

**E-Barcelona: Travel management services**

OJ S 76/2013 18/04/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Generalidad de Cataluña, Departamento de Economía y Conocimiento, Comisión Central de Suministros

Postal address: Gran Via de les Corts Catalanes, 635, 2º

Town: Barcelona

Postal code: 08010

Country: Spain

For the attention of: D. Manuel Díaz Espiñeira - Subdirector General de Suministros y Servicios

E-mail: [licitacionsccs.eco@gencat.cat](mailto:licitacionsccs.eco@gencat.cat)

Telephone: +34 933162266

Fax: +34 933162240

**Internet address(es):**

General address of the contracting authority: <http://www.gencat.cat/economia/ambits/contractacio/ccs/index.html>

Address of the buyer profile: <http://contractaciopublica.gencat.cat/perfil/ccs>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Economic and financial affairs

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Departamentos de la Administración de la Generalidad de Cataluña.

Postal address: Gran Via de les Corts Catalanes, 635, 2a planta

Town: Barcelona

Postal code: 08010

Country: Spain

**Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Acuerdo marco para la prestación del servicio de gestión y asistencia en viajes

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 20: Supporting and auxiliary transport services

NUTS code ES51 Cataluña

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

## **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 15

### **Duration of the framework agreement**

Duration in years: 1

### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 3 800 000 EUR

## **II.1.5. Short description of the contract or purchase(s)**

Prestación del servicio de gestión y asistencia en viajes que se realicen tanto con motivo de representación institucional como de comisión de servicios.

## **II.1.6. CPV code(s)**

63516000 Travel management services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

## **II.1.8. Lots**

This contract is divided into lots: no

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

7 600 000,00 EUR, correspondientes a un máximo de 2 años. Período de vigencia inicial de 1 año y otro más de prórroga.

Estimated value excluding VAT: 7 600 000 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1.**

## **Deposits and guarantees required**

Exenta de garantías provisional y definitiva, según cláusulas décimo quinta y vigésimo segunda del Pliego de cláusulas administrativas particulares (PCAP).

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Véase cláusula cuadragésima del PCAP.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: Para las empresas no españolas de Estados miembros de la Unión Europea, véase cláusula décimo segunda, apartado 1.d. Para el resto, clasificación empresarial.

Minimum level(s) of standards possibly required: Grupo U - servicios generales - Subgrupo 4 - agencia de viajes - Categoría D.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Para las empresas no españolas de Estados miembros de la Unión Europea, véase cláusula décimo segunda, apartado 1.d. Para el resto, clasificación empresarial.

Minimum level(s) of standards possibly required:

Grupo U - servicios generales - Subgrupo 4 - agencia de viajes - Categoría D.

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

2012/6

**IV.3.2. Previous publication concerning this procedure**

**Prior information notice**

Notice number in the OJ S: [2013/S 31-048884](#) of 13.2.2013

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 24.4.2013 - 14:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

13.5.2013 - 14:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

Other: catalán

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 21.5.2013 - 13:00

Place:

Sala de Actos de la planta baja de Gran Via de les Corts Catalanes, 635, de Barcelona.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Todas aquellas que se hallen interesadas en el procedimiento de licitación.

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

En el supuesto de que la publicación del anuncio de licitación en el BOE y en el DOGC, fuera posterior al día 27.4.2013, la fecha límite de recepción de las proposiciones, así como la de su

apertura pública, se retrasará tantos días naturales como días transcurran desde la última de estas publicaciones.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Véase la cláusula cuadragésimo quinta del Pliego de condiciones.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Subdirección General de Suministros y Servicios

Postal address: Gran Via de les Corts Catalanes, 635, 2a planta de Barcelona

Town: Barcelona

Postal code: 08010

Country: Spain

E-mail: [licitacionsccs.eco@gencat.cat](mailto:licitacionsccs.eco@gencat.cat)

Telephone: +34 93162266

Fax: +34 93392240

**VI.5. Date of dispatch of this notice**

16.4.2013