

**UK-Kirkcaldy: taxi services**  
**OJ S 80/2012 25/04/2012**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Fife NHS  
Postal address: Unit 7, Midfield Road, Mitchelston Industrial Estate  
Town: Kirkcaldy, Fife  
Postal code: KY1 3NL  
Country: United Kingdom  
Contact person: Supplies  
For the attention of: Vic Laing  
Telephone: +44 1592657320  
Fax: +44 1592653384

**Internet address(es):**

General address of the contracting authority: [www.nhsfife.scot.nhs.uk](http://www.nhsfife.scot.nhs.uk)  
Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00185](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00185)

**Additional information can be obtained from:**

Official name: Fife NHS  
Postal address: Unit 7, Midfield Road, Mitchelston Industrial Estate  
Town: Kirkcaldy, Fife  
Postal code: KY1 3NL  
Country: United Kingdom  
Contact person: Estates and Facilities  
For the attention of: Barrie Higgins  
Telephone: +44 1592643355  
Internet address: [www.nhsfife.scot.nhs.uk](http://www.nhsfife.scot.nhs.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Fife NHS  
Postal address: Unit 7, Midfield Road, Mitchelston Industrial Estate  
Town: Kirkcaldy, Fife  
Postal code: KY1 3NL  
Country: United Kingdom  
For the attention of: Vic Laing  
Telephone: +44 1592657320  
Fax: +44 1592653384  
Internet address: [www.nhsfife.scot.nhs.uk](http://www.nhsfife.scot.nhs.uk)

**Tenders or requests to participate must be submitted:** Official name: Fife NHS

Postal address: Unit 7, Midfield Road, Mitchelston Industrial Estate  
Town: Kirkcaldy, Fife  
Postal code: KY1 3NL  
Country: United Kingdom

For the attention of: Vic Laing  
Telephone: +44 1592657320  
Fax: +44 1592653384  
Internet address: [www.nhsfife.scot.nhs.uk](http://www.nhsfife.scot.nhs.uk)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

The supply of taxi services to NHS Fife.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 20: Supporting and auxiliary transport services

Main site or place of performance: Fife.

NUTS code UKM22 Clackmannanshire and Fife

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Provision of an ad hoc taxi service to NHS Fife.

**II.1.6. CPV code(s)**

60120000 Taxi services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

This is an ad hoc service for use as and when required when use of NHS transport is not suitable therefore value will fluctuate.

Estimated value excluding VAT: 150 000,00 GBP

**II.2.2. Information about options**

Options: yes

Description of options: The contract will be for a period of 3 years with an option to extend for a further 2 years.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent;

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process;

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession;

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession;

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register;

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process;

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation;

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established;

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.  
A Health and Safety Policy is required.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank;

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance;

(3) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**  
1.6.2012 - 12:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**  
1.6.2012
- IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**  
(SC Ref:226700).
- VI.4. Procedures for review**
  - VI.4.1. Review body**
  - VI.4.2. Review procedure**
  - VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**  
23.4.2012