award decision or order the Contracting Authority to amend any document and may award damages. If.
The contract has been entered into the Court may only award damages or, where the contract award procedures.
Have not been followed correctly, declare the contract to be "ineffective".

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Spectrum Housing Group

VI.5. Date of dispatch of this notice

13.4.2012