

Norway-Kristiansand: Electronic publishing software package

OJ S 72/2016 13/04/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Vest-Agder fylkeskommune (Vest-Agder County)

National registration number: 960 895 827

Postal address: Postboks 517 Lundsiden

Town: Kristiansand S

Postal code: 4605

Country: Norway

For the attention of: Sturle Hamre

E-mail: sth@vaf.no

Telephone: +47 38074730

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2652>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/142413>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Arendal kommune

Country: Norway

Official name: Audnedal kommune

Country: Norway

Official name: Bygland kommune

Country: Norway

Official name: Bykle kommune

Country: Norway

Official name: Evje og Hornnes kommune

Country: Norway

Official name: Farsund kommune

Country: Norway

Official name: Flekkefjord kommune

Country: Norway

Official name: Froland kommune
Country: Norway
Official name: Gjerstad kommune
Country: Norway
Official name: Grimstad kommune
Country: Norway
Official name: Hægebostad kommune
Country: Norway
Official name: Iveland kommune
Country: Norway
Official name: Kvinesdal kommune
Country: Norway
Official name: Lindesnes kommune
Country: Norway
Official name: Lyngdal kommune
Country: Norway
Official name: Mandal kommune
Country: Norway
Official name: Marnardal kommune
Country: Norway
Official name: Risør kommune
Country: Norway
Official name: Sirdal kommune
Country: Norway
Official name: Tvedestrand kommune
Country: Norway
Official name: Valle kommune
Country: Norway
Official name: Vegårshei kommune
Country: Norway
Official name: Åmli kommune
Country: Norway
Official name: Åseral kommune
Country: Norway
Official name: Vest-Agder fylkeskommune
Country: Norway
Official name: Aust-Agder fylkeskommune
Country: Norway
Official name: Agder kollektivtrafikk AS
Country: Denmark
Official name: Fylkesmannen i Vest-Agder
Country: Norway
Official name: IKT Agder
Country: Norway
Official name: Det Digitale Vestre Agder
Country: Norway
Official name: Det Digitale Østre Agder
Country: Norway
Official name: Det Digitale Setesdal
Country: Norway

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Procurement of a competition and contract administration tool (KGV and KAV).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Aust-Agder county and Vest-Agder county.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The competition is for the procurement of a cloud based system that can ensure that all communication and document handling between the contracting authority and the supplier market can be made electronically. In order to communicate electronically both before and after a contract has been signed, the contracting authority would like, as a minimum, systems of the type KGV and KAV or equivalent.

The contract shall be binding for 3 years, after which it will run until notice is given on the contract.

Price matrices, requirement specifications and award criteria will be 1st presented in the descriptive document that is offered to up to 4 tenderers who are qualified.

II.1.6. CPV code(s)

48312000 Electronic publishing software package, 48613000 Electronic data management (EDM), 64216000 Electronic message and information services, 64216100 Electronic message services, 64216110 Electronic data exchange services, 64216120 Electronic mail services, 64216200 Electronic information services, 72212312 Electronic publishing software development services, 72245000 Contract systems analysis and programming services, 48224000 Web page editing software package, 72212224 Web page editing software development services, 48219300 Administration software package, 48311000 Document management software package

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

This contract will be signed on behalf of 24 municipalities and 2 counties in OFA. In addition the remaining units and associated members in OFA (Public Joint Procurements Agder) will have an option to join the contract. The number of licences/access and the degree of access will vary depending on each municipality/unit/AS needs.

The current Case and Archive System is installed on central servers that serve regions of municipalities and other units. In order to integrate the KGV and KAV system or equivalent with the entire OFA, 5-6 integrations with the central servers will be necessary. Integration with the Case and Archive System will be seen as an option.

Tenderers must also be able to offer a system that at least fulfils the need that www.Ofanett currently fulfils. Ofanett is a website where the participating units have access to relevant contract information for contracts that they themselves are a contract part in.

Price matrices, requirement specifications and award criteria will be 1st presented in the descriptive document that is offered to up to 4 tenderers who are qualified.

II.2.2. Information about options

Options: yes

Description of options: Integrations with the relevant Case and Archive systems;

Courses and other training;

Support systems;

Newly developed systems that appear after the contract has been signed;

Software of a similar nature to that described and that serves the objectives expressed in this notice.

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The following information shall be provided:

— The tenderer's name, organisation number, postal address, postcode, place, telephone number, the company's e-mail address and internet address;

— The contact person's name, e-mail address and direct telephone number and mobile

number.

Requirement: The tenderer shall be a legally registered company.

Documentation: The tenderer shall enclose a certificate of registration in the professional register, in accordance with the legislation in the country where the tenderer is established, e. g. the Brønnøysund Register Centre.

— Tax certificates for VAT and tax.

See the Tax Administration's website: www.skatteetaten.no

The certificates must be no more than 6 months from the deadline for receipt of tenders.

— HSE self-declaration.

The HSE self-declaration must not be more than 6 months old.

III.2.2. Economic and financial ability

List and brief description of conditions: Annual accounts:

Requirement: Tenderers shall have more than adequate financial solidity to provide the described system to the contracting authority over time.

Documentation: The tenderer shall enclose the annual accounts for the previous 3 years, or extracts (minimum profit and loss and balance sheets) thereof. Accounts for the group or the controlling company, only, are not accepted. An auditor's report shall be included.

The contracting authority can carry out a credit assessment/analysis of tenderers, also of any co-tenderers/guarantors.

A credit assessment/analysis that is not more than satisfactory can lead to the tenderer being disqualified. The contracting authority uses Experian AS for such analyses.

III.2.3. Technical and professional ability

List and brief description of conditions:

Organisation:

Requirement: Tenderers shall have sufficient capacity to fulfil the assignment for the entire delivery period, including any extensions.

Documentation: Tenderers shall give a description of their organisation in relation to the number of employees, number of years the company has been in operation in regards to the delivery included in the contract, as well as other relevant information that describes the company's general competence and human resources, including any collaboration partners relevant for the delivery.

Cooperation relations shall be substantiated by proper statements.

The tenderer must substantiate a service organisation that is available for the contracting authority within normal working hours.

Technical resources, competence and quality assurance.

Requirement: Tenderers shall have sufficient technical competence, experience and equipment for the execution of the assignment.

Documentation: Tenderers shall describe the available technical resources (competence and equipment) relevant for this contract.

Requirement: Tenderers shall have the necessary competence and certifications for installation, operation, repairs and service of the offered system.

Documentation: Tenderers shall document what competence, certifications, certificates or authorisations the tenderer has for installation, operation, repairs and service of the offered system. This shall be documented with a copy of certificates, etc. that describe the necessary competence.

Requirement: The tenderer shall have an operative quality assurance system.

Documentation: The tenderer must give a general description of the quality assurance system the company will use in for the delivery to the customer. It shall be documented that the quality

assurance has been in operation in at least 1 year prior to the deadline for receipt of tenders. This can be substantiated by presenting a copy of the general system documentation, certificates or other proper documentation.

Sub-suppliers:

Requirement: Tenderers shall carry out work connected to this assignment with their own or sub-suppliers' personnel.

Documentation: Tenderers shall provide information on any use of sub-suppliers and how much of the contract can be awarded to sub-suppliers. Tenderers will be responsible for their sub-suppliers as if they were the tenderer's own personnel.

References:

Requirement: Tenderers shall have experience in the last 3 years from the installation, operation, repair and service of equivalent systems to that covered by this contract and they shall have carried out this work in a satisfactory way.

Documentation: Tenderers shall account for experience with, and references from equivalent contracts/deliveries/assignments during the previous 3 years. The 3 most relevant references for this competition shall be documented by written references, also for previous assignments for public authorities.

Requirement: Tenderers shall have experience with the integration of their KGV/KAV system, or equivalent, with the following Case and Archive Systems:

Public 360;

ePhorte;

WebSak.

Minimum level(s) of standards possibly required:

As regards the forthcoming change to the rules, both nationally and within the EEA, the Contracting Authority will have an absolute requirement that the tenderer's systems always fulfil the current guidelines.

Relevant areas that can be affected by a change in the rules include:

Fulfilment of the provisions for electronic communication and access to competition documents.

- Connection to a joint European infrastructure for message facilitation;
- Structured and standardised format for the table of contents;
- European self-declaration form;
- Qualification documentation for foreign tenderers.

Documentation: Tenderers must be able to document, confirm and accept this requirement in their own way.

III.2.4. Information about reserved contracts

The execution of the contract is restricted to the framework of sheltered employment programmes

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

competitive dialogue

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 1: and Maximum number 4

Objective criteria for choosing the limited number of candidates: If more than 4 tenderers are qualified, the contracting authority will make an assessment of which tenderers are seen to give the greatest chance of success with this procurement.

The contracting authority will assess the following selection criteria:

Degree of relevant experience with KGV and KAV systems or equivalent;

Degree of relevant experience with integrations with the following Case and Archive Systems:

Public 360;

ePhorte;

WebSak.

Documentation:

So that tenderers shall achieve a good assessment if the selection criteria are employed, tenderers must enclose documentation of references and experience in addition to the requirements in the qualification requirements.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/04776

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.5.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contracting authority has chosen to use a competitive dialogue in this procurement. After the contracting authority has carried out a qualification and selection of the tenderers, up to 4 will be invited to a dialogue.

What makes this procurement particularly complex is, in addition to the contracting authority's compound and complex needs, amongst other things, the contracting authority's challenges with describing what type of system will be accepted in accordance with the needs that www.Ofanett.no currently fulfils.

For further information on this form of competition, Difi's website is recommended, amongst others: www.anskaffelser.no

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

11.4.2016