

**NO-Steinkjer: Transport services (excl. Waste transport)**

**OJ S 83/2013 27/04/2013**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Nord-Trøndelag fylkeskommune

Postal address: Postboks 2560

Town: Steinkjer

Postal code: 7735

Country: Norway

Contact person: Innkjøp

For the attention of: Randi Jule lian

E-mail: [innkjop@ntfk.no](mailto:innkjop@ntfk.no)

Telephone: +47 74111000

**Internet address(es):**

General address of the contracting authority: [www.ntfk.no](http://www.ntfk.no)

Address of the buyer profile: [http://www.doffin.no//search/Search\\_AuthProfile.aspx?ID=AA5884](http://www.doffin.no//search/Search_AuthProfile.aspx?ID=AA5884)

**Additional information can be obtained from:**

Official name: Nord-Trøndelag fylkeskommune

Postal address: Postboks 2560

Town: Steinkjer

Postal code: 7735

Country: Norway

Contact person: Innkjøp

For the attention of: Randi Jule Lian

E-mail: [innkjop@ntfk.no](mailto:innkjop@ntfk.no)

Telephone: +47 74111000

Internet address: [www.ntfk.no](http://www.ntfk.no)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Nord-Trøndelag fylkeskommune

Postal address: Postboks 2560

Town: Steinkjer

Postal code: 7735

Country: Norway

Contact person: Innkjøp

For the attention of: Randi Jule Lian

E-mail: [innkjop@ntfk.no](mailto:innkjop@ntfk.no)

Telephone: +47 74111000

Internet address: [www.ntfk.no](http://www.ntfk.no)

**Tenders or requests to participate must be submitted:** Official name: Nord Trøndelag fylkeskommune

Postal address: Postboks 2560

Town: Steinkjer

Postal code: 7735  
Country: Norway  
Contact person: Innkjøp  
For the attention of: Randi Jule Lian  
Telephone: +47 74111000  
Internet address: [www.ntfk.no](http://www.ntfk.no)

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Sør-Trøndelag County Municipality

Official name: University of Northern Norway

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Service for carriage of library material.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail

Main site or place of performance: Nord- and Sør-Trøndelag, Norway.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The procurement covers services for carriage of library materials:

— between the municipal libraries (main libraries in 48 municipalities in total), the participating secondary schools (11 in N-T and 24 in S-T in total), the County libraries in Nord- and Sør-Trøndelag. Total number of visit points are: 32 in N-T and 42 in S-T.

— College Library of Nord-Trøndelag (4 branch libraries)

— For all other libraries in Trøndelag

— library in the rest of Norway

Note: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at [http://www.doffin.no/Search/Search\\_Switch.aspx?ID=292388](http://www.doffin.no/Search/Search_Switch.aspx?ID=292388)

**II.1.6. CPV code(s)**

60000000 Transport services (excl. Waste transport)

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement****II.2.1. Total quantity or scope****II.2.2. Information about options**

Options: yes

Description of options: Award authority has the option to extend the contract under the same conditions by 1 + 1 year.

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract****III.1.1. Deposits and guarantees required****III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them****III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded****III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation****III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement).

(3) Company tax certificate (National requirement).

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

**III.2.2. Economic and financial ability**

List and brief description of conditions: The company's last 2 annual accounts, including director's annual report and auditor's notes.

Minimum level(s) of standards possibly required: The supplier shall have the financial capacity to complete the assignment/ contract.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

The Supplier shall submit a list of the principal deliveries effected in the past three years, with name phone and e-mail of contact person. References will only be contacted if needed. Statement regarding the company's environmental policy / environmental work. If the company has introduced an environmental management system, a copy of the certificate should be attached to the tender.

Minimum level(s) of standards possibly required:

The Supplier shall have experience from equivalent (similar) assignments.

The supplier shall have a deliberate policy in relation to the environmental and the use of substances that do not harm the environment.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

13/01578.

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.5.2013

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

4.6.2013 - 14:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

(NT Ref:292428).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

25.4.2013