

United Kingdom-London: Insurance services

OJ S 73/2014 12/04/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Genesis Housing Association Ltd

Postal address: Atelier House, 64 Pratt Street

Town: London

Postal code: NW1 0DL

Country: United Kingdom

Contact person: Procurement Department

For the attention of: Jennifer Rowe

Telephone: +44 33300030000

Internet address(es):General address of the contracting authority: <http://www.genesisha.org.uk>Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA4662Electronic access to information: www.mytenders.orgElectronic submission of tenders and requests to participate: www.mytenders.org**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: Registered Social Landlord

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Contract for the Provision of Insurance Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: London, South East and East England.
NUTS code UKI London

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Genesis Housing Association ("GHA") is seeking to award a contract for the provision of Insurance services. The Contracting Authority is seeking to procure its "Insurance services" which may involve insurance broking, insurance underwriting or a combination of both. The term is intended to include the arrangement, placing and administration of insurance policies, as well as claims settlement and administration, risk management services and any other insurance related services. It is intended to let the contract for an initial period of three years, subject to the maintenance of any relevant Long Term Agreements or Undertakings, and with the option to extend by up to 2 years in one or more contract extension, again subject to no prior breach of LTA / LTU and no other contravention of procurement law. This is a contract being procured via the negotiated procedure in accordance with regulation 17 in the circumstances referred to in regulations 13, as implemented by the UK Public Contracts Regulations 2006 (S.I.2006 No:5 as amended) (the "Regulations").

The process will be conducted in two stages. The first stage, which is the request to participate, will involve submission of a response to this Pre-Qualification Questionnaire (PQQ) and, from the responses submitted, GHA will select potential providers to take part in the second stage, the Invitation to Negotiate (ITN)

The purpose of this review is to consider carefully all the available risk transfer options which might be viable for GHA. This means that the eventual assessment of the tenders and the negotiation process will be structured to give proper consideration to the potential benefits of such arrangements which might outweigh initial cost disadvantages, or other characteristics which may not present in conventional insurance arrangements in the sector. Further details of the assessment criteria will be given to candidates who are successful in reaching the ITN stage of the process.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=115819.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.myTenders.org/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The scope of contract is to include the arrangement, placing and administration of insurance policies, as well as claims settlement and administration, risk management services and any other insurance related services. It is intended to let the contract for an initial period of three years, subject to the maintenance of any relevant Long Term Agreements or Undertakings, and with the option to extend by up to 2 years in one or more contract extensions, again subject to no prior breach of LTA / LTU and no other contravention of procurement law. The scope is to consider carefully all the available risk transfer options which might be viable for GHA.

II.2.2. Information about options

Options: yes

Description of options: It is intended to let the contract for an initial period of three years, but subject to the maintenance of any relevant Long Term Agreements or Undertakings, and with the option to extend by up to 2 years in one or more contract extensions, subject to no prior breach of LTA / LTU and no other contravention of procurement law.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Start 1.10.2014. Completion 30.9.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the pre-qualification questionnaire.

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required: As set out in the pre-qualification questionnaire.

III.2.3. Technical and professional ability

List and brief description of conditions:

As set out in the pre-qualification questionnaire.

Minimum level(s) of standards possibly required:

As set out in the pre-qualification questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 5

Objective criteria for choosing the limited number of candidates: As set out in the Pre-Qualification Questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

8.5.2014 - 17:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.5.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 60 months.

VI.2. Information about European Union funds

VI.3. Additional information

As detailed in the Pre Qualification Questionnaire;
(MT Ref:115819).

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Postal address: Royal Courts of Justice The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of contract is communicated to tenderers. Applicants who are unsuccessful shall be informed by GHA as soon as possible after the decision has been made as to the reasons why the Applicant was unsuccessful. If an appeal regarding the award of a contract has not been successfully resolved, the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or who are at risk of harm by a breach of the rules to take action. Any such action must be brought within the applicable limitation period. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the court may depending on the circumstances award damages, make a declaration of ineffectiveness, order the contracting authority to pay a fine, and/or order that the duration of the contract be shortened. The purpose of the standstill period referred to above is to allow parties to apply to the Courts to set aside the award decision before the contract is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.4.2014

