

**France-Montbéliard: Health insurance services**  
**OJ S 72/2016 13/04/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Neolia  
Postal address: CS 75267 — 34 rue de la Combe aux Biches  
Town: Montbéliard  
Postal code: 25205  
Country: France  
For the attention of: Fabienne Jardot  
E-mail: [fjardot@neolia.fr](mailto:fjardot@neolia.fr)  
Telephone: +33 381991675

**Internet address(es):**

General address of the contracting authority: [www.neolia.fr](http://www.neolia.fr)

**Additional information can be obtained from:**

Official name: Société Protectas  
Postal address: 64 rue Raymond IV  
Town: Toulouse  
Postal code: 31000  
Country: France  
For the attention of: Eric Lepine  
E-mail: [eric.lepine@protectas.fr](mailto:eric.lepine@protectas.fr)  
Telephone: +33 582081213  
Fax: +33 299083341

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Other: ESH

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Contrat d'assurance «complémentaire santé».

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: France.

NUTS code FR France

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

## **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Assurance complémentaire santé pour les salariés Néolia et leurs ayants droits selon deux régimes sociaux de base applicables:

— les salariés relevant du régime général de la sécurité sociale,

— les salariés travaillant en Alsace et relevant du régime local de sécurité sociale.

### **II.1.6. CPV code(s)**

66512200 Health insurance services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: yes

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Néolia compte 528 salariés au 31.12.2015.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.1.2017. Completion 31.12.2021

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Voir CCP et Acte d'engagement.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Voir CCP et Acte d'engagement.

#### **III.1.3.**

## **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Groupement conjoint.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Fournir un extrait KBIS ou équivalent.

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Chacun des candidats devra justifier de l'aptitude à gérer des contrats de volume similaire: présenter une référence d'au moins un contrat similaire (en qualité et en volume) exécuté sur les 5 dernières années.

Chacun devra également préciser:

- le nom et la disponibilité du contact affecté à la société Néolia,
- la méthodologie de traçabilité des données concernant les contrats, ainsi que la disponibilité de ces dernières en cas de changement de poste (mutation ou démission) du contact désigné,
- les outils et méthodologie de gestion du marché.

Minimum level(s) of standards possibly required:

Avoir réalisé au moins un contrat de taille similaire lors des 5 dernières années.

- pouvoir désigner un contact (une personne) dédiée à la gestion du marché, disponible à chacune des demandes (hors période de congés). En période de congés, ou en cas de mutation ou démission du contact désigné, le candidat doit présenter un suppléant ayant la capacité de répondre aux questionnements de la société Néolia concernant le marché,
- avoir une méthodologie de traçabilité de l'historique du marché et pouvoir le mettre à disposition du contact et de la société Néolia à toute demande.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Nature et étendue des garanties — Qualité des clauses contractuelles. Weighting 4
2. Tarification. Weighting 4
3. Modalités et procédure de gestion des dossiers et notamment des sinistres par la Compagnie et/ou l'intermédiaire. Weighting 2

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

MUTUELLE EJ 2016

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.6.2016 - 16:30

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 10.6.2016 - 14:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Membres de la commission d'appel d'offres.

Membres de la commission mutuelles Néolia.

Prestataire mandaté pour le montage de l'appel d'offres.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

Les modalités de remise des offres ainsi que le détail des critères de sélection et leurs pondérations sont définis dans le règlement de la consultation joint au dossier de consultation.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Tribunal d'instance de Montbéliard

Postal address: rue Mozart

Town: Montbéliard

Postal code: 25200

Country: France

#### **Body responsible for mediation procedures**

Official name: Service juridique de Néolia

Postal address: 34 rue de la Combe aux Biches

Town: Montbéliard

Postal code: 25205

Country: France

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Selon réglementation applicable aux procédures d'appels d'offres.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Service juridique de Néolia

Postal address: 34 rue de la Combe aux Biches

Town: Montbéliard

Postal code: 25205

Country: France

### **VI.5. Date of dispatch of this notice**

11.4.2016