

Belgium-Brussels: Single framework contract for the provision of communication and information activities in the field of the European Union's regional and cohesion policy — lot 1: information products; lot 2: organisation of events

OJ S 72/2015 14/04/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Regional and Urban Policy, Communication Unit

Postal address: BU-1 00/10

Town: Brussels

Postal code: 1049

Country: Belgium

Contact person: regio-dg-02-tenders@ec.europa.eu

For the attention of: Ana-Paula Laissy

E-mail: regio-dg-02-tenders@ec.europa.eu

Telephone: +32 22953258

Fax: +32 22966003

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Single framework contract for the provision of communication and information activities in the field of the European Union's regional and cohesion policy — lot 1: information products; lot 2: organisation of events.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: The main place of performance is stated in the tender specifications on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 25 000 000 EUR

II.1.5. Short description of the contract or purchase(s)

Single framework service contract for the provision of communication and information activities in the field of the European Union's regional and cohesion policy — lot 1: information products; lot 2: organisation of events.

II.1.6. CPV code(s)

79800000 Printing and related services, 98341000 Accommodation services, 55000000 Hotel, restaurant and retail trade services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The maximum volume of the contract over 4 years is as follows, VAT excluded:

maximum indicative ceiling over 4 years for lot 1: 10 000 000 EUR;

maximum indicative ceiling over 4 years for lot 2: 15 000 000 EUR.

Estimated value excluding VAT: 25 000 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Information products

1) Short description

In the context of this lot, the term 'information products' means written material or images for print or electronic media designed to provide a specific target group with information on regional policy and its achievements.

As the Publications Office of the European Union takes care of most of the printing and distribution of publications, the assistance required in the area of publications relates mainly to activities before the printing stage.

This lot comprises a number of tasks falling under the following 6 headings, described in more detail in Section B:

1. publishing (drafting, editing, proofreading);
2. translation and revision;
3. layout and pre-press;
4. graphic design;
5. photo-journalistic reports and selection of photographs;
6. managing DG Regional and Urban Policy's mailing lists.

2) CPV code(s)

79800000 Printing and related services

3) Quantity or scope

The maximum volume of the contract over 4 years is as follows, VAT excluded: maximum indicative ceiling over 4 years for lot 1: 10 000 000 EUR.

Estimated value excluding VAT: 10 000 000 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Organisation of events

1) Short description

An essential part of the Directorate-General for Regional and Urban Policy's communication activities is the organisation of events to promote exchanges of experiences and best-practice on regional policy and to enhance the DG's profile as a source of information.

The present lot of the framework contract to be signed covers the planning, organising, setting-up and running of these events.

2) CPV code(s)

98341000 Accommodation services, 55000000 Hotel, restaurant and retail trade services

3) Quantity or scope

The maximum volume for the contract over 4 years is as follows, VAT excluded: maximum indicative ceiling over 4 years for lot 2: 15 000 000 EUR.

Estimated value excluding VAT: 15 000 000 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

III.2.2. Economic and financial ability

List and brief description of conditions: Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

Minimum level(s) of standards possibly required: Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

III.2.3. Technical and professional ability

List and brief description of conditions:

Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

Minimum level(s) of standards possibly required:

Please refer to tender documents on the website http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2015CE16BAT006.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

26.5.2015 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 2.6.2015 - 9:30

Place:

avenue de Beaulieu 5, 1160 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: 1 representative of each tender may attend the opening of tenders. Companies wishing to attend are requested to notify their intention at least 48 hours in advance by e-mail to regio-dg-02-tenders@ec.europa.eu
This notification must be signed by an authorised officer of the tenderer and specify the name of the person who will attend the opening of the tenders on the tenderer's behalf.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The documents relating to this invitation to tender are available on the website of the Directorate-General for Regional and Urban Policy at the following address: http://ec.europa.eu/regional_policy/index.cfm/en/newsroom/funding-opportunities/calls-for-tender/

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court
Postal address: rue du Fort Niedergrünwald
Town: Luxembourg
Postal code: 2925
Country: Luxembourg
E-mail: generalcourt.registry@curia.europa.eu
Telephone: +352 4303-1
Fax: +352 4303-2100
Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge of the plaintiff. A complaint to the European Ombudsman does not have an effect to suspend this period or to open a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

2.4.2015