

**Italy-Magenta: Office, school and office equipment cleaning services**

OJ S 79/2016 22/04/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Comune di Magenta

Postal address: Piazza Formenti 1

Town: Magenta

Postal code: 20013

Country: Italy

E-mail: [economato@comunedimagenta.it](mailto:economato@comunedimagenta.it), [egov.magenta@cert.poliscomuneamico.net](mailto:egov.magenta@cert.poliscomuneamico.net)

Telephone: +039 029735241

Fax: +039 029735247

**Internet address(es):**General address of the contracting authority: <http://www.comunedimagenta.it>Address of the buyer profile: <http://www.comunedimagenta.it>Electronic access to information: <http://www.comunedimagenta.it>Electronic submission of tenders and requests to participate: <http://www.arca.regione.lombardia.it>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Servizio di pulizia delle strutture comunali — periodo triennale dall'inizio servizio.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Magenta.

NUTS code ITC45 Milano

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Servizi di pulizia di uffici, servizi, sale delle strutture comunali e pulizia delle parti comuni —  
CPV: 90919200-4.

**II.1.6. CPV code(s)**

90919000 Office, school and office equipment cleaning services, 90919200 Office cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 660 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

---

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

I concorrenti devono fornire cauzione provvisoria pari al 2 % dell'importo a base di gara eventualmente ridotta del 50 % ai sensi dell'art. 75 comma 7 del D.Lgs. 163/2006, sotto forma di cauzione o di fideiussione, a scelta dell'offerente. L'aggiudicatario dovrà fornire deposito cauzionale definitivo, ai sensi dell'articolo 113 del Codice degli Appalti, un deposito cauzionale, pari al 10 % (ridotta del 50 % in conseguenza del possesso di certificazione di qualità) dell'importo presunto dell'appalto. Le modalità di costituzione delle garanzie sono precisate nel Disciplinare di gara.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Risorse proprie del Comune di Magenta.

**III.1.3.**

## **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Imprese singole o associate che possiedano i requisiti previsti nel bando di gara.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Vedi atti di gara.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: 1. iscrizione al Registro delle Imprese o Albo provinciale delle Imprese artigiane ai sensi della L. 25.1.1994, n. 82 e del D.M. 7.7.1997, n. 274 con appartenenza almeno alla fascia di classificazione E di cui all'art. 3 del citato decreto. Vedi atti di gara per altre disposizioni.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Vedi atti di gara.

Minimum level(s) of standards possibly required: Vedi atti di gara.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Vedi atti di gara.

Minimum level(s) of standards possibly required:

Vedi atti di gara.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

31.5.2016 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Lithuanian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 3.6.2016 - 10:00

Place:

Sede Municipale-Settore Finanziario: Piazza Formenti 1 Magenta.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Vedi atti di gara.

#### **Section VI: Complementary information**

---

##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

##### **VI.3. Additional information**

Atti di gara disponibili in formato elettronico e gratuito nei punti di contatto indicati.

Altre informazioni sugli atti di gara.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: TAR Lombardia

Town: Milano

Country: Italy

###### **VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

18.4.2016