

**Norway-Fredrikstad: Advertising material**

OJ S 73/2016 14/04/2016

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Fredrikstad kommune (Fredrikstad municipality)

National registration number: 940039541

Postal address: Postboks 1405

Town: Fredrikstad

Postal code: 1602

Country: Norway

For the attention of: Kine Gjerlaugsen

E-mail: [kingje@fredrikstad.kommune.no](mailto:kingje@fredrikstad.kommune.no)

Telephone: +47 69306200

Fax: +47 69306204

**Internet address(es):**Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2226>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/142767>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Hvaler kommune [Hvaler municipality]

**Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Promotional items.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Fredrikstad.

NUTS code NO Norge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 380 000 and 2 100 000 NOK

### **II.1.5. Short description of the contract or purchase(s)**

Fredrikstad municipality and Hvaler municipality are hereafter called the contracting authority.

Fredrikstad municipality is responsible for the procurement process.

For information about the Contracting Authority see; [www.fredrikstad.kommune.no](http://www.fredrikstad.kommune.no) and [www.hvaler.kommune.no](http://www.hvaler.kommune.no)

The contracting authority hereby invites tenderers to a competition for a contract for the procurement of promotional items.

The agreement shall include gift items, leisure items, random items and other promotional items.

The Contracting Authority mainly uses promotional items for arrangements, projects, and as gifts in connection with visitors, travels and gifts to own employees.

Fredrikstad municipality is an environment municipality where the paramount objective is to contribute to a sustainable community development. Fredrikstad municipality is working with achieving a status as a Fairtrade municipality.

Fredrikstad municipality is celebrating its 450 year anniversary in 2017 and in 2019 Tall Ships Races shall be arranged in Fredrikstad. These are examples of arrangements with possible requirements for promotional items, where concrete requirements are yet to be defined.

The framework agreement shall at all times cover the current need for promotional items for the Contracting Authority.

A framework agreement will be signed with 1 supplier. The framework agreement period is 2 years. The Contracting Authority shall have the option to extend the framework agreement for a further 1 year + 1 year, to a total maximum of 4 years.

The estimated value of the framework agreement is from 1 380 000 NOK to 2 100 000 NOK, over a 4-year period.

The scope of the agreement is difficult to estimate, both in terms of the type of products and volume.

The Contracting Authority shall have the possibility of ordering products as needed and from the tenderer's complete product range.

The Contracting Authority has chosen some products that they may wish to consider ordering in the contract period. These products will form the basis for evaluating price and quality in the contest. See appendix 3, price form, tab 'buy basic range'.

The contracting authority reserves the right to getting products covered by this framework agreement from other suppliers if they are sponsored.

See the specifications, annex 2 and the price form, annex 3, for further information on the procurement's estimated value and content.

### **II.1.6. CPV code(s)**

22462000 Advertising material, 18530000 Presents and rewards, 39294100 Information and promotion products, 79340000 Advertising and marketing services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The estimated value of the framework agreement is from 1 380 000 NOK to 2 100 000 NOK, over a 4-year period.

The scope of the agreement is difficult to estimate, both in terms of the type of products and volume.

The Contracting Authority shall have the possibility of ordering products as needed and from the tenderer's complete product range.

The Contracting Authority has chosen some products that they may wish to consider ordering in the contract period. These products will form the basis for evaluating price and quality in the contest. See appendix 3, price form, tab 'buy basic range'.

The contracting authority reserves the right to getting products covered by this framework agreement from other suppliers if they are sponsored.

See the specifications, annex 2 and the price form, annex 3, for further information on the procurement's estimated value and content.

Estimated value excluding VAT:

Range: between 1 380 000 and 2 100 000 NOK

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Qualification Requirement:

The tenderer shall submit a VAT certificate and a tax certificate.

Documentation:

o Tax and VAT certificates.

The certificate must not be more than 6 months old. Any arrears must be explained / justified.

Foreign tenderers must submit the corresponding confirmation that government taxes and fees have been paid in the country where the tenderer has its place of business.

Qualification Requirement:

The tenderer should have sound professional conduct.

Documentation:

o Tenderers shall confirm in the tender letter that they have acceptable professional conduct.

o: If during the past 5 years the tenderer has been convicted of corruption, fraud or money laundering, or committed criminal offences concerning professional conduct, the judgement and case must be accounted for.

Qualification requirement:

The tenderer shall be a legally established company.

Documentation:

o Norwegian tenderers must provide an updated Company Registration Certificate.

o Foreign tenderers must provide certificate(s) of statutory registration in the country where the business is established.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Qualification Requirement:

Tenderers shall have sufficient economic and financial solidity to fulfil the contract obligations.

Documentation:

o Tenderers shall obtain and submit a credit rating from AAA Rating (previously Dun & Bradstreet) or equivalent (not older than six months) and submit this with the tender. A creditworthiness of A is required to be eligible for this competition. If other credit ratings are used, the company shall have the rating credit worthy.

o Newly started companies, or companies that are rated lower than A or equivalent, can instead present a parent company guarantee or extracts from the last 2 years accounts that document sufficient financial solidity to fulfil the contract obligations. Alternatively, a parent company guarantee, the auditor's report or a bank guarantee that provides equivalent security for the ability to fulfil the contract. If a parent company guarantee is provided, the parent company will be rated in an equivalent way so the requirement for A or equivalent thus applies to the parent company. See Annex 5, parent company guarantee.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Qualification requirement:

Tenderers shall have sufficient implementation ability and capacity related to the contract obligations.

Documentation:

o A brief description of the Tenderer's personnel and technical units that the tenderer can use

for fulfilment of the contract.

- o Description of the tenderer's methods for follow-up of ethical trade with their sub-suppliers.
- o List of the two — three most important and most relevant deliveries during the last 3 years, including information about value and time frame, as well as the name of the public or private recipient.
- o If a tenderer intends to engage sub-suppliers, a commitment statement must be enclosed (Annex 6) that confirms that the tenderer has access to the necessary resources during the entire contract period.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

---

#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

2016/6004

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.5.2016 - 10:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Danish. Swedish.

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 006 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

12.4.2016