

United Kingdom-Bexhill-on-Sea: School catering services

OJ S 66/2017 04/04/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: St Mary's School and College

Postal address: Wrestwood Road

Town: Bexhill-on-Sea

NUTS code: UKJ22 East Sussex CC

Postal code: TN40 2LU

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):Main address: <http://www.stmarysbexhill.org/>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.litmuspartnership.co.uk/project](https://www.litmuspartnership.co.uk/project/st_marys_school_and_college_catering_services)[/st_marys_school_and_college_catering_services](https://www.litmuspartnership.co.uk/project/st_marys_school_and_college_catering_services)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

St Mary's School and College ~ Tender for Catering Services.

II.1.2. Main CPV code

55524000 School catering services

II.1.3. Type of contract

Services

II.1.4. Short description

Founded in 1922, St. Mary's has become a centre of excellence for the provision of education and life skills development for children with severe and complex Speech, Language and Communication disabilities.

St Mary's takes day and residential children from age 7 through to 19 plus. Students attend the 6th form College from the age of 16.

The School provides excellent facilities and specialist staff including experienced Teachers, Speech and Language Therapists, Occupational Therapists, Physiotherapists, an Audiologist, Educational Psychologist, Psychology Assistants, Teaching and Therapy Assistants and Care staff.

II.1.5. Estimated total value

Value excluding VAT: 1 350 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKJ22 East Sussex CC

Main site or place of performance: St Mary's School and College, Bexhill-on-Sea, East Sussex, United Kingdom.

II.2.4. Description of the procurement

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 22 day students and 36 residential students on roll and the 240 staff on site, support staff, all of whom have a focus on the introduction of exciting new food concepts to satisfy a wide range of tastes and dietary requirements. Additionally all day pupils are offered an enrichment evening when they stay for tea and 7 pupils extend this further and stay overnight 1 night a week. The School would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for 3 years in duration from 1.9.2017 until 31.7.2020, with an option to further extend during the contract term and will operate as a Guaranteed Performance Contract, with the successful Contractor offering the School a guaranteed cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with St Mary's School for the duration of this contract.

The School year is based on a calendar of 39 weeks of which 5 days are to be used for staff professional development. The School are open to residential pupils every other weekend, but this is only taken up by 4 pupils at the moment, over 3 houses.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes breakfast service, morning break, lunch, afternoon break, all hospitality and free issue requirements. Free Student meals and hospitality will be charged based on consumption and at net food cost.

The School provide meals free of charge for staff who eat with the children at lunch time which amounts to approximately 20 meals per day. The School also provide meals for all residential staff on shift for evening meal and breakfast and approximately this amounts to 23 staff for breakfast (toast) and 29 staff for evening meal.

The forecast for the current year cost of catering, from August 2016 - July 2017 is approximately 272 500 GBP ~ although it is anticipated that this cost will reduce in line with the reduction in breakfast and dinner services to be provided. Whilst the School wish to discontinue these services, they would still require the facility to; order some/all food items;

access quality assurance of meals being made by care staff on house; be provided with support and training of staff on house making meals if needed; obtain nutritional guidance and menu planning support for these meals.

Annual service and maintenance of kitchen appliances currently amounts to approximately 3 813 GBP and will be expected to be managed and funded by the successful contractor.

Whilst the School prioritise value for money as a key objective of the competitive tender process, the Governing body is not obliged to accept the lowest price.

St Mary's School expect the successful contractor to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The School expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Keeping Children Safe in Education.

The School believes that success should be celebrated and that Students should enjoy their time at School; if lessons are stimulating and challenging then students will love learning.

Much time therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all Students. As a result, the School are very enthusiastic regarding work experience and apprenticeship proposals and would welcome the input of the successful Contractor.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 350 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/09/2017 End: 31/08/2022

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 05/05/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 26/05/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: https://www.litmuspartnership.co.uk/project/st_marys_school_and_college_catering_services The closing date for receipt of the Selection Questionnaire is 5.5.2017 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time. Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time. It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: St Mary's School and College

Town: Bexhill-on-Sea

Country: United Kingdom

VI.5. Date of dispatch of this notice

01/04/2017