

**F-Varennes-Jarcy: Motor vehicle insurance services**  
**OJ S 83/2013 27/04/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: SIVOM Varennes-Jarcy  
National registration number: 25910270500011  
Postal address: route du Tremblay  
Town: Varennes-Jarcy  
Postal code: 91480  
Country: France  
Contact person: Service des marchés publics  
For the attention of: M. Yahya Chtitah  
E-mail: [marches.publics@sivom.com](mailto:marches.publics@sivom.com)  
Telephone: +33 169001633  
Fax: +33 169001903

**Internet address(es):**

General address of the contracting authority: <http://www.sivom.com>  
Address of the buyer profile: <https://www.achatpublic.com/sdm/ent/gen/index.jsp>

**Additional information can be obtained from:**

Official name: Protectas  
National registration number: 73282035200043  
Postal address: 14 place Georges Pompidou  
Town: Noisy-le-Grand  
Postal code: 93160  
Contact person: Protectas  
For the attention of: Mme Céline Laguillon  
E-mail: [paris@protectas.fr](mailto:paris@protectas.fr)  
Telephone: +33 149324022  
Fax: +33 143032173  
Internet address: <http://www.protectas.eu/fr>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: SIVOM  
National registration number: 25910270500011  
Postal address: route du Tremblay  
Town: Varennes-Jarcy  
Postal code: 91480  
Contact person: SIVOM  
For the attention of: M. Yahya Chtitah  
Telephone: +33 169001633  
Fax: +33 169001903  
Internet address: [https://www.achatpublic.com/sdm/ent/gen/ent\\_detail.do?PCSLID=CSL\\_2013\\_rYaC\\_b6hcu](https://www.achatpublic.com/sdm/ent/gen/ent_detail.do?PCSLID=CSL_2013_rYaC_b6hcu)

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Environment

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Assurance flotte automobile et risques annexes.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6a:

Main site or place of performance: SIVOM, 91480 Varennes Jarcy

NUTS code FR2 BASSIN PARISIEN

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Assurance flotte automobile et risques annexes.

**II.1.6. CPV code(s)**

66514110 Motor vehicle insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 300 000 and 600 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 1.1.2014. Completion 31.12.2018

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Contributions des communes membres.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Les conditions particulières du marché ainsi que les annexes.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Renseignements et formalités nécessaires pour évaluer si ces exigences sont remplies : Voir infra.Situation juridique - références requises : Sont exigés :1 Lettre unique de candidature indication des membres et désignant le mandataire : formulaire type Dc1 ou lettre équivalente. 2 Déclaration du candidat relative à son identité, sa forme juridique, son représentant habilité pour l'engager au présent marché, l'existence ou non de procédure collective , joindre jugement et traduction le cas échéant, et sa capacité financière , formulaire type Dc2 ou rédaction équivalente.1 et 2 Les formulaires DC sont accessibles, non exclusivement, sur le site internet 3 Mandat de la compagnie d'assurance au courtier, le cas échéant. 4 Mandat de la compagnie d'assurance à l'agent, le cas échéant.5 Le pouvoir de la personne habilitée à engager le candidat.6 Attestation d'assurance et de caution financière conforme au Code des assurances (agents et courtiers).7 Etre en conformité au regard des articles 43, 44 et 45 du Code des marchés publics français. Si le formulaire Dc1 n'est pas utilisé, la déclaration sur l'honneur conforme aux articles 43 et 44 du code précité doit impérativement être jointe à la candidature modèle joint au dossier de consultation.8 Les pièces visées à l'article 46 du Code des marchés publics seront demandées ultérieurement à l'attributaire : détail au règlement de consultation. Elles peuvent aussi être jointes à la candidature.9 Lorsqu'il y a groupement, les documents précités sont à fournir pour chacun des membres.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Renseignements et formalités nécessaires pour évaluer si ces exigences sont remplies : appréciation globale du chiffre d'affaires des 3 derniers exercices connus ou, si impossible, les éléments utiles à la démonstration de la capacité, sur déclaration Dc2 ou équivalente.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Renseignements et formalités nécessaires pour évaluer si ces exigences sont remplies : références notamment en matière de collectivités territoriales et/ou organismes publics pour chacune des trois dernières années.-déclaration indiquant les effectifs moyens annuels du candidat et l'importance du personnel d'encadrement pour chacune des trois dernières années.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

---

#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

07-2013

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 14.6.2013 - 12:00

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

14.6.2013 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 240 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: A la fin de la durée du marché de 5 ans.

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

Date d'envoi du présent avis au JOUE et au BOAMP : 23.4.2013.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Tribunal administratif de Versailles

Postal address: 56 avenue de Saint-Cloud

Town: Versailles

Postal code: 78000

E-mail: [greffe.ta-versailles@juradm.fr](mailto:greffe.ta-versailles@juradm.fr)

Telephone: +33 139205487

Fax: +33 130211119

Internet address: <http://versailles.tribunal-administratif.fr/>

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Tribunal administratif de Versailles

Postal address: 56 avenue de Saint-Cloud

Town: Versailles

Postal code: 78000

E-mail: [greffe.ta-versailles@juradm.fr](mailto:greffe.ta-versailles@juradm.fr)

Telephone: +33 139205487

Fax: +33 130211119

Internet address: <http://versailles.tribunal-administratif.fr/>

#### **VI.5. Date of dispatch of this notice**

23.4.2013