

UK-Bridgend: stationery
OJ S 78/2012 21/04/2012
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: County Borough Supplies
Postal address: Waterton
Town: Bridgend
Postal code: CF31 3YR
Country: United Kingdom
For the attention of: Miss Faye Haywood
E-mail: cbspurchase@bridgend.gov.uk
Telephone: +44 1656664514
Fax: +44 1656766401

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

Other: Supplies organisation for schools, local authorities and other non-profit making organisations

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Supply of stationery & educational products.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: UKL1, UKL14, UKL15, UKL17, UKL18, UKL21, UKL22.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 25

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 1 112 000,00 GBP

II.1.5. Short description of the contract or purchase(s)

Supply of stationery and educational products including desktop accessories, multipurpose labels, repositional notes, correction products, rulers, scissors, laminating pouches and slide binders, staplers and punches, notebooks & notepads, corrugated board filing modules and other miscellaneous stationery sundries.

Community benefits do not apply to this contract.

II.1.6. CPV code(s)

30192700 Stationery

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Refer to tender documents.

Estimated value excluding VAT: 1 112 000,00 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.10.2012. Completion 30.9.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Non required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Refer to tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If tender is submitted by a group (more than one) of suppliers then those suppliers, if awarded the contract, shall assume such legal form by incorporation, partnership or otherwise as will enable them to contract with the Council as a single legal entity. It will be necessary for the satisfactory performance of this Contract for the group to state in single address responsible for the receipt and processing of the Council's orders and resolving any problems relating to the Contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Refer to tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (a) Is bankrupt or is being wound up, whose affairs are being administered by the courts, who has entered into an arrangement with creditors or who is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) Is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding-up or administration by the courts or for an arrangement with creditors or is the subject of any other similar proceeding under national laws or regulations;

(c) Has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata;

(d) Has been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;

(e) Has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;

(f) Has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;

(g) Is guilty of serious misrepresentation in supplying the information required under the provisions of the Directive on the criteria for qualitative selection;

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Bank statement and/or evidence of professional risk indemnity insurance;

(b) Balance sheets or extracts of balance sheets;

(c) Statement of turnover for a maximum of the last three years.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) A list of works carried out over the last 5 years with certificates of satisfaction;

(b) A list of principal deliveries effected or services provided in the last 3 years and evidence of delivery;

(c) An indication of technicians or technical bodies involved;

(d) A description of technical facilities and measures used to ensure quality;

(e) Educational and professional qualifications of the supplier and staff responsible for performing the contract;

(f) Where appropriate, an indication of the environmental management measures that would be applied when performing the contract;

- (g) A statement of average annual manpower and number of staff in the last 3 years;
- (h) A statement of tools, plant and equipment available to the supplier;
- (i) Details of any intended sub-contracting arrangements;
- (j) Where appropriate, samples, descriptions and photographs of products and quality assurance certificates.

Minimum level(s) of standards possibly required:

Refer to tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Quality weighting. Weighting 40 %
2. Price weighting. Weighting 35 %
3. Technical merit weighting. Weighting 15 %
4. Delivery weighting. Weighting 10 %

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

B(CBS)/075/12

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 1.6.2012 - 16:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

15.6.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.4.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 20.6.2012 - 14:00

Place:

Bridgend County Borough Council, Civic Offices, Angel Street, Bridgend CF31 4WB,
UNITED KINGDOM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Authorised representatives of the Awarding Authority.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

VI.2. Information about European Union funds

VI.3. Additional information

Buy4Wales Reference Number: 29976.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

19.4.2012