

United Kingdom-Paisley: Recruitment services
OJ S 60/2018 27/03/2018
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Postal code: PA1 1JB

Country: United Kingdom

E-mail: cpu@renfrewshire.gov.uk

Telephone: +44 1416187042

Internet address(es):

Main address: <http://www.renfrewshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.1. Name and addresses

Official name: The Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Postal code: PA1 1TT

Country: United Kingdom

E-mail: cpu@renfrewshire.gov.uk

Telephone: +44 1416186400

Fax: +44 1416187050

Internet address(es):

Main address: <http://www.renfrewshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.1. Name and addresses

Official name: Renfrewshire Leisure Limited

Postal address: The Lagoon Centre, Christie Street

Town: Paisley

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Postal code: PA1 1NB

Country: United Kingdom

E-mail: craig.connelly@renfrewshire.gov.uk

Telephone: +44 1416187390

Internet address(es):

Main address: <http://www.renfrewshireleisure.com>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23182

I.2. Information about joint procurement

The contract involves joint procurement

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Agreement for HR Services

Reference number: RC/FA/148/17

II.1.2. Main CPV code

79600000 Recruitment services

II.1.3. Type of contract

Services

II.1.4. Short description

Framework Agreement for HR Services.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 1 200 000,00 GBP

II.2. Description

II.2.2. Additional CPV code(s)

79635000 Assessment centre services for recruitment

II.2.3. Place of performance

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance: Renfrewshire Area.

II.2.4. Description of the procurement

This tender is being issued on behalf of Renfrewshire Council for the provision of services to the Council and those other bodies for whom it acts as servicing or contracting authority. The body who may also make use of the services is Scotland Excel, being the joint committee of Scottish local authorities carrying out purchasing and procurement functions for those local authorities. Scotland Excel is the joint committee of the 32 Scottish local authorities with responsibility for procurement and similar purchasing functions. The Renfrewshire Council acts as the contracting and servicing authority for Scotland Excel and enters contracts on its behalf. Renfrewshire Leisure LLP, a separate body from the Council, may also wish in the future to make use of the services being tendered either through the Council or by entering a separate

contractual arrangement based on the terms and conditions agreed between the Council and the tenderer chosen as the Service Provider.

HR Services are required to assist as and when required in the following areas.

Executive Recruitment/Assessment Centres — assist the Council with aspects of recruitment, arrange and carry out testing during the recruitment process of senior staff.

Executive Interim Sourcing — provide temporary senior management level of staff.

Executive Coaching, Learning and Development and Performance Management Services — providing a range of services that support succession planning and business change implementation.

The executive recruitment and assessment centres are utilised for senior management recruitment on an ad hoc basis and due to the nature of staff turnover a forecast cannot be determined for this requirement.

II.2.5. Award criteria

Quality criterion - Name: Executive recruitment/Assessment centres / Weighting: 15

Quality criterion - Name: Assessment centre venue and location / Weighting: 5

Quality criterion - Name: Executive interims sourcing / Weighting: 10

Quality criterion - Name: Value added services / Weighting: 5

Quality criterion - Name: Presentation / Weighting: 20

Quality criterion - Name: Fair working practices / Weighting: 5

Price - Weighting: 40

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Economic Operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the ITT in PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2017/S 144-297281](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: RC/FA/148/17

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

23/10/2017

V.2.2. Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: McAdam King Business Psychology Limited

Postal address: 150 West George Street

Town: Glasgow

NUTS code: UK United Kingdom

Postal code: G2 2HG

Country: United Kingdom

Telephone: +44 7889169351

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Total value of the contract/lot: 1 200 000,00 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

Request for Documentation:

The Council will request the following documentation once all bids have been received:

- 1) Evidence of your company's insurance certificates detailing the required level of insurance's as per the levels stated within this Site Notice and as detailed within the Invitation to Tender document uploaded within the general attachments area.
- 2) Tenderers are required to submit S7 Declaration as part of their tender submission. The document is attached within the commercial envelope.
- 3) A completed copy of the Health and Safety Questionnaire. This document is contained within the general attachments area in Public Contracts Scotland Portal.
- 4) A completed copy of the Supporting Documents uploaded within the general attachments area in Public Contract Scotland Tender Portal, please note that documents must be signed by an authorised signatory.

The Supporting Documents include.

Agreement to S1 Equalities Questionnaire.

Agreement to S2 Equalities Declaration.

Agreement to S3 Tender Compliance Certificate.

Agreement to S4 No Collusion Certificate.

5) Tenders are required to comply with the Data Processing Agreement document. This document is contained within the general attachments area in Public Contract Scotland Tender Portal. The successful service provider will be required to sign a copy of the Data Processing Agreement on award.

6) Any contract awarded as a result of this tender exercise will be subject to Scots Law and the exclusive jurisdiction of the Scottish Courts.

7) Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

8) Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the Site Notice.

(SC Ref:536773).

VI.4. Procedures for review

VI.4.1. Review body

Official name: See VI.4.3 below

Town: See VI.4.3 below

Country: United Kingdom

Internet address: <http://www.renfrewshire.gov.uk>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Precise information on deadline(s) for review procedures:

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2105/446) (as amended) may bring proceedings in the Sheriff Court or Court of Session.

VI.5. Date of dispatch of this notice

23/03/2018