

**United Kingdom-Motherwell: Closed circuit television services**  
**OJ S 56/2019 20/03/2019**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: North Lanarkshire Council

Postal address: Civic Centre, Windmillhill Street

Town: Motherwell

NUTS code: UKM84 North Lanarkshire

Postal code: ML1 1AB

Country: United Kingdom

E-mail: [jeffreyke@northlan.gov.uk](mailto:jeffreyke@northlan.gov.uk)

Telephone: +44 1698403950

**Internet address(es):**

Main address: <http://www.northlanarkshire.gov.uk>

Address of the buyer profile: [https://www.publiccontractscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00010](https://www.publiccontractscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010)

**I.1. Name and addresses**

Official name: North Lanarkshire Leisure Ltd

Postal address: Broadwood HQ, 1 Ardgoil Drive

Town: Cumbernauld

NUTS code: UKM84 North Lanarkshire

Postal code: G68 9NE

Country: United Kingdom

E-mail: [duncan.mccaskie@nlleisure.com](mailto:duncan.mccaskie@nlleisure.com)

Telephone: +44 1236341966

**Internet address(es):**

Main address: <https://www.nlleisure.co.uk/>

Address of the buyer profile: [https://www.publiccontractscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10902](https://www.publiccontractscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10902)

**I.1. Name and addresses**

Official name: North Lanarkshire Properties LLP

Postal address: Fleming House, 2 Tryst Road

Town: Cumbernauld

NUTS code: UK United Kingdom

Postal code: G67 1JW

Country: United Kingdom

E-mail: [bairdd@northlan.gov.uk](mailto:bairdd@northlan.gov.uk)

Telephone: +44 1236632602

**Internet address(es):**

Main address: [www.northlanarkshire.gov.uk](http://www.northlanarkshire.gov.uk)

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA27684](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA27684)

### **I.1. Name and addresses**

Official name: CultureNL

Postal address: Summerlee Heritage Centre, Heritage Way

Town: Coatbridge

NUTS code: UKM Scotland

Postal code: ML5 1QD

Country: United Kingdom

E-mail: [info@culturenl.co.uk](mailto:info@culturenl.co.uk)

Telephone: +44 1236856150

#### **Internet address(es):**

Main address: [www.culturenl.co.uk](http://www.culturenl.co.uk)

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA27143](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA27143)

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

### **I.4. Type of the contracting authority**

Regional or local authority

### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Closed Circuit Television (CCTV) and Related Security and Life Safety Systems 2019–2024

Reference number: CPT-KJ-CPAP-18-501

#### **II.1.2. Main CPV code**

92222000 Closed circuit television services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

North Lanarkshire Council (the "Council") intend to award a Contract to a single service provider for the provision of Closed Circuit Television (CCTV) and related Security and Life Safety Systems. The proposed Contract will include the ongoing servicing, repairing, maintenance and installation of Closed Circuit Television (CCTV) and related Security and Life Safety Systems.

Other parties to this contract include:

- CultureNL,
- North Lanarkshire Leisure Ltd and
- North Lanarkshire Properties LLP.

#### **II.1.5. Estimated total value**

Value excluding VAT: 14 350 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

92222000 Closed circuit television services, 32235000 Closed-circuit surveillance system, 32234000 Closed-circuit television cameras, 32231000 Closed-circuit television apparatus, 31625000 Burglar and fire alarms, 31625100 Fire-detection systems, 31625200 Fire-alarm systems, 35111500 Fire suppression system, 45312100 Fire-alarm system installation work, 31625300 Burglar-alarm systems, 35121700 Alarm systems, 45312200 Burglar-alarm system installation work, 42961100 Access control system, 31211110 Control panels, 32573000 Communications control system, 50333000 Maintenance services of radio-communications equipment, 31712114 Integrated electronic circuits, 64227000 Integrated telecommunications services

#### **II.2.3. Place of performance**

NUTS code: UKM84 North Lanarkshire

Main site or place of performance: Across the geographical boundaries of North Lanarkshire Council area and the Council's Outdoor Centre at Kilbowie, Oban.

#### **II.2.4. Description of the procurement**

The following information is intended as an overview and to assist Candidates in making an informed decision as to whether to submit a Request to Participate (RTP) in this procurement. The full scope of the proposed Contract will be provided in the Invitation to Tender (ITT) issued by the Council to Candidates shortlisted to progress to the award stage of the procurement process.

The high level scope of the proposed Contract includes the following:

- (i) maintenance services, covering 6 work packages, comprising CCTV, Fire Alarm and Suppression, Intruder Alarm, Controlled Door Entry Systems, Nurse/Warden Call Systems, and IRS Radio Systems, including software and hardware maintenance as well as Access Controls and physical works maintenance;
- (ii) capital upgrades and new installations of those systems;
- (iii) development of all systems based on open-protocol principles to allow unification over the period of the proposed Contract and
- (iv) development of the Council's approach to delivery of the joined up requirements to enable and deliver a unified approach to systems based public and operational safety and security.

Further information is set out in the Invitation to Participate (ITP) document which can be accessed through the buyer attachment area within the PCS-T portal.

It is anticipated that the proposed Contract will be governed by SBCC Measured Term Contract 2011 as amended by the Employer. Further details will be provided in the ITT.

The Council has determined that the application of multiple lots will not be utilised for this contract award procedure. The decision not to utilise multiple lots is justified as follows;

- (i) a competitive market exists for the full scope of requirements;

- (ii) delivery of inter-linked service provision is best delivered through a single provider;
- (iii) the cost of procurement is likely to be higher if lotting is used;
- (iv) the cost of contract management is also likely to be higher and
- (v) lotting may lose potential economies of scale and therefore value.

The Council is prepared to accept submissions from a group or groups of Candidates, however any submission must ensure a Lead Organisation is identified and must include the provision of the full scope of this Contract.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 40 %

Price - Weighting: 60 %

#### **II.2.6. Estimated value**

Value excluding VAT: 14 350 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The initial period of the Contract will be 36 months, with the option to extend for up to a further 24 months subject to satisfactory operation and performance. Any periods of extension will be at the Council's sole discretion.

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5  
Objective criteria for choosing the limited number of candidates:

The ESPD forms part of a Candidate's Request to Participate (RTP). The ESPD selection process will be carried out in 2 stages;

Stage One: "Exclusion Grounds" (Mandatory and Discretionary) Part III of the ESPD. During this first stage of the selection, the Council will determine on a pass/fail basis whether:

- (a) the Candidate has submitted a complete and compliant ESPD response and
- (b) whether any of the Lead Candidates, Consortium Members and/or Reliance Entities (if any) fall within any of the mandatory grounds for exclusion or, in the case of the discretionary exclusion grounds, are considered ineligible at the discretion of Council, in accordance with Part III of the ESPD and regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Stage Two: "Selection Criteria – Minimum Requirements", the Council will determine a ranking (through the scoring of ESPD Responses) but only for those bids who successfully pass Stage One "Exclusion Grounds" referred to above. During this second stage of the selection, the Council will determine on a pass/fail basis whether:

Part A - the Candidate has achieved a pass for the following questions within Part IV, Selection Criteria of the ESPD: 4B.1.2, 4B.4, 4B.5.1, 4B.5.2, 4C.6, 4D.1 and 4D.2. If a Candidate's response is successful at Part A, then the Candidate's response will be assessed at Part B below.

Part B – Where the Candidate has achieved the minimum score(s) for 4C.1.2 within Part IV, Selection Criteria of the ESPD then the sum of the weighted scores achieved by Candidates for 4C.1.2 will be used to rank Candidates in order from highest to lowest score to reduce the number of otherwise qualified Candidates based on that ranking.

Based on the final score ranking, the Council intends to limit the number of otherwise qualified Candidates to be selected to receive an ITT to the top five (5) ranked Candidates, insofar as there are a sufficient number of acceptable and compliant RTPs submitted.

In the event of a tie for fifth place, all Candidates in fifth place will be selected to receive an ITT. For the avoidance of doubt, a tie for fifth place will be deemed to have occurred where 2 or more Candidates have identical scores taken to 2 decimal points.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

The Council's property portfolio by its very nature will be subject to change. There will be a need over the term of the proposed Contract to allow the Council to remove, add, or change the buildings and structures of its estate (including on a temporary, emergency and short /medium term basis to accommodate the services to be delivered by the Council and other organisations eligible to use the Contract) and to vary the Contract accordingly including the overall value of the Contract estimated at paragraph II.1.5 of this Contract Notice.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

Candidates should read and refer to the ITP. Failure to comply with the instructions contained within the ITP may result in a Candidates submission being rejected.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

ESPD Selection Criteria Section, question Section A, Part IV, Suitability, the following questions:

4A.1 and 4A.1.1.

Minimum level(s) of standards required:

4A.1 — Candidates must be enrolled in the relevant professional or trade register kept in the Member State of its establishment (as described in Schedule 5 of Public Contracts (Scotland) Regulations 2015.

Candidates should confirm they are registered or enrolled on the relevant trade register and provide information relating to this i.e. registration number, member number, etc. Candidates may be assessed as a fail and be excluded from the competition if they fail to provide a response to this question.

4A.1.1 — If the relevant documentation is available electronically, please indicate.

Candidates may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to this question.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

ESPD Selection Criteria Section, question Section B, Part IV, Economic and Financial Standing, the following questions:

4B.1.2, 4B.1.3, 4B.3, 4B.4, 4B.4.1, 4B.5.1, 4B.5.2 and 4B.5.3.

Minimum level(s) of standards possibly required:

4B.1.2 — Candidates will be required to have an average yearly turnover of a minimum of 3 000 000 GBP for the last two (2) years statutory accounts that are available. Candidates who have not yet submitted 2 years' statutory accounts but can demonstrate 2 years of trading must detail the date they started trading within their submission at 4B.3 and may provide alternative proof which demonstrates its financial standing in an equivalent manner in accordance with Regulation 61 – Means of Proof of the Public Contracts (Scotland) Regulations 2015. Such Candidates are required to provide financial accounts for the 2 years most recently available, accompanied by a letter supporting the basis of their preparation from an audit registered firm.

4B.1.3 — If the relevant information is available electronically, please indicate.

4B.3 — Where turnover information is not available for the time period requested, the Candidate will be required to state the date which they were set up or started trading.

4B.4 — Candidates will be required to state the value for the following financial ratios:

- 1) Quick Ratio and
- 2) Interest Cover Ratio.

Quick Ratio minimum value required: a value of greater than or equal to 1,00 in each of the last 2 financial years to 2 decimal places. The Quick Ratio will be calculated as follows: (Current Assets minus Stock) divided by Current Liabilities and

Interest Cover Ratio minimum value required: a value of greater than or equal to 1,20 in each of the last 2 financial years to 2 decimal places. The Interest Cover Ratio will be calculated as follows: Earnings Before Interest and Taxation divided by Interest payable.

4B.4.1 — If the relevant documentation is available electronically, please indicate.

4B.5.1 — Candidates must confirm they already have or commit to obtain prior to the commencement of the contract, the following levels of insurance cover:

- 1) Employer's (Compulsory) Liability Insurance: 10 000 000 GBP each and every claim and in the annual aggregate.

<http://www.hse.gov.uk/pubns/hse40.pdf>

4B.5.2 – Candidates must confirm they already have or commit to obtain prior to the commencement of the contract, the following levels of insurance cover:

- 1) Public Liability Insurance: 10 000 000 GBP each and every claim and in the annual aggregate;
- 2) Product Liability Insurance: 10 000 000 GBP each and every claim and in the annual aggregate and
- 3) Environmental Impairment Liability Insurance: 1 000 000 GBP each and every claim and in the annual aggregate.

4B.5.3 - If the relevant documentation is available electronically, please indicate.

Candidates that are unable to meet all of the minimum level(s) of standards required for questions 4B.1.2, 4B.4, 4B.5.1 and 4B.5.2 in Section B, Part IV, Economic and Financial Standing of the ESPD, will be assessed as a FAIL and will be excluded from the competition, unless the following information is provided as part of their RTP:

- 1) an ESPD submission from a Parent Company (or Ultimate Parent Company) who can meet all the above minimum requirements; and
- 2) a declaration that the Parent Company (or Ultimate Parent Company) is prepared to provide a Parent Company Guarantee (PCG) in the form determined by the Council to cover the duration of the proposed Contract, including the available extension period.

### III.1.3. Technical and professional ability

List and brief description of selection criteria:

Owing to character limitations in this section of the Contract Notice it is not possible to provide all of the information relating to this section (III.1.3 in the Contract Notice). Therefore the Objective and Non-Discriminatory Criteria for Question 4C.1.2 are set out in full in the ITP document which can be accessed through the buyer attachment area within the PCS-T portal. ESPD Selection Criteria Section, question Section C, Part IV, Technical and Professional Ability:

4C.1.2, 4C.6 and 4C.10.

Quality Assurance Schemes and Environmental Management Standards

List and brief description of selection criteria:

Owing to character limitations in this section of the Contract Notice it is not possible to provide all of the information relating to this section (III.1.3 in the Contract Notice). Therefore the Objective and Non-Discriminatory Criteria for Questions 4D.1 and 4D.2 are set out in full in the ITP document which can be accessed through the buyer attachment area within the PCS-T portal.

ESPD Selection Criteria Section, question Section D, part IV, Quality Assurance Schemes and Environmental Management Standards:

4D.1, 4D1.2, 4D.2 and 4D.2.2.

Minimum level(s) of standards possibly required:

4C.1.2 — Candidates will be required to provide examples that demonstrate that they have the relevant experience to deliver the services as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the Site Notice.

Question 4C.1.2 carries an overall weighting of 100 %. This question is divided into seven (7) separate sections listed below, Candidates are required to provide a response to each of these sections. Each section carries its own sub-weighting, Candidates must achieve an overall combined minimum score requirement of 50 % across all seven (7) sections (i.e. not 50 % for each of the separate sections). Candidates unable to meet the minimum requirements for 4C.1.2 will be assessed as a fail and will be excluded from the competition:

(i) Experience of managing all work packages (Sub-weighting = 20 %);

(ii) Fire Alarm and Suppression (Sub-weighting = 15 %);

(iii) Intruder Alarm (Sub-weighting = 15 %);

(iv) Controlled Door Entry Systems (Sub-weighting = 15 %);

(v) CCTV (Sub-weighting = 15 %);

(vi) IRS Radio Systems (Sub-weighting = 10 %) and

(vii) Nurse/Warden Call Systems (Sub-weighting = 10 %).

4C.6 — Candidates will be required to confirm that they and/or the service provider have all of the following relevant educational and professional qualifications:

(i) National Security Inspectorate (NSI) Gold Certification;

(ii) Membership of the National Inspection Council Electrical Installation Contracting (NICEIC);

(iii) British Approvals for Fire Equipment (BAFE) Fire Detection and Alarm Systems Scheme SP201 Accreditation;

(iv) British Approvals for Fire Equipment (BAFE) Fixed Extinguishing Systems SP202 Accreditation;

(v) British Approvals for Fire Equipment (BAFE) Fire Detection and Alarm Systems SP203-1;

(vi) British Approvals for Fire Equipment (BAFE) Assessment of Application Certification Bodies SP203-2;

(vii) British Approvals for Fire Equipment (BAFE) Fixed Gaseous Fire Suppression Systems SP203-3;

(viii) Membership of Telecare Services Association (TSA) and

(ix) Membership of Confederation of Aerial Industries (CAI).

Candidates and/or service providers who do not have all of the above educational and professional qualifications will be assessed as a fail and will be excluded from the competition.

4C.10 — Candidates will be required to confirm whether they intend to subcontract and, if so, for what proportion of the proposed Contract.

Candidates may be assessed as a fail and be excluded from the competition if they fail to provide a response to this question.

Minimum level(s) of standards required:

4D.1 — the Candidate must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent) or satisfy items 2a–2g as listed in the ITP document and

The Candidate must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum, or satisfy items 4a–4m as listed in the ITP document.

4D.1.2 — If the relevant documentation is available electronically, please indicate. Candidates may be assessed as a fail and be excluded from the competition if they fail to provide a response to this question.

4D.2 — the Candidate must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate, or satisfy items 2a–2g as listed in the ITP document.

4D.2.2 — If the relevant documentation is available electronically, please indicate. Candidates may be assessed as a fail and be excluded from the competition if they fail to provide a response to this question.

Candidates unable to meet the minimum requirements for all of ESPD Section 4D will be assessed as a fail and will be excluded from the competition.

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

The Invitation to Tender (ITT) will contain the relevant Contract Performance requirements.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 15/04/2019 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 24/05/2019

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

The Council will decide whether to invoke the available options to extend the Contract or to procure a new Contract approximately 12 months before the end of the initial Contract period.

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Part II – Information concerning the bidder:

A: Information About the Bidder;

B: Information About Representatives of the Bidder;

C: Information About Reliance on the Capacities of Other Entities and

D: Information Concerning Sub-contractors on Whose Capacity the Bidder Does Not Rely.

Minimum level(s) of standards required:

The information required in Part II of the ESPD is for information only and therefore will not be assessed however the Council may choose not to select Candidates that cannot provide basic company information.

Candidates must ensure that they submit appropriate ESPDs completed by other members of the group, if they are bidding as part of a group, others on whose capacity they rely, and known subcontractors on whose capacity they do not rely on, to satisfy any aspect of the ESPD.

Part VI – Concluding statements

Minimum level(s) of standards required:

Candidates unable to complete this part of the ESPD may be excluded from the competition.

The complete RTP with no pages omitted must be submitted in accordance with instructions given and signed by an authorised representative i.e. company director or secretary or by a person authorised by the Candidate to do so. If the signatory is not the Candidate then the Candidate must provide at time of submitting the RTP written confirmation of the signatory's authority to submit the RTP.

Candidates should note that the Transfer of Undertakings (Protection of Employment) Regulations 2006 (SI 2006/246) ("TUPE") may apply to the proposed Contract. Further details will be provided in the Invitation to Tender (ITT) issued by the Council to Candidates shortlisted to progress to the award stage of the procurement process.

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 12558. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The service provider and its supply chain will be required to actively participate in the achievement of social, environmental and/or sustainability policy objectives relating to local regeneration, social and economic growth, recruitment, employment and training and supply chain initiatives.

The service provider will be required to provide access to opportunities for SME's wherever possible and will advertise all subcontract opportunities linked to the Contract using the Public Contracts Scotland Portal.

The service provider will be required to ensure that all subcontractors advertise all their subcontracts as described above. In addition, they will be required to identify and provide access to opportunities linked to the Contract to social enterprises wherever possible.

Where job vacancies related to the Contract arise within the service provider's organisation, they will be required wherever possible and appropriate, to provide access to employment and training opportunities aimed specifically at unemployed individuals and to use all reasonable endeavours to fill those posts with such persons. The service provider should also link in where possible and appropriate to school, student, graduate and other work experience programmes.

Candidates selected to be invited to tender will be required as part of their tender submission to provide a method statement setting out how they will achieve Community Benefits. (SC Ref:568287).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Not Applicable

Town: Not Applicable

Country: United Kingdom

Internet address: <http://www.northlanarkshire.gov.uk>

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 may bring proceedings in the Sheriff Court or the Court of Session.

#### **VI.5. Date of dispatch of this notice**

15/03/2019