

France-Paris: Office supplies
OJ S 77/2014 18/04/2014
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Groupe Berri
Postal address: 9 rue de Vienne
Town: Paris
Postal code: 75008
Country: France
Contact person: Pôle achats et marchés publics
For the attention of: Mme Vieillevigne
E-mail: marches.publics@groupe-berri.fr
Telephone: +33 142999984
Fax: +33 142561868

Internet address(es):

Address of the buyer profile: <http://berri.marcoweb.fr>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Association d'organismes de sécurité sociale

I.3. Main activity

Social protection

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Fournitures utiles au fonctionnement administratif d'un bureau, papiers, enveloppes, consommables informatiques.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: 9 rue de Vienne, 75008 Paris.

NUTS code FR France

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 42

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 120 000 and 245 000 EUR

II.1.5. Short description of the contract or purchase(s)

C'est un marché à bons de commande sans quantité minimum ni maximum, passé en application de l'article 77 du code des marchés publics. Il comprend : des fournitures de bureau : blocs notes, stylos, corbeilles à courriers, ...), des fournitures des services généraux (clé USB, piles, eau, buchette sucre, ...), des papiers de reprographie, des enveloppes sans impression, des papiers imprimés, des enveloppes avec impression, des consommables informatiques (cartouches, toners et phasers, etc.).

II.1.6. CPV code(s)

30192000 Office supplies, 30195300 Letter boards or accessories, 30197630 Printing paper, 30197620 Writing paper, 30237300 Computer supplies

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Les volumes estimatifs par an sont de 9 245 articles pour les fournitures de bureau, 5 080 ramettes de papier, 353 000 enveloppes, 10 500 pochettes blanches, 68 toners.

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Fournitures de bureau

1) Short description

Fournitures utiles au fonctionnement administratif d'un bureau : articles de bureau (blocs notes, stylos, corbeilles à courriers, ...) et fournitures des services généraux (clé USB, piles, eau, buchette sucre, ...).

2) CPV code(s)

30192000 Office supplies

3) Quantity or scope

Le bordereau quantitatif estimatif de ce premier lot comprend 9 245 articles.

4) Indication about different time frame or duration

Duration in months: 42 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Papiers de reprographie - enveloppes sans impression - papiers imprimés - enveloppes avec impression

1) Short description

Tous types de papiers A3 et A4 de bureau pour être utilisé en manuscrit, par les imprimantes laser ou à jet d'encre et les photocopieurs et enveloppes sans impression avec ou sans fenêtre.

Papiers en-tête et autres feuilles imprimés et enveloppes avec ou sans fenêtre imprimées.

2) CPV code(s)

30197630 Printing paper

3) Quantity or scope

4) Indication about different time frame or duration

Duration in months: 42 (from the award of the contract)

5) Additional information about lots

Lot No: 3

Lot title: Consommables informatiques

1) Short description

Toners.

2) CPV code(s)

30237300 Computer supplies

3) Quantity or scope

65 toners noirs, 1 magenta, 1 cyan, 1 jaune.

4) Indication about different time frame or duration

Duration in months: 42 (from the award of the contract)

5) Additional information about lots

Lot No: 4

Lot title: Fournitures de bureau

1) Short description

Ce lot est réservé aux entreprises adaptées ou à des établissements et services d'aide par le travail.

Ce 4^e lot comprend 720 articles : chemises, sous-chemises, protèges documents, porte-mines jetables, notes à coller.

2) CPV code(s)

30192000 Office supplies

3) Quantity or scope

4) Indication about different time frame or duration

Duration in months: 42 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

- financement sur fonds propres,
- le paiement s'effectue par virement,
- le délai maximum de paiement est de 30 jours à réception de la facture, après acceptation des prestations.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: - lettre de candidature (imprimé Dc1) dûment datée et signée par la personne habilitée à engager le candidat,
- déclaration du candidat (imprimé Dc2).

La ou les personnes physiques ayant le pouvoir d'engager le candidat individuel (ou le membre du groupement) sont identifiées dans la rubrique C1 de l'imprimé Dc2 et un justificatif prouvant cette habilitation est joint au Dc2 ;

- si le candidat est en redressement judiciaire, la copie du (ou des) jugement(s) prononcé(s) à cet effet,
- extrait kbis de moins de trois mois (ou équivalent pour les professionnels non inscrits aux Rcs).

III.2.2. Economic and financial ability

List and brief description of conditions: - chiffres d'affaires global d'une part, et relatif à l'objet du marché d'autre part, des trois derniers exercices disponibles,
- bilans et comptes de résultat des trois derniers exercices clos.

III.2.3. Technical and professional ability

List and brief description of conditions:

- moyens humains et techniques de l'entreprise (effectif moyen annuel et importance du personnel d'encadrement, matériels),
- liste des principales fournitures au cours des trois dernières années, indiquant le montant, la date et le destinataire public ou privé,
- qualifications, certifications et garanties en rapport avec l'objet du marché.

III.2.4. Information about reserved contracts

The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Gestion des commandes et des livraisons. Weighting 40
2. Prix. Weighting 30
3. Valeur technique. Weighting 25
4. Performance environnementale. Weighting 5

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2014-GB/DSI.FOURNITURES-15

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

26.5.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Seul le lot n° 4 "Fournitures de bureau" est réservé aux entreprises adaptées, établissements et services d'aides par le travail.

Il faut entendre accord-cadre au sens de bons de commande en application de l'article 77 du code des marchés publics.

Afin de permettre la comparaison qualitative des produits, les candidats devront joindre obligatoirement à leur offre et sous peine de rejet de leur offre, les échantillons mentionnés dans le bordereau quantitatif estimatif (Bqe)

Date d'envoi du présent avis au JOUE et au BOAMP : 14.4.2014.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de grande instance

Postal address: 4 boulevard du Palais

Town: Paris

Postal code: 75001

Telephone: +33 144325151

Internet address: <http://www.ca-paris.justice.fr/>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Greffe du tribunal de grande instance

Postal address: 4 boulevard du Palais

Town: Paris

Postal code: 75001

Telephone: +33 144325151

VI.5. Date of dispatch of this notice

14.4.2014