

**Norway-Trondheim: IT services: consulting, software development, Internet and support**

OJ S 52/2020 13/03/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: NTNU

National registration number: 974 767 880

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Postal code: 7491

Country: Norway

Contact person: Vibeke Hagen

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)**Internet address(es):**Main address: <https://www.bott-samarbeidet.no/>**I.1. Name and addresses**

Official name: Universitetet i Oslo

National registration number: 971 035 854

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)**Internet address(es):**Main address: <https://www.bott-samarbeidet.no/>**I.1. Name and addresses**

Official name: Universitetet i Bergen

National registration number: 874 789 542

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)**Internet address(es):**Main address: <https://www.bott-samarbeidet.no/>**I.1. Name and addresses**

Official name: Universitet i Tromsø – Norges arktiske universitet

National registration number: 970 422 528

Town: Tromsø

NUTS code: NO07 Nord-Norge

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)**Internet address(es):**

Main address: <https://www.bott-samarbeidet.no/>

#### **I.1. Name and addresses**

Official name: Unit – Direktoratet for IKT og fellestjenester i høyere utdanning og forskning

National registration number: 919 477 822

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.unit.no/>

#### **I.1. Name and addresses**

Official name: Arkitektur- og designhøgskolen i Oslo

National registration number: 971 526 378

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://aho.no/>

#### **I.1. Name and addresses**

Official name: Høgskolen i Innlandet

National registration number: 918 108 467

Town: Elverum

NUTS code: NO021 Hedmark

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.inn.no/>

#### **I.1. Name and addresses**

Official name: Høgskolen i Molde

National registration number: 971 555 483

Town: Molde

NUTS code: NO053 Møre og Romsdal

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.himolde.no/>

#### **I.1. Name and addresses**

Official name: Høgskolen i Østfold

National registration number: 971 567 376

Town: Halden

NUTS code: NO031 Østfold

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.hiof.no/>

### **I.1. Name and addresses**

Official name: Høgskulen i Volda  
National registration number: 974 809 672  
Town: Volda  
NUTS code: NO053 Møre og Romsdal  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
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Main address: <https://www.hivolda.no/>

### **I.1. Name and addresses**

Official name: Høgskulen på Vestlandet  
National registration number: 917 641 404  
Town: Bergen  
NUTS code: NO05 Vestlandet  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
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Main address: <https://www.hvl.no/>

### **I.1. Name and addresses**

Official name: Kunsthøgskolen i Oslo  
National registration number: 977 027 233  
Town: Oslo  
NUTS code: NO011 Oslo  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
**Internet address(es):**  
Main address: <https://khio.no/>

### **I.1. Name and addresses**

Official name: Nord universitet  
National registration number: 970 940 243  
Town: Bodø  
NUTS code: NO071 Nordland  
Country: Norway  
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**Internet address(es):**  
Main address: <https://www.nord.no/no>

### **I.1. Name and addresses**

Official name: Norges Handelshøyskole  
National registration number: 974 789 523  
Town: Bergen  
NUTS code: NO051 Hordaland  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
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### **I.1. Name and addresses**

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National registration number: 971 526 033

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#### **I.1. Name and addresses**

Official name: Norges miljø- og biovitenskapelige universitet

National registration number: 969 159 570

Town: Ås

NUTS code: NO012 Akershus

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

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#### **I.1. Name and addresses**

Official name: Norges musikkhøgskole

National registration number: 974 761 106

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

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#### **I.1. Name and addresses**

Official name: OsloMet – storbyuniversitetet

National registration number: 997 058 925

Town: Oslo

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Country: Norway

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**Internet address(es):**

Main address: <https://www.oslomet.no>

#### **I.1. Name and addresses**

Official name: Sámi allaskuvla/ Samisk Høgskole

National registration number: 971 519 363

Town: Guovdageaidnu / Kautokeino

NUTS code: NO073 Finnmark

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

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#### **I.1. Name and addresses**

Official name: Universitetet i Agder

National registration number: 970 546 200

Town: Kristiansand

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Country: Norway

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**Internet address(es):**

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**I.1. Name and addresses**

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National registration number: 971 564 679

Town: Stavanger

NUTS code: NO043 Rogaland

Country: Norway

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**Internet address(es):**

Main address: <https://www.uis.no/#Studier>

**I.1. Name and addresses**

Official name: Universitetet i Sørøst-Norge

National registration number: 911 770 709

Town: Kongsberg

NUTS code: NO032 Buskerud

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

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**I.1. Name and addresses**

Official name: Direktoratet for internasjonalisering og kvalitetsutvikling i høyere utdanning

National registration number: 986 339 523

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

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**Internet address(es):**

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**I.1. Name and addresses**

Official name: Dronning Mauds Minne Høgskole

National registration number: 971 574 747

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Country: Norway

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**I.1. Name and addresses**

Official name: Fjellhaug internasjonale Høgskole

National registration number: 973 259 415

Town: Oslo

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Country: Norway

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Main address: <https://fih.fjellhaug.no>

#### **I.1. Name and addresses**

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National registration number: 983 744 516

Town: Oslo

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Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.fhi.no>

#### **I.1. Name and addresses**

Official name: Institutt for samfunnsforskning

National registration number: 974 760 991

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

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**Internet address(es):**

Main address: <https://www.samfunnsforskning.no>

#### **I.1. Name and addresses**

Official name: MF vitenskapelig høyskole

National registration number: 917 387 079

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

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#### **I.1. Name and addresses**

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Country: Norway

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**Internet address(es):**

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#### **I.1. Name and addresses**

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Country: Norway

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**I.1. Name and addresses**

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Country: Norway

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**Internet address(es):**

Main address: <https://www.norceresearch.no>

**I.1. Name and addresses**

Official name: Norsk institutt for bioøkonomi

National registration number: 988 983 837

Town: Ås

NUTS code: NO012 Akershus

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.nibio.no>

**I.1. Name and addresses**

Official name: Norsk senter for forskningsdata AS

National registration number: 985 321 884

Town: Bergen

NUTS code: NO051 Hordaland

Country: Norway

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**Internet address(es):**

Main address: <https://nsd.no>

**I.1. Name and addresses**

Official name: Politihøgskolen

National registration number: 974 761 017

Town: Oslo

NUTS code: NO011 Oslo

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.politihogskolen.no>

**I.1. Name and addresses**

Official name: Uninett

National registration number: 968 100 211

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Country: Norway

E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)

**Internet address(es):**

Main address: <https://www.uninett.no>

### **I.1. Name and addresses**

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National registration number: 814 864 332  
Town: Trondheim  
NUTS code: NO061 Sør-Trøndelag  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
**Internet address(es):**  
Main address: <https://www.sigma2.no>

### **I.1. Name and addresses**

Official name: Universitetscenteret på Svalbard  
National registration number: 985 204 454  
Town: Longyearbyen  
NUTS code: NO07 Nord-Norge  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
**Internet address(es):**  
Main address: <https://www.unis.no/>

### **I.1. Name and addresses**

Official name: Veterinærinstituttet  
National registration number: 970 955 623  
Town: Oslo  
NUTS code: NO011 Oslo  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
**Internet address(es):**  
Main address: <https://www.vetinst.no>

### **I.1. Name and addresses**

Official name: VID vitenskapelig høgskole  
National registration number: 915 635 520  
Town: Oslo  
NUTS code: NO011 Oslo  
Country: Norway  
E-mail: [vibeke.hagen@ntnu.no](mailto:vibeke.hagen@ntnu.no)  
**Internet address(es):**  
Main address: <https://www.vid.no>

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tendsign.no/doc.aspx?UniquelId=afyytfkdeq&GoTo=Docs>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://tendsign.no/doc.aspx?UniquelId=afyytfkdeq&GoTo=Tender>

### **I.4. Type of the contracting authority**

National or federal agency/office

## **I.5. Main activity**

Education

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Service Contract for Case Management and Documentation Administration for the Universities and University Colleges

Reference number: ANSK-0056-20

#### **II.1.2. Main CPV code**

72000000 IT services: consulting, software development, Internet and support

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Service contract for case management and documentation administration. The establishment of the service, specified interface, operation, maintenance, administration and strategic cooperation with the selected provider. The contract also regulates related services for a digital case management platform and archive with associated support services as well as further development and additional purchases. The archive core must manage the business archives and ensure authentic and reliable management of received documentation and must be produced in accordance with the current Noark standard.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

48000000 Software package and information systems, 48300000 Document creation, drawing, imaging, scheduling and productivity software package, 48310000 Document creation software package, 48311000 Document management software package, 48311100 Document management system, 48329000 Imaging and archiving system, 48810000 Information systems , 72000000 IT services: consulting, software development, Internet and support, 72212400 Business transaction and personal business software development services, 72220000 Systems and technical consultancy services, 72227000 Software integration consultancy services, 72250000 System and support services, 72252000 Computer archiving services, 72310000 Data-processing services, 72320000 Database services, 72330000 Content or data standardization and classification services, 72600000 Computer support and consultancy services

#### **II.2.3. Place of performance**

NUTS code: NO0 Norge

Main site or place of performance: Nationwide.

#### **II.2.4. Description of the procurement**

Service contract for case management and documentation administration. The establishment of the service, specified interface, operation, maintenance, administration and strategic cooperation with the selected provider. The contract also regulates related services for a digital case management platform and archive with associated support services, as well as further development and additional purchases. The archive core must manage the business archives and ensure authentic and reliable management of received documentation and must be produced in accordance with the current Noark standard.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60 %

Quality criterion - Name: Risk / Weighting: 20 %

Price - Weighting: 20 %

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/06/2021

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3 Maximum number: 8 Objective criteria for choosing the limited number of candidates:

The best qualified tenderer in accordance with the following quality requirements:

The tenderer's implementation ability.

The tenderer's experience from deliveries of equivalent complexity and scope.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Several of the given contracting authorities have options for entering the contract, cf. the overview in the annex.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

Duration: a separate agreement for implementation. After the start-up date, the service contract shall last for 4 years, and then automatically extended for 1 year at a time.

Refer to the attached contracts for terms for alterations of the contract period and extension.

The contract contains requirements for wage and working conditions and requirements for approved apprenticeship and the use of apprentices.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

The tenderer must be a legally established company and must be registered in a company register or trade register in the country where the tenderer is established.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Tenderers must have sufficient economic and financial strength to fulfil the contract.

Tenderers must be creditworthy. Creditworthiness with no requirement for guarantees will be sufficient to meet the requirement.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Tenderers must have the adequate implementation ability.

The tenderer must have adequate experience from deliveries of corresponding complexity and scope.

Tenderers must have a quality assurance system.

## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5. Information about negotiation**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2019/S 172-421132](#)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 14/04/2020 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 04/05/2020

#### **IV.2.4.**

**Languages in which tenders or requests to participate may be submitted**  
Danish, Swedish, Norwegian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**  
Tender must be valid until: 30/11/2021

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Visma notice: <https://opic.com/id/afyytfkdeg>

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Sør-Trøndelag Tingrett

Town: Trondheim

Country: Norway

**VI.5. Date of dispatch of this notice**

09/03/2020