

B-Tervuren: office cleaning services
OJ S 83/2012 28/04/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Autonoom Gemeentebedrijf BEXIT
Postal address: Brusselsesteenweg 13
Town: Tervuren
Postal code: 3080
Country: Belgium
Contact person: Mevrouw Wendy Craps
E-mail: wendy.craps@tervuren.be
Telephone: +32 27692074
Fax: +32 27692098

Additional information can be obtained from:

Official name: Steundienst
Postal address: Brusselsesteenweg 9a
Town: Tervuren
Postal code: 3080
Country: Belgium
Contact person: Mevrouw Nicole Electeur
E-mail: nicole.electeur@tervuren.be
Telephone: +32 26868645
Fax: +32 27692097

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

PPS-Project Koninklijke Moestuin - onderhoud van het administratief centrum/sociaal huis.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services
Main site or place of performance: administratief centrum/sociaal huis Markt 7a 3080
Tervuren, 3080 Tervuren, BELGIE.
NUTS code BE242 Arr. Leuven

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

PPS-Project Koninklijke Moestuin - onderhoud van het administratief centrum/sociaal huis.

II.1.6. CPV code(s)

90919200 Office cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: yes

Description of options: Zie bestek.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 42 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Borgtocht (5 % van het oorspronkelijk bedrag van de opdracht (excl. btw), afgerond naar het hogere tiental).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Attest van in orde zijn met de betaling van de sociale zekerheidsbijdragen. In toepassing van het koninklijk besluit van 20 juli 2005 dient de Belgische inschrijver geen rsz-attest bij zijn offerte te voegen. De aanbestedende overheid zal deze informatie zelf opvragen.

Attest van in orde zijn met de betaling van de btw belasting.

Attest van in orde zijn met de betaling van de belastingen.

III.2.2. Economic and financial ability

List and brief description of conditions: Passende bankverklaring waaruit een gezonde financiële toestand blijkt.

Het bewijs van een verzekering tegen beroepsrisico's.

III.2.3. Technical and professional ability

List and brief description of conditions:

Een omstandige beschrijving van de organisatie van de dienstverlening.

Een overzicht van het materieel, het materiaal en de uitrusting die nodig is om de voorgeschreven taken te kunnen uitvoeren en de voorgestelde veiligheidsmaatregelen.

Technische fiches van de gebruikte reinigingsproducten, veiligheids- en gezondheidsfiches.

Eventuele kwaliteitscertificaten.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Prijs. Weighting 60

2. Kwaliteit van de aangeboden diensten en conformiteit aan de vereisten gespecificeerd in het bestek. Weighting 25

3. Voorgestelde wijze en frequentie van toezicht op de degelijke uitvoering van de opdracht.

Weighting 10

4. Prijs par uur van de werken in regie. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

BEXIT12/D02

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

22.6.2012 - 10:30

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Dutch.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 22.6.2012 - 10:30

Place:

Financiën, Brusselsesteenweg 13 te 3080 Tervuren, BELGIE.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5.

Date of dispatch of this notice

24.4.2012