

**United Kingdom-Belfast: Refuse and waste related services**  
**OJ S 81/2016 26/04/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Department of Finance and Personnel

Postal address: 303 Airport Road West

Town: Belfast

Postal code: BT3 9ED

Country: United Kingdom

Contact person: Collaboration.CPD@DFPNI.gov.uk

For the attention of: Patrice McPolin

**Internet address(es):**

Address of the buyer profile: <https://etendersni.gov.uk/epps>

Electronic access to information: <https://etendersni.gov.uk/epps>

Electronic submission of tenders and requests to participate: <https://etendersni.gov.uk/epps>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Department of Agriculture and Rural Development NI

Postal address: Dundonald House

Town: Belfast

Postal code: BT4 3SB

Country: United Kingdom

Official name: Department of Culture Arts and Leisure NI

Postal address: Causeway Exchange, 1-7 Bedford Street

Town: Belfast

Postal code: BT2 7EG

Country: United Kingdom

Official name: Department for Employment and Learning NI

Postal address: Adelaide House, 39-49 Adelaide Street

Town: Belfast

Postal code: BT2 8FD

Country: United Kingdom

Official name: Department of Education NI  
Postal address: Rathgael House  
Town: Bangor  
Postal code: BT19 7PR  
Country: United Kingdom

Official name: Department of Enterprise Trade and Investment NI  
Postal address: Netherleigh, Massey Avenue  
Town: Belfast  
Postal code: BT4 2JP  
Country: United Kingdom

Official name: Department of the Environment NI  
Postal address: Goodwood House, 44-58 May Street  
Town: Belfast  
Postal code: BT1 4NN  
Country: United Kingdom

Official name: Department of Finance and Personnel  
Postal address: Clare House, 303 Airport Road West  
Town: Belfast  
Postal code: BT3 9ED  
Country: United Kingdom

Official name: Department of Health Social Services and Public Safety NI  
Postal address: Castle Buildings  
Town: Belfast  
Postal code: BT4 3SQ  
Country: United Kingdom

Official name: Department of Justice NI  
Postal address: Block B, Castle Buildings  
Town: Belfast  
Postal code: BT4 3SG  
Country: United Kingdom

Official name: Department for Regional Development NI  
Postal address: Clarence Court, Adelaide Street  
Town: Belfast  
Postal code: BT2 8GB  
Country: United Kingdom

Official name: Department for Social Development NI  
Postal address: Lighthouse Building, 1 Cromac Place  
Town: Belfast  
Postal code: BT7 2JB  
Country: United Kingdom

Official name: Office of the First Minister and Deputy First Minister NI  
Postal address: Stormont Castle  
Town: Belfast  
Postal code: BT4 3TT  
Country: United Kingdom

Official name: Agri-Food and Biosciences Institute NI  
Postal address: Newforge Lane  
Town: Belfast  
Postal code: BT9 5PX  
Country: United Kingdom

Official name: Forest Service  
Postal address: Dundonald House  
Town: Belfast  
Postal code: BT4 3SB  
Country: United Kingdom

Official name: Livestock & Meat Commission  
Postal address: 31 Ballinderry Rd  
Town: Lisburn  
Postal code: BT28 2SL  
Country: United Kingdom

Official name: Loughs Agency  
Postal address: 22 Victoria Rd  
Town: Londonderry  
Postal code: BT47 2AB  
Country: United Kingdom

Official name: Northern Ireland Fishery Harbour Authority  
Postal address: 3 St Patricks Ave  
Town: Downpatrick  
Postal code: BT30 6DW  
Country: United Kingdom

Official name: Stranmillis University College  
Postal address: Stranmillis Rd  
Town: Belfast  
Postal code: BT9 5DY  
Country: United Kingdom

Official name: Consumer Council  
Postal address: Seatem House, 28-32 Alfred St  
Town: Belfast  
Postal code: BT2 8EN  
Country: United Kingdom

Official name: Health & Safety Executive For Northern Ireland  
Postal address: 83 Ladas Drive  
Town: Belfast  
Postal code: BT6 9FR  
Country: United Kingdom

Official name: Invest Northern Ireland  
Postal address: 1 Bedford Street  
Town: Belfast  
Postal code: BT2 7GS  
Country: United Kingdom

Official name: Northern Ireland Tourist Board  
Postal address: St Annes Court, 59 North Street  
Town: Belfast  
Postal code: BT1 1NB  
Country: United Kingdom

Official name: Driver & Vehicle Agency Northern Ireland  
Postal address: Dva County Hall  
Town: Coleraine  
Postal code: BT51 3TA  
Country: United Kingdom

Official name: Northern Ireland Environment Agency (NIEA)  
Postal address: Klondyke Building, Cromac Avenue  
Town: Belfast  
Postal code: BT7 2JA  
Country: United Kingdom

Official name: Northern Ireland Local Government Officers Superannuation Committee  
Postal address: 411 Holywood Rd  
Town: Belfast  
Postal code: BT4 2LP  
Country: United Kingdom

Official name: Local Government Staff Commission for NI  
Postal address: 22 Gordon Street  
Town: Belfast  
Postal code: BT1 2LG  
Country: United Kingdom

Official name: N I Statistics & Research Agency  
Postal address: 14 Castle Street  
Town: Belfast  
Postal code: BT1 1SA  
Country: United Kingdom

Official name: Statistics Advisory Committee  
Country: United Kingdom

Official name: Northern Ireland Building Regulations Advisory Committee  
Country: United Kingdom

Official name: Land & Property Services  
Postal address: 3bt, 5 Lanyon Place  
Town: Belfast  
Postal code: BT1 3BT  
Country: United Kingdom

Official name: Criminal Justice Inspection  
Postal address: Stormont Estate  
Town: Belfast  
Postal code: BT4 3SJ  
Country: United Kingdom

Official name: Northern Ireland Legal Services Commission  
Postal address: 8 Laganbank Road  
Town: Belfast  
Postal code: BT1 3BN  
Country: United Kingdom

Official name: Northern Ireland Court Service  
Postal address: 23- 27 Oxford Street  
Town: Belfast  
Postal code: BT1 3LA  
Country: United Kingdom

Official name: Northern Ireland Police Fund  
Postal address: Maryfield Complex, 100 Belfast Road  
Town: Holywood  
Postal code: BT18 9QY  
Country: United Kingdom

Official name: Northern Ireland Policing Board  
Postal address: 31 Clarendon Road  
Town: Belfast  
Postal code: BT1 3BG  
Country: United Kingdom

Official name: Northern Ireland Prison Service  
Postal address: Dundonald House, Upper Newtownards Road  
Town: Belfast  
Postal code: BT4 3SU  
Country: United Kingdom

Official name: Police Ombudsman  
Postal address: 11 Church Street  
Town: Belfast  
Postal code: BT1 1PG  
Country: United Kingdom

Official name: Police Rehabilitation & Retraining Trust  
Postal address: 100 Belfast Road  
Town: Holywood  
Postal code: BT18 9QY  
Country: United Kingdom

Official name: Parole Commissioners for Northern Ireland  
Country: United Kingdom

Official name: Probation Board for Northern Ireland  
Postal address: 80-90 North Street  
Town: Belfast  
Postal code: BT1 1LD  
Country: United Kingdom

Official name: The Prisoner Ombudsman for Northern Ireland  
Postal address: 2 The Walled Garden  
Town: Belfast  
Postal code: BT4 3SH  
Country: United Kingdom

Official name: State Pathology Department Northern Ireland  
Country: United Kingdom

Official name: Youth Justice Agency of Northern Ireland  
Postal address: 41-43 Waring Street  
Town: Belfast  
Postal code: BT1 2DY  
Country: United Kingdom

Official name: Social Security Agency  
Postal address: The Lighthouse Building  
Town: Belfast  
Postal code: BT7 2JB  
Country: United Kingdom

Official name: Attorney General for Northern Ireland  
Country: United Kingdom

Official name: Commissioner for Public Appointments for Northern Ireland  
Country: United Kingdom

Official name: Community Relation Council  
Postal address: 6 Murray Street

Town: Belfast  
Postal code: BT1 6DN  
Country: United Kingdom  
Official name: Maze Long Kesh Development Corporation  
Country: United Kingdom  
Official name: Northern Ireland Judicial Appointments Commission  
Postal address: 14 Victoria Street  
Town: Belfast  
Postal code: BT1 3GG  
Country: United Kingdom  
Official name: Strategic Investment Board Limited  
Postal address: Carleton House, Gasworks Business Park, 1 Cromac Ave  
Town: Belfast  
Postal code: BT7 2JA  
Country: United Kingdom  
Official name: Planning Appeals Commission  
Postal address: Park House, 87-91 Great Victoria Street  
Town: Belfast  
Postal code: BT2 7AG  
Country: United Kingdom  
Official name: Victims & Survivors Service  
Postal address: 5 Ballygawley Road  
Town: Dungannon  
Postal code: BT70 1TU  
Country: United Kingdom  
Official name: Northern Ireland Commissioner for Children & Young People  
Postal address: 7-9 Shaftesbury Square  
Town: Belfast  
Postal code: BT2 7DP  
Country: United Kingdom  
Official name: The Commissioner for Older People for Northern Ireland  
Postal address: Equality House, 7-9 Shaftesbury Square  
Town: Belfast  
Postal code: BT2 7DP  
Country: United Kingdom  
Official name: Equality Commission for NI  
Postal address: Equality House, 7-9 Shaftesbury Square  
Town: Belfast  
Postal code: BT2 7DP  
Country: United Kingdom  
Official name: Northern Ireland Audit Office  
Postal address: 106 University Street  
Town: Belfast  
Postal code: BT7 1EU  
Country: United Kingdom  
Official name: Northern Ireland Office  
Postal address: Stormont House  
Town: Belfast  
Postal code: BT4 3SH  
Country: United Kingdom

Official name: Public Prosecution Service  
Postal address: 93 Chichester Street  
Town: Belfast  
Postal code: BT1 3JR  
Country: United Kingdom

Official name: Northern Ireland Authority For Utility Regulation  
Postal address: Queens House, 14 Queen Street  
Town: Belfast  
Postal code: BT1 6ED  
Country: United Kingdom

Official name: Northern Ireland Housing Executive  
Postal address: The Housing Centre, 2 Adelaide Street  
Town: Belfast  
Postal code: BT2 8PB  
Country: United Kingdom

Official name: Northern Ireland Water  
Postal address: Westland House, Old Westland Road  
Town: Belfast  
Postal code: BT14 6TE  
Country: United Kingdom

Official name: Education Authority  
Postal address: Forestview, Purdy's Lane  
Town: Belfast  
Postal code: BT8 7AR  
Country: United Kingdom

Official name: Northern Ireland Public Services Ombudsman  
Postal address: Progressive House, 33-37 Wellington Place  
Town: Belfast  
Postal code: BT1 6HN  
Country: United Kingdom

Official name: Northern Ireland Fire and Rescue Service  
Country: United Kingdom

Official name: Belfast Health and Social Care Trust  
Country: United Kingdom

Official name: Business Services Organisation (BSO)  
Country: United Kingdom

Official name: Health and Social Care Board (HSCB)  
Country: United Kingdom

Official name: Northern Health and Social Care Trust  
Country: United Kingdom

Official name: Northern Ireland Ambulance Service  
Country: United Kingdom

Official name: Northern Ireland Blood Transfusion Service  
Country: United Kingdom

Official name: Northern Ireland Fire and Rescue Service  
Country: United Kingdom

Official name: Northern Ireland Guardian Ad Litem Agency  
Country: United Kingdom

Official name: Northern Ireland Medical and Dental Training Agency  
Country: United Kingdom

Official name: Northern Ireland Practice and Education Council (NIPEC)  
Country: United Kingdom  
Official name: Northern Ireland Social Care Council (NISCC)  
Country: United Kingdom  
Official name: Patient and Client Council  
Country: United Kingdom  
Official name: Regional Agency for Public Health and Social Well Being (RAPHSW)  
Country: United Kingdom  
Official name: Regulation and Quality Improvement Authority (RQIA)  
Country: United Kingdom  
Official name: South Eastern Health and Social Care Trust  
Country: United Kingdom  
Official name: Southern Health and Social Care Trust  
Country: United Kingdom  
Official name: Western Health and Social Care Trust  
Country: United Kingdom

## **Section II: Object of the contract**

---

### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Removal of Protectively Marked Paper and Optical and Magnetic Waste (ID No 355031).

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 16: Sewage and refuse disposal services; sanitation and similar services  
NUTS code UKN Northern Ireland,UKN0 Northern Ireland

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The contract must cover the Removal of Protectively Marked Paper and Optical and Magnetic Waste from public sector offices throughout Northern Ireland as per individual building requirements. The Contract will consist of 1 Lot. The government security classification is within the attached link: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/251480/Government-Security-Classifications-April-2014.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/251480/Government-Security-Classifications-April-2014.pdf) and the Contractor shall deliver service to meet the requirements.

#### **II.1.6. CPV code(s)**

90500000 Refuse and waste related services, 90514000 Refuse recycling services, 90512000 Refuse transport services, 90510000 Refuse disposal and treatment

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Central Procurement Directorate (CPD), on behalf of the participating bodies listed is seeking to establish a contract for the provision of services at locations throughout Northern Ireland. The number of buildings to be serviced within the contract may change as a result of the implementation of the Reform of Property Management Programme and the planned on-boarding of participating bodies. Further details are provided in the Authority's tender document.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Not Applicable.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As per tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required but if the Contract is awarded to a consortium, the Authority may require the consortium to form a legal entity before entering into the contract.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As per tender documents.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: As per tender documents.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
As per tender documents.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

Lowest price

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

355031

#### **IV.3.2. Previous publication concerning this procedure**

##### **Prior information notice**

Notice number in the OJ S: [2015/S 199-361370](#) of 14.10.2015

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 25.5.2016 - 15:00

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

25.5.2016 - 15:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 25.5.2016

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Authorised personnel from CPD.

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 1.8.2020.

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

SSD 19 List of Participating Bodies:

Northern Ireland Government Departments:

Department of Agriculture and Rural Development;

Department of Culture, Arts and Leisure;

Department of Education;

Department for Employment and Learning;

Department of Enterprise, Trade and Investment;

Department of the Environment;

Department of Finance and Personnel;

Department of Health, Social Services and Public Safety;

Department of Justice;

Department for Regional Development;

Department for Social Development;

Office of the First Minister and Deputy First Minister;

Other Public Bodies by Department:

Department of Agriculture and Rural Development;

Agri-Food and Biosciences Institute (AFBI);

Forest Service;

Livestock Meat Commission (LMC);

Loughs Agency;

NI Fishery & Harbour Authority;

Department of Culture Arts and Leisure;

Department of Education;

Department for Employment and Learning;

Stranmillis University College;

FE Colleges;

Department of Enterprise, Trade and Investment;

Consumer Council for Northern Ireland;

Health and Safety Executive for Northern Ireland;

Invest Northern Ireland;

Northern Ireland Tourist Board;

Department of the Environment;

Driver and Vehicle Agency (DVA);

Northern Ireland Environment Agency (NIEA);

Northern Ireland Local Government Officers' Superannuation Committee (NILGOSC);

Local Government Staff Commission;

Department of Finance and Personnel;  
Northern Ireland Statistics and Research Agency (NISRA);  
Northern Ireland Building Regulations Advisory Committee;  
Statistics Advisory Committee;  
Land and Property Services (LPS);  
Department of Justice;  
Criminal Justice Inspectorate Northern Ireland (CJINI);  
Legal Services Agency Northern Ireland;  
Northern Ireland Courts and Tribunals Service (NICtS);  
Northern Ireland Police Fund (NIPF);  
Northern Ireland Policing Board (NIPB);  
Northern Ireland Prison Service (NIPS);  
Police Ombudsman for Northern Ireland (PONI);  
Police Retraining and Rehabilitation Trust (PRRT);  
Parole Commissioners for Northern Ireland;  
Probation Board Northern Ireland (PBNI);  
Northern Ireland Prisoner Ombudsman;  
State Pathology;  
Youth Justice Agency of Northern Ireland (YJANI);  
Department for Social Development;  
Social Security Agency;  
Office of the First Minister and Deputy First Minister;  
Attorney General for Northern Ireland;  
Commissioner for Public Appointments for Northern Ireland;  
Community Relations Council;  
ILEX Urban Regeneration Company Ltd;  
Maze Long Kesh Development Corporation;  
Northern Ireland Judicial Appointments Commission;  
Strategic Investment Board;  
Planning and Water Appeals Commission;  
Victims and Survivors Service Ltd;  
Commissioner for Children and Young People for NI;  
Commissioner for Older People for NI;  
Equality Commission for NI;  
Health and Social Care;  
Northern Ireland fire and Rescue Service;  
Belfast Health and Social Care Trust;  
Business Services Organisation (BSO);  
Health and Social Care Board (HSCB);  
Northern Health and Social Care Trust;  
Northern Ireland Ambulance Service;  
Northern Ireland Blood Transfusion Service;;  
Northern Ireland Fire and Rescue Service;  
Northern Ireland Guardian Ad Litem Agency;  
Northern Ireland Medical and Dental Training Agency;  
Northern Ireland Practice and Education Council (NIPEC);  
Northern Ireland Social Care Council (NISCC);  
Patient and Client Council;  
Regional Agency for Public Health and Social Well Being (RAPHSW);  
Regulation and Quality Improvement Authority (RQIA);

South Eastern Health and Social Care Trust;  
Southern Health and Social Care Trust;  
Western Health and Social Care Trust.  
Independent Bodies:  
Northern Ireland Audit Office;  
Northern Ireland Office;  
Public Prosecution Service (PPS);  
Utility Regulator Northern Ireland;  
Northern Ireland Housing Executive;  
NI Water;  
Education Authority;  
Northern Ireland Public Services Ombudsman (NIPSO).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Central Procurement Directorate  
Internet address: <http://www.cpdni.gov.uk>

##### **Body responsible for mediation procedures**

Official name: Central Procurement Directorate  
Internet address: <http://www.cpdni.gov.uk>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

21.4.2016