

France-Strasbourg: Provision of services for welcoming and escorting visitors to the European Parliament in Strasbourg, the Europa Expérience in Paris and the Jean Monnet House in Bazoches

OJ S 52/2022 15/03/2022

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Parliament

Postal address: 1 avenue du Président Robert Schuman, CS 91024

Town: Strasbourg

NUTS code: FRF11 Bas-Rhin

Postal code: 67070

Country: France

Contact person: Daniela Senk

E-mail: epstrasbourg@ep.europa.eu**Internet address(es):**Main address: <http://www.europarl.europa.eu>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10300>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10300>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of services for welcoming and escorting visitors to the European Parliament in Strasbourg, the Europa Expérience in Paris and the Jean Monnet House in Bazoches

II.1.2. Main CPV code

79620000 Supply services of personnel including temporary staff

II.1.3. Type of contract

Services

II.1.4. Short description

Through visits to the various locations of the European Parliament (Strasbourg/Paris /Bazoches), the public and citizens have the opportunity to familiarise themselves with the operation, role and missions of the institution, and also to gain a better understanding of the European MEPs' activities.

II.1.5. Estimated total value

Value excluding VAT: 8 400 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: FRF11 Bas-Rhin

Main site or place of performance: Strasbourg Paris Bazoches-sur-Guyonne

II.2.4. Description of the procurement

1) Reception services for ongoing visits to the EP in Strasbourg

Strasbourg is the official headquarters of the European Parliament, the largest transnational parliament in the world, where free visits for individuals and groups are organised according to different circuits and tour offers, in particular:

1. ongoing visits to the European Parliament buildings throughout the year;
2. visits under the VISSEM programme (Visits and seminars of the European Parliament) during parliamentary sessions in Strasbourg;
3. visits under the EUVP programme (European Union visitors programme) during parliamentary sessions in Strasbourg;
4. events organised outside session weeks.

2) Welcome and escort services for visits to the Europa Expérience permanent exhibition in Paris

The Europa Expérience permanent exhibition in Paris (opening scheduled for May 2022) offers visitors the opportunity to learn about the European Union's operations in an interactive way. The number of visitors per year is estimated at 200 000 people/year.

The 1 500 m² space is divided into three visiting zones:

- the 360° cinema room in the basement allows two films to be viewed on the work of MEPs, and on the EU and its achievements and challenges;
- meeting rooms in the basement for organisation of diverse European debates. Access only upon reservation;
- the interactive space on the ground floor shows multiple EU projects in order to gain a better understanding of the composition and functioning of the European institutions;
- the role-playing space on the first floor allows groups of visitors to simulate the European Parliament's legislative work. It is aimed primarily at groups of young people, but it is also open to adults.

3) Welcoming services for the Jean Monnet House in Bazoches

The Jean Monnet House, located in Bazoches-sur-Guyonne in the French department of Yvelines, is a historic site, the former home of Jean Monnet, one of the architects who contributed to European construction. Since 1982, this site has been owned by the European Parliament. Open all year round to the general public, it consists of the historic house, now a museum dedicated to the life of Jean Monnet's work, and two conference or seminar spaces, one of which is more specifically intended to train European officials and decision-makers,

organised by the Jean Monnet Academy (European Parliament training department). In summer of 2022, a hotel infrastructure of 32 rooms will open its doors on the site, with the aim of accommodating participants of various seminars organised at the location.

By 2023, two other infrastructures will be added to the complex: a dining room and a cafeteria, as well as the conversion of an old agricultural barn into a venue to hold events.

The main activities organised at the location are:

- visits to the museum open to the general public, with audio guides or tour guides, through the historic rooms on the ground floor, as well as a new interactive exhibition on the first floor;
- seminars and conferences (meeting room capacity for up to 120 people);
- mediation for school groups and students, 'masterclasses';
- meetings for high-level politicians and decision-makers;
- training sessions or seminars for officials of the European institutions (Jean Monnet Academy).

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 8 400 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract has a maximum total duration of one year, renewable thrice for a total of four years maximum. Performance of the contract shall only begin once the framework contract has been signed. Any renewal formality will take place in accordance with the conditions set out in the contract.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/05/2022

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 03/06/2022 Local time: 10:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Court of Justice of the European Union

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Internet address: <http://curia.europa.eu>

VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman

Postal address: 1 avenue du président Robert Schuman

Town: Strasbourg

Postal code: 67001 Cedex

Country: France

Internet address: <http://www.ombudsman.europa.eu>

VI.5. Date of dispatch of this notice

03/03/2022