

**Belgium-Zaventem: Miscellaneous business-related services**

OJ S 64/2018 31/03/2018

Contract notice – utilities

Services

**Legal Basis:**

Directive 2014/25/EU

**Section I: Contracting entity**

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**I.1. Name and addresses**

Official name: Brussels Airport Company N.V.

National registration number: 0890.082.292\_27114

Postal address: Luchthaven Brussel-Nationaal, Satellietgebouw 1ste Verdieping (Receptie)

Town: Zaventem

NUTS code: BE241 Arr. Halle-Vilvoorde

Postal code: 1930

Country: Belgium

Contact person: Procurement

E-mail: [OOGservices@brusselsairport.be](mailto:OOGservices@brusselsairport.be)

Telephone: +32 2754500

**Internet address(es):**Main address: <http://www.brusselsairport.be>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=302956>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=302956>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=BAC+nv-BAC%2FPAXP%2FPRODD%2FEU%2F2017%2F037-F05>Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://enot.publicprocurement.be/enot-war/displayForum.do?forumId=19852>**I.6. Main activity**

Airport-related activities

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Leveren en beheren van mankracht voor een centrale Out of Gauge Service Desk op Brussels Airport

Reference number: BAC nv-BAC/PAXP/PRODD/EU/2017/037-F05\_0

**II.1.2.**

**Main CPV code**

79990000 Miscellaneous business-related services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Zie UEA.

**II.1.5. Estimated total value****II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

63515000 Travel services, 79992000 Reception services

**II.2.3. Place of performance**

NUTS code: BE241 Arr. Halle-Vilvoorde

Main site or place of performance: Luchthaven, Brussel-Nationaal.

**II.2.4. Description of the procurement**

Zie UEA.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

24 maanden

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

— Deze opdracht kan 2x verlengd worden met telkens 1 jaar,

— De opdracht betreft een 24/7 dienstverlening.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Zie UEA.

**III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Zie UEA.

**III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Zie UEA.

**III.1.6. Deposits and guarantees required**

De verlangde borgsommen en waarborgen worden vastgelegd in het bestek dat aan de geselecteerde kandidaten zal worden overgemaakt.

**III.1.7. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

De voorwaarden inzake betaling worden vastgelegd in het bestek dat aan de geselecteerde kandidaten zal worden overgemaakt.

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**Section IV: Procedure**

**IV.1. Description**

**IV.1.1. Type of procedure**

Negotiated procedure with prior call for competition

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

**IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/04/2018 Local time: 13:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English, French, Dutch

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

Het bestek zal na onderzoek van de kandidaturen overgemaakt worden aan de geselecteerde kandidaten. Het bestek zal enkel in het Nederlands ter beschikking worden gesteld en de offertes zullen enkel in het Nederlands, Frans of Engels mogen worden ingediend.

Eenzelfde entiteit kan slechts éénmaal, hetzij individueel, hetzij als lid van een consortium hetzij als entiteit op wiens draagkracht/bekwaamheid de Kandidaat zich gebeurlijk beroept, een Offerte indienen.

Indien de kandidaat beroep doet op een onderaannemer, is deze op zijn beurt onderhevig aan dezelfde selectiecriteria en dient deze onderaannemer een aparte UEA.

(Uniform.

Europees Aanbestedingsdocument) in te vullen. Tijdens uitvoering kan onderaanneming niet wijzigen, tenzij met akkoord BAC.

Een vrijblijvende infosessie betreffende E-tendering wordt georganiseerd op 12/04/2018 om 10u00 op Brussels Airport Company. Inschrijven kan tot en met 5/04/2018 om 15 uur via [oogservices@brusselsairport.be](mailto:oogservices@brusselsairport.be) met vermelding van naam organisatie, naam deelnemer (max. 2) en nummerplaat.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Nederlandstalige Rechtbank van Koophandel Brussel (vernietigingsprocedure);  
Voorzitter van de Nederlandstalige Rechtbank van Koophandel Brussel (schorsingsprocedure)

Postal address: Waterloolaan 70

Town: Brussel

Postal code: 1000

Country: Belgium

E-mail: [info@just.fgov.be](mailto:info@just.fgov.be)

Internet address: <http://www.baliebrussel.be/nl/gerechtelijke-adressen-brussel/nederlandstalige-rechtbank-van-koophandel-brussel>

#### VI.4.4. Service from which information about the review procedure may be obtained

Official name: Nederlandstalige Rechtbank van Koophandel Brussel (vernietigingsprocedure);  
Voorzitter van de Nederlandstalige Rechtbank van Koophandel Brussel (schorsingsprocedure)

Postal address: Waterloolaan 70

Town: Brussel

Postal code: 1000

Country: Belgium

E-mail: [info@just.fgov.be](mailto:info@just.fgov.be)

Internet address: <http://www.baliebrussel.be/nl/gerechtelijke-adressen-brussel/nederlandstalige-rechtbank-van-koophandel-brussel>

### VI.5.

**Date of dispatch of this notice**

30/03/2018