

United Kingdom-Llanelli: Financial and insurance services

OJ S 73/2014 12/04/2014

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Coleg Sir Gar

Postal address: Graig Campus, Sandy Road, Carmarthenshire

Town: Llanelli

Postal code: SA15 4DN

Country: United Kingdom

For the attention of: Heidi Davies

E-mail: heidi.davies@colegsirgar.ac.uk

Telephone: +44 1554748092

Fax: +44 1554748022

Internet address(es):

General address of the contracting authority: www.colegsirgar.ac.uk

Address of the buyer profile: http://www.sell2wales.gov.uk/search/Search_AuthProfile.aspx?ID=AA0265

Additional information can be obtained from:

Official name: Coleg Sir Gar

Postal address: Coleg Sir Gâr, Graig Campus, Sandy Road, Llanelli

Town: Carmarthenshire

Postal code: SA15 4DN

Country: United Kingdom

For the attention of: Heidi Davies

Telephone: +44 1554748092

Fax: +44 1554748022

Internet address: www.colegsirgar.ac.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Coleg Sir Gar

Postal address: Coleg Sir Gâr, Graig Campus, Sandy Road, Llanelli

Town: Carmarthenshire

Postal code: SA15 4DN

Country: United Kingdom

Telephone: +44 1554748092

Fax: +44 1554748022

Internet address: www.colegsirgar.ac.uk

Tenders or requests to participate must be submitted: Official name: Coleg Sir Gar

Postal address: Coleg Sir Gâr, Graig Campus, Sandy Road, Llanelli

Town: Carmarthenshire

Postal code: SA15 4DN

Country: United Kingdom

For the attention of: Heidi Davies

E-mail: heidi.davies@colegsirgar.ac.uk
Telephone: +44 1554748092
Fax: +44 1554748022
Internet address: www.colegsirgar.ac.uk

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: University Of Wales Trinity Saint David

Official name: Bridgend College

Official name: Cardiff & Vale College

Official name: Coleg Cambria

Official name: Coleg Ceredigion

Official name: Coleg Y Cymoedd

Official name: Coleg Gwent

Official name: Coleg Harlech

Official name: Gower College Swansea

Official name: Grwp Llandrillo Menai

Official name: Grwp NPTC Group

Official name: Merthyr Tydfil College

Official name: Pembrokeshire College

Official name: St Davids 6th Form College

Official name: WEA South

Official name: YMCA

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Supply of leasing services.

II.1.2. Type of contract and place of performance or delivery

Supplies

Lease

Main site or place of performance: Wales.

NUTS code UKL Wales

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The College wishes to tender for the provision of a Leasing Service. The lease agreement will be restricted to IT equipment obtained via a tender process run by Coleg Sir Gâr.

The historical annual spend for Coleg Sir Gâr is approximately GBP250,000 - GBP270,000.

An example of the equipment leased is:-

- 400 / 500 PC's
- 20 / 50 Apple Macs
- Servers
- Laptops
- Networking Equipment

The College is proactively working to encourage sustainable procurement and is committed to ensuring that, wherever possible, sustainability is considered at each stage of the product lifecycle.

As well ensuring that equipment is disposed of legally and in an environmentally sound way, the College wish to support the Welsh Assembly Government's initiative to encourage greater use of Supported Business & Factories for certain services including disposal of IT equipment. However, you should be aware that we are not seeking to 'Restrict' any part of this contract for Supported Businesses.

The Contract will commence in June 2014 and continue for a period of 5 years. The overall agreement will consist of an annual lease agreement running for a period of either 4 or 5 years. Please note, this Invitation to Tender only applies to Coleg Sir Gâr.

You should be aware that other Welsh Further Education Institutions may wish to have access to this agreement.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at http://www.sell2wales.gov.uk/Search/Search_Switch.aspx?ID=8723.

II.1.6. CPV code(s)

66000000 Financial and insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 125 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As per terms and conditions.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

: CSG1314/78

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.5.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

19.5.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 13.5.2014 - 12:00

Place:
Coleg Sir Gar Graig Campus LLanelli.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(WA Ref:8723).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice
8.4.2014