

UK-Edinburgh: furniture  
OJ S 82/2012 27/04/2012  
Contract notice  
Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Trust Housing Association Ltd.  
Postal address: 12 New Mart Road  
Town: Edinburgh  
Postal code: EH14 1RL  
Country: United Kingdom  
Contact person: Financial Services, Procurement  
For the attention of: Yvonne O'Hara  
E-mail: [yohara@trustha.org.uk](mailto:yohara@trustha.org.uk)  
Telephone: +44 1314441200  
Fax: +44 1314444949

**Internet address(es):**

General address of the contracting authority: <http://www.trustha.org.uk>  
Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11262](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11262)

**Additional information can be obtained from:**

Official name: Public Contracts Scotland Portal  
Postal address: 12 New Mart Road  
Town: Edinburgh  
Postal code: EH14 1RL  
Country: United Kingdom  
Contact person: Financial Services, Procurement  
For the attention of: Yvonne O'Hara  
E-mail: [yohara@trustha.org.uk](mailto:yohara@trustha.org.uk)  
Telephone: +44 1314444925  
Internet address: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Public Contracts Scotland Portal  
Postal address: 12 New Mart Road  
Town: Edinburgh  
Postal code: EH14 1RL  
Country: United Kingdom  
For the attention of: Yvonne O'Hara  
E-mail: [yohara@trustha.org.uk](mailto:yohara@trustha.org.uk)  
Telephone: +44 1314444925  
Internet address: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

### **I.3. Main activity**

Housing and community amenities

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Hanover (Scotland) Housing Association

Official name: Cairn Housing Association

Official name: Bield

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Provision of hard & soft furnishings.

#### **II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Delivery will be to our developments across Scotland.

NUTS code UK United Kingdom

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in months: 52

In the case of framework agreements, provide justification for any duration exceeding 4 years: We intend to extend the framework from 48 months to 52 months to enable a clean alignment with the financial year end.

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 350 000 and 2 000 000 GBP

#### **II.1.5. Short description of the contract or purchase(s)**

Trust Housing Association, Hanover (Scotland) Housing Association, Bield Housing and Cairn Housing Association wish to appoint a supplier to supply and deliver hard & soft furnishings to their housing developments for older people across the country, including the islands. Bield also has a number of care homes, these range in size from 6 – 22 beds. The Organisations operate in 23 Local Authority areas, further details of these areas can be found on the respective web sites; [www.trustha.org.uk](http://www.trustha.org.uk), [www.hsha.org.uk](http://www.hsha.org.uk), [www.bield.co.uk](http://www.bield.co.uk), and [www.cairnha.com](http://www.cairnha.com). Candidates are asked to note that each Association will have varying requirements throughout the lifetime of the contract and, for example, may not source its carpets from the contract immediately due to existing contractual obligations. The formal framework agreement is expected to commence on or around 3.11.2012 and will run on this occasion to the 31.3.2017 to enable the organisations involved to align to their financial year end dates.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland web site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=226877](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=226877).

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at [http://www.publiccontractsscotland.gov.uk/PostBox/Postbox\\_Explain.aspx?ID=226877](http://www.publiccontractsscotland.gov.uk/PostBox/Postbox_Explain.aspx?ID=226877).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

**II.1.6. CPV code(s)**

39100000 Furniture, 39141000 Kitchen furniture and equipment, 39143000 Bedroom, dining room and living-room furniture, 39143110 Beds and bedding and specialist soft furnishings, 39515000 Curtains, drapes, valances and textile blinds, 39531000 Carpets, 33192000 Medical furniture

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 1 350 000 and 2 000 000 GBP

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 3.11.2012. Completion 31.3.2017

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is to be awarded. Joint and several liability is to be assumed by all group bidders.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent;

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process;

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession;

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession;

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register;

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process;

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation;

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established;

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established;

The attached PQQ should be completed and all conditions and requests therein and listed above should be fully met and all statements returned with the response by the due date. Failure by any candidates to complete as requested may result in ineligibility and non selection to continue with this procurement process.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

See attached PQQ.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years;
- (2) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001;
- (3) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards;
- (4) Certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards;
- (5) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

Please ensure the PQQ requirements and conditions are responded to fully.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

THAHSF002

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3.**

**Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

28.5.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

30.7.2012

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

(SC Ref:226877).

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Trust Housing Association Ltd

Postal address: 12 New Mart Road

Town: Edinburgh

Postal code: EH14 1RL

Country: United Kingdom

E-mail: [yohara@trustha.org.uk](mailto:yohara@trustha.org.uk)

Telephone: +44 1314444925

Fax: +44 1314444949

Internet address: [www.trustha.org.uk](http://www.trustha.org.uk)

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

25.4.2012