

UK-Cirencester: Accommodation, building and window cleaning services

OJ S 81/2013 25/04/2013

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Cirencester College

Postal address: Fosse Way Campus, Stroud Road

Town: Cirencester

Postal code: GL7 1XA

Country: United Kingdom

Contact person: Finance

For the attention of: Margaret Daly

E-mail: margaret.daly@cirencester.ac.uk

Telephone: +44 1285626210

Fax: +44 1285626123

Internet address(es):General address of the contracting authority: <http://www.cirencester.ac.uk/>Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA19762**Additional information can be obtained from:**

Official name: Cirencester College

Postal address: Fosse Way Campus, Stroud Road

Town: Cirencester

Postal code: GL7 1XA

Country: United Kingdom

Contact person: Site Services

For the attention of: Mr Neil MacKenzie

E-mail: neil.mackenzie@cirencester.ac.uk

Telephone: +44 1285626253

Fax: +44 1285644171

Internet address: <http://www.cirencester.ac.uk/>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Cirencester College

Postal address: Fosse Way Campus, Stroud Road

Town: Cirencester

Postal code: GL7 1XA

Country: United Kingdom

For the attention of: Details available on line from the College Website (search 'cleaning tender')

Telephone: +44 1285626210

Fax: +44 1285626123

Internet address: <http://www.cirencester.ac.uk/>

Tenders or requests to participate must be submitted: Official name: Cirencester College
Postal address: Fosse Way Campus, Stroud Road
Town: Cirencester
Postal code: GL7 1XA
Country: United Kingdom
Contact person: Finance
For the attention of: Mrs Hilarie Chester
E-mail: hilarie.chester@cirencester.ac.uk
Telephone: +44 1285626210
Fax: +44 1285626123
Internet address: <http://www.cirencester.ac.uk/>

I.2. Type of the contracting authority

Other: Sixth Form College

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Cirencester.

NUTS code UKK13 Gloucestershire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Internal cleaning of a sixth form college consisting of several buildings including temporary classrooms. It is between 14 000 and 14 500 square metres and includes offices, classrooms, laboratories, storerooms, student social space, staffrooms, refectory, gymnasium, theatre and nursery.

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=104300

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement**II.2.1. Total quantity or scope**

Three year contract to clean between 14 000 and 14 500 square metres of classrooms, offices and storerooms in several buildings on one site.

With possible option to extend contract for one year.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.9.2013. Completion 31.8.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract**III.1.1. Deposits and guarantees required****III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Invoices should be submitted after the end of the month for which the services have been provided.

Invoices are paid by BAC's within 30 days of receipt.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(2) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(3) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(4) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 60
2. Quality. Weighting 40

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CC2013CC01.

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 5.6.2013

IV.3.4. Time limit for receipt of tenders or requests to participate

7.6.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 6.8.2013

IV.3.8. Conditions for opening of tenders

Date: 10.6.2013 - 12:00

Place:

Cirencester College.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Tender documentation is available to download from the Cirencester College Website 'www.cirencester.ac.uk'; search on 'cleaning tender'.

(MT Ref:104300).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.4.2013

