

United Kingdom-Norwich: Legal services

OJ S 60/2018 27/03/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Broadland Housing Association
Postal address: NCFC, South Stand, Carrow Road
Town: Norwich
NUTS code: UKH1 East Anglia
Postal code: NR1 1HU
Country: United Kingdom
Contact person: Barry Ashby
E-mail: procurement@broadlandgroup.org
Telephone: +44 1603750261

Internet address(es):

Main address: <https://www.broadlandgroup.org/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Legal-services./XJ345Y35TE>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Housing Management and Development (including Property Sales) Legal Services
Reference number: 17-020

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

This requirement relates to Broadland Housing Group's requirement to procure legal services segregated into 2 lots relating to Housing Management and Development (including Property Sales) respectively.

II.1.5. Estimated total value

Value excluding VAT: 1 250 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Housing Management Legal Services

Lot No: 1

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKH1 East Anglia

Main site or place of performance: East Anglia.

II.2.4. Description of the procurement

Lot 1 — Housing Management to include:

- i) preparation, in conjunction with BHG's staff, of all necessary documentation for contested eviction and possession proceedings as instructed by BHG;
- ii) attendance at Court and presentation of such cases above as required;
- iii) attendance at Court and presentation on uncontested but more complex eviction and possession cases and advice relating to such cases;
- iv) preparation, in conjunction with BHG's staff, of all necessary documentation in obtaining an Injunction Order relating to Gas Safety Checks;
- v) other general advice in relation to housing management matters, including advice on other tenancy related matters, e.g. drafting tenancy agreements, disputes / complaints with tenants. Also Deeds of Assignment (e.g. termination of management agreement at block schemes) as BHG has a number of blocks of flats which are subject to management agreements and from time to time it may become necessary to review or terminate these and advice will be required;
- vi) advise BHG's staff on the handling of complex tenant complaints.

Anti-Social Behaviour to include:

- i) general advice on the approach to specific anti-social behaviour cases;
- ii) advice on the use of starter and demoted tenancies;
- iii) preparation, in conjunction with BHG's staff, of all necessary documentation to obtain demotion orders;
- iv) preparation, in conjunction with BHG's staff, of all necessary documentation for eviction and possession proceedings in relation to anti-social behaviour legislation;
- v) attendance at Court and presentation of such cases above.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6.

Estimated value

Value excluding VAT: 700 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

There will be an optional 2 year extension period which will be exercised at the sole discretion of BHG.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Development (including Property Sales)

Lot No: 2

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKH1 East Anglia

Main site or place of performance: East Anglia.

II.2.4. Description of the procurement

Lot 2 — Development (including Property Sales) will include the following subject areas:

- development acquisitions and related matters,
- property sales,
- planning advice,
- construction contract advice,
- stock rationalisation,
- property charging,
- third party development partnerships,
- asset management matters.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 550 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

There will be an optional 2 year extension period which will be exercised at the sole discretion of BHG.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 26/04/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 10/05/2018

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Norwich:-Legal-services./XJ345Y35TE>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/XJ345Y35TE>

GO Reference: GO-2018323-PRO-12115960

VI.4. Procedures for review

VI.4.1. Review body

Official name: Broadland Housing Association

Postal address: Norwich City Football Club, Carrow Road

Town: Norwich

Postal code: NR1 1HU

Country: United Kingdom

Telephone: +44 1603750261

VI.4.2. Body responsible for mediation procedures

Official name: RICS

Postal address: RICS Headquarters, Parliament Square

Town: London

Postal code: SW1P 3AD

Country: United Kingdom

VI.5. Date of dispatch of this notice

23/03/2018