

Belgium-Brussels: Staff training services

OJ S 59/2018 24/03/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: École régionale d'administration publique ASBL

National registration number: 0452.113.733_27252

Postal address: Rue Capitaine Crespel 35

Town: Bruxelles

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Postal code: 1050

Country: Belgium

E-mail: cmagritte@erap-gsob.brussels

Telephone: +32 22136042

Internet address(es):Main address: www.erap-gsob.beAddress of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=303734>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=303734>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=ERAP-Dispositifd%27accompagnement%C3%A0lastrat%C3%A9gie-F02>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: ASBL

I.5. Main activity

Other activity: Services de consultance, conseil, coaching

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Coachings à l'élaboration du Plan stratégique transversal et coachings au service de la stratégie RH

Reference number: ERAP-Dispositifd'accompagnementàlastratégie-F02_0

II.1.2.

Main CPV code

80511000 Staff training services

II.1.3. Type of contract

Services

II.1.4. Short description

Coachings à l'élaboration du Plan stratégique transversal et coachings au service de la stratégie RH.

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description**II.2.1. Title**

SUPPORT
Lot No: 01

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest
Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings comité de direction, gestion d'un portefeuille de projet, coachings gestion de projets.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 158 678,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

PST

Lot No: 02

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings à l'élaboration du plan stratégique transversal.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 138 843,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Familiarisation avec l'outil de centralisation et de partage du PST, le 180°

Lot No: 03

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings à l'utilisation de l'outil 180°.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 39 669,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Démarche stratégique RH

Lot No: 04

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings à la stratégie RH: audit et advise.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 158 678,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Structure et évaluation des missions des services, cadre et organigramme
Lot No: 05

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings missions des services, cadre et organigramme.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 26 446,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Recrutement et intégration
Lot No: 06

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings recrutement et intégration des nouveaux agents.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 26 446,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Formation et développement du personnel
Lot No: 07

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings formation et développement du personnel.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 26 446,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Évaluation du personnel et ses conséquences
Lot No: 08

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest
Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings sur l'évaluation du personnel et ses conséquences.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 26 446,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Mobilité interne, nomination et carrière

Lot No: 09

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings mobilité interne, nomination et carrière.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 26 446,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Bien-être au travail et NWOW

Lot No: 10

II.2.2. Additional CPV code(s)

80400000 Adult and other education services

II.2.3. Place of performance

NUTS code: BE Belgique / België

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Main site or place of performance: Bruxelles.

II.2.4. Description of the procurement

Coachings bien-être au travail et NWOW.

II.2.5.

Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 26 446,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Cfr cahier des charges en annexe.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Cfr cahier des charges en annexe.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators Envisaged maximum number of participants to
the framework agreement: 4

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 26/04/2018 Local time: 11:25

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

French, Dutch

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 26/04/2018 Local time: 11:25

Place:

Bruxelles.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

VI.4.2. Body responsible for mediation procedures

Official name: Conseil d'État

Town: Bruxelles

Postal code: 1040

Country: Belgium

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Conseil d'État

Town: Bruxelles

Postal code: 1040

Country: Belgium

VI.5.

Date of dispatch of this notice

22/03/2018