

**UK-Edinburgh: Social research services**  
**OJ S 84/2013 30/04/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Scottish Government Social Research  
Postal address: Floor 2WR, St. Andrews House, Regent Road  
Town: Edinburgh  
Postal code: EH1 3DG  
Country: United Kingdom  
Contact person: Justice Analytical Services  
For the attention of: Carole Edwards  
E-mail: [carole.edwards@scotland.gsi.gov.uk](mailto:carole.edwards@scotland.gsi.gov.uk)  
Telephone: +44 1312288250

**Internet address(es):**

Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12803](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12803)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Reducing Reoffending Change Fund Evaluation

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 8: Research and development services

Main site or place of performance: Scotland

NUTS code UKM Scotland

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Evaluation of the Reducing Reoffending Change Fund

Justice Analytical Services are seeking to commission an evaluation of the implementation and early outcomes of the Reducing Reoffending Change Fund projects.

The Reducing Reoffending Change Fund is one of three change funds created by the Scottish Government to help drive a decisive shift towards preventative spending. Investing in prevention is crucial to increase the effectiveness and sustainability of public services and to improve outcomes for both service users and their communities. In the case of reoffending, prevention means addressing the risk factors associated with recidivism, and we can do this to greatest effect by working collaboratively.

The Reducing Reoffending Change Fund has two key aims:

1. to provide offenders with substantial one-to-one support through evidence-based mentoring schemes; and
  2. to promote strong, equal partnership working between third and public sector organisations.
- Year 2-3 funding was allocated in March 2013, and at least 6.5million GBP will be distributed between April 2013 and March 2015.

The purpose of this evaluation is to examine how effective the Reducing Reoffending Change Fund Public Social Partnerships have been at delivering mentoring services to offenders and achieving early outcomes, and why.

The evaluators will conduct fieldwork and analysis across the six projects to evaluate the reducing reoffending change fund as a whole, with an emphasis on lessons for effective mentoring and throughcare, and on the effectiveness of the Public Social Partnership model. They will also be expected to support the PSP projects to collect appropriate and where possible consistent data and also support them to conduct robust project level self-evaluation. Two reports will be published for this evaluation – one before the end of the Change Fund period, and a second examining the subsequent mainstreaming of Change Fund projects. Those invited to tender for this work will be expected to propose appropriate methods to generate the data and analysis required.

The project will take place between July 2013 and September 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=262732](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=262732).

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at [http://www.publiccontractsscotland.gov.uk/PostBox/Postbox\\_Explain.aspx?ID=262732](http://www.publiccontractsscotland.gov.uk/PostBox/Postbox_Explain.aspx?ID=262732).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

#### **II.1.6. CPV code(s)**

79315000 Social research services, 73110000 Research services, 73300000 Design and execution of research and development, 73210000 Research consultancy services, 73200000 Research and development consultancy services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Those invited to tender for this work will be expected to propose appropriate methods to generate the data and analysis required. It is envisaged that this will be a mixed method evaluation, comprising of QA and analysis of monitoring data, and fieldwork with a range of relevant stakeholders across all six Reducing Reoffending Change Fund projects.

Estimated value excluding VAT:

Range: between 150 000 and 180 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 26 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See specification document

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: See standard conditions of contract - <http://www.scotland.gov.uk/Topics/Research/About/Social-Research/Guidance-for-Contractors/Standard-Conditions>

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: Expressions of Interest are now sought for this project. The form will be assessed and contractors short-listed on the basis of the following:

- Evidence of experience and skills in managing and conducting process and early outcome or realist evaluations
- Specific evidence of experience, knowledge and skills in qualitative and quantitative data collection and analysis
- Evidence of conducting research with offenders and/or partnerships between the public and third sectors

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

28.5.2013 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

5.6.2013

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

#### **VI.2. Information about European Union funds**

#### **VI.3. Additional information**

Documents attached are the Form for submitting an Expression of Interest, the guidance which was made available to applicants for the Change Fund, and high level information about the 6 projects awarded funding.

(SC Ref:262732)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

26.4.2013