

**Netherlands-The Hague: Provision of project coordinator services for Europe House in The Hague, Netherlands, ref. No PO/2017-05/LAH**

OJ S 69/2017 07/04/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Communication, Representation in the Netherlands

Postal address: Korte Vijverberg 5–6

Town: The Hague

NUTS code: NL Nederland

Postal code: 2513 AB

Country: Netherlands

Contact person: Head of Administration

E-mail: [COMM-NL-administratie@ec.europa.eu](mailto:COMM-NL-administratie@ec.europa.eu)

**Internet address(es):**

Main address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2352>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2352>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Provision of project coordinator services for Europe House in The Hague, Netherlands, ref. No PO/2017-05/LAH.

**II.1.2. Main CPV code**

79500000 Office-support services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The contractor is required to provide coordination services (a European public space coordinator) — i.e organisation of events, answering enquiries on the spot, assisting visitors in their search for information, ensuring the availability of publications/information material.

**II.1.5. Estimated total value**

Value excluding VAT: 240 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

79620000 Supply services of personnel including temporary staff

**II.2.3. Place of performance**

NUTS code: NL Nederland

Main site or place of performance: The Hague.

**II.2.4. Description of the procurement**

See II.1.4.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 240 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Max 3 times, for a period of 12 months.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

The tenderers are advised to check regularly the URL: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2352> as new information about the procedure might be presented.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 09/05/2017

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 5 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 16/05/2017 Local time: 10:00

Place:

In the premises of Representation of European Commission, Korte Vijverberg 5–6, The Hague, NETHERLANDS.

Information about authorised persons and opening procedure: Representatives of tenderers and contracting authority.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

### **VI.4.2. Body responsible for mediation procedures**

Official name: European Ombudsman

Town: Brussels

Country: Belgium

Internet address: <http://www.ombudsman.europa.eu>

### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

## **VI.5. Date of dispatch of this notice**

28/03/2017