

United Kingdom-Belfast: Guidance and counselling services

OJ S 74/2016 15/04/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Department for Employment and Learning

Postal address: c/o Clare House, 303 Airport Road West

Town: Belfast

Postal code: BT3 9ED

Country: United Kingdom

Contact person: martine.henry@dfpni.gov.uk

Internet address(es):Address of the buyer profile: <https://etendersni.gov.uk/epps>Electronic access to information: <https://etendersni.gov.uk/epps>Electronic submission of tenders and requests to participate: <https://etendersni.gov.uk/epps>**Additional information can be obtained from:**

Official name: Central Procurement Directorate

Postal address: Clare House 303 Airport Road West

Town: Belfast

Postal code: BT3 9ED

Country: United Kingdom

Internet address: <http://etendersni.gov.uk/epps>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Central Procurement Directorate

Postal address: Clare House 303 Airport Road West Postal code: BT3 9ED

Country: United Kingdom

Contact person: Central Procurement Directorate

Internet address: <http://etendersni.gov.uk/epps>**Tenders or requests to participate must be submitted:** Official name: Central Procurement Directorate

Postal address: Clare House 303 Airport Road West

Town: Belfast

Postal code: BT 3 9ED

Country: United Kingdom

Internet address: <http://etendersni.gov.uk/epps>**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

RI 282800 — DEL-Delivery of the Workable (NI) Programme-2016-2021.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKN0 Northern Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Department for Employment and Learning wish to establish a contract for the delivery of the Workable NI Programme and invites tenders from organisations for the programmes management and delivery. The contract will be awarded to a maximum of 3 tenderers who must be able to deliver the requirement across Northern Ireland.

II.1.6. CPV code(s)

85312300 Guidance and counselling services, 85312310 Guidance services, 85312400 Welfare services not delivered through residential institutions, 85312500 Rehabilitation services, 85323000 Community health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

It is anticipated that this Contract will commence on 1.7.2016 for duration of 5 years with no further extensions.

Estimated value excluding VAT: 16 055 500 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As detailed in the tender documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: As detailed in the tender documentation.

Minimum level(s) of standards possibly required: As detailed in the tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

As detailed in the tender documentation.

Minimum level(s) of standards possibly required:

As detailed in the tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

RI 282800

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

11.5.2016 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 11.5.2016

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The successful Contractor's performance on this Contract will be managed as per specification and regularly monitored see Procurement Guidance Note 01/12 — Contract Management — Procedures and Principles. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in the Central Procurement Directorate for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and this Contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the

contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Central Procurement Directorate

Postal address: Clare House 303 Airport Road West

Town: Belfast

Postal code: BT 3 9ED

Country: United Kingdom

Internet address: <http://etendersni.gov.uk/epps>

VI.5. Date of dispatch of this notice

12.4.2016