

UK-Manchester: Accounting, auditing and fiscal services

OJ S 81/2013 25/04/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Irwell Valley Housing Association

Postal address: Paragon House, 48 Seymour Grove

Town: Manchester

Postal code: M16 0LN

Country: United Kingdom

Contact person: Finance

For the attention of: Sara Sharrock

E-mail: sara.sharrock@irwellvalleyha.co.uk

Telephone: +44 1616101000

Fax: +44 1618770660

Internet address(es):

General address of the contracting authority: <http://www.irwellvalleyha.co.uk>

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0995

Additional information can be obtained from:

Official name: Irwell Valley Housing Association

Postal address: Paragon House, 48 Seymour Grove

Town: Manchester

Postal code: M16 0LN

Country: United Kingdom

Contact person: Finance

For the attention of: Sara Sharrock

E-mail: sara.sharrock@irwellvalleyha.co.uk

Telephone: +44 1616101000

Fax: +44 1618770660

Internet address: <http://www.irwellvalleyha.co.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Irwell Valley Housing Association

Postal address: Paragon House, 48 Seymour Grove

Town: Manchester

Postal code: M16 0LN

Country: United Kingdom

Contact person: Finance

For the attention of: Sara Sharrock

E-mail: sara.sharrock@irwellvalleyha.co.uk

Telephone: +44 1616101000

Fax: +44 1618770660

Internet address: <http://www.irwellvalleyha.co.uk>

Tenders or requests to participate must be submitted: Official name: Irwell Valley Housing Association
Postal address: Paragon House, 48 Seymour Grove
Town: Manchester
Postal code: M16 0LN
Country: United Kingdom
Contact person: Finance
For the attention of: Sara Sharrock
E-mail: sara.sharrock@irwellvalleyha.co.uk
Telephone: +44 1616101000
Fax: +44 1618770660
Internet address: <http://www.irwellvalleyha.co.uk>

I.2. Type of the contracting authority

Other: Registered Provider

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

External Audit and other financial services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Manchester.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Irwell Valley Housing Association (IVHA) is seeking quotations from auditors to provide the statutory external audit, Corporation Tax function and general tax and VAT advice.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=104297

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at http://www.myTenders.org/PostBox/Postbox_Explain.aspx?ID=104297

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

II.1.6. CPV code(s)

79200000 Accounting, auditing and fiscal services, 79210000 Accounting and auditing services , 79212000 Auditing services, 79212100 Financial auditing services, 79212300 Statutory audit services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Statutory Audit The audit must be carried out in accordance with auditing standards and the Homes and Communities Agency, Accounting direction for Social Housing in England and should comprise such examination of the statements, underlying records and control systems as is necessary to reach an opinion on the financial statements.

Corporation Tax and iXBRL

1. Calculations to be prepared based on the statutory accounts.

2. Points for clarification to be agreed with officers.

3. Areas to minimise taxation within the group to be highlighted.

4. Submissions to be made as required on behalf of the Group companies.

General VAT and tax advice.

General updates, interpretation and potential impact on the group should be included as part of your tender submission.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2013. Completion 31.3.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not Applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment will be made by agreement, but in full on receipt of an invoice following satisfactory completion of the audit or services received.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Subject to re-appointment on an annual basis at the AGM.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

Staff involved must be of senior status in the organisation, suitably qualified for the task and have a thorough knowledge of the operations of registered providers.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Recognised accounting bodies (CCAB).

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

3.6.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 4.6.2013 - 12:00

Place:

Paragon House, 48 Seymour Grove, Manchester M16 0LN.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

This is contained within the briefing document.
(MT Ref:104297)

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.4.2013