

United Kingdom-Hartlepool: Insurance services

OJ S 76/2015 18/04/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hartlepool College of Further Education

Postal address: Stockton Street

Town: Hartlepool

Postal code: TS24 7NT

Country: United Kingdom

Internet address(es):

General address of the contracting authority: <http://www.hartlepoolfe.ac.uk>

Additional information can be obtained from:

Official name: Bluefin Insurance Services Ltd

Postal address: Blackfriars Court, Dispensary Lane

Town: Newcastle upon Tyne

Postal code: NE1 4XB

Country: United Kingdom

For the attention of: Barry Douglass

E-mail: barry.douglass@bluefingroup.co.uk

Telephone: +44 1912299250

Internet address: <http://www.bluefingroup.co.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Bluefin Insurance Services Ltd

Town: Newcastle upon Tyne

Country: United Kingdom

For the attention of: Barry Douglass

Tenders or requests to participate must be submitted: Official name: Bluefin Insurance Services Ltd

Town: Newcastle upon Tyne

Country: United Kingdom

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance Services Excluding Broking Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance services excluding broking services, to commence 1.8.2015.

II.1.6. CPV code(s)

66510000 Insurance services, 66512100 Accident insurance services, 66513100 Legal expenses insurance services, 66514110 Motor vehicle insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: yes

Description of options: The college will generally be seeking quotations for a 3 year Long Term Agreement, with an option to extend for a further 2 years where applicable.

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Package

1) Short description

Package quotation for all classes of insurance specified.

2) CPV code(s)

66510000 Insurance services, 66512100 Accident insurance services, 66513100 Legal expenses insurance services, 66514110 Motor vehicle insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Property and Pecuniary

1) Short description

Property Damage, Business Interruption, Money, Fidelity Guarantee.

2) CPV code(s)

66515200 Property insurance services, 66515411 Pecuniary loss insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Liability

1) Short description

Employers Liability, Public and Products Liability, Governors Liability, Professional Indemnity.

2) CPV code(s)

66513100 Legal expenses insurance services, 66515410 Financial loss insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Motor Vehicle

1) Short description

Motor Vehicle insurance including uninsured loss recovery.

2) CPV code(s)

66514110 Motor vehicle insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Engineering

- 1) **Short description**
Engineering inspection and insurance services.
- 2) **CPV code(s)**
66519200 Engineering insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 6

Lot title: Personal Accident and Travel

- 1) **Short description**
Group Personal Accident and travel Insurance.
- 2) **CPV code(s)**
66512100 Accident insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The awarding authority will pay insurance premiums at renewal/inception and then annually thereafter.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: This tender is open to insurance companies who must be licensed to transact insurance business in the categories listed in II.1.6 either in the UK or EC member state of domicile.

III.2.2. Economic and financial ability

List and brief description of conditions: Copies of last three year annual report and accounts are required together with an overview of services currently provided to the public sector, specific education sector experience, Standard & Poors (or equivalent) rating.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details of names and qualifications of employees who would be responsible for the delivery of the services. List of other education sector clients and classes of insurance or other services provided.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

22.5.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.4.2015