

Norway-Oslo: Systems and technical consultancy services

OJ S 81/2015 25/04/2015

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Oslo kommune, Plan- og bygningssetaten

National registration number: 971040823

Postal address: Postboks 364 Sentrum

Town: Oslo

Postal code: 0102

Country: Norway

For the attention of: Jan Jørgen Børstad

E-mail: jan.jorgen.borstad@pbe.oslo.kommune.no

Telephone: +47 92406956

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3711>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/130989>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Digitalisation of paper based building applications archive.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Oslo, Norway.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The assignment consists of two parts:

- Part one: Preparation for digitalisation and
- Part two: Digitalisation.

The Contracting Authority will assess if it is appropriate that part one is carried out by an external tenderer, or if the Contracting Authority themselves should carry out this part. This will be determined after the tender deadline. Both part one and part two will be awarded to the same tenderer, if both parts shall be carried out by an external tenderer. Tenderers shall submit tender offers on both parts of the assignment, with separate pricing for part one and part two.

II.1.6. CPV code(s)

72220000 Systems and technical consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Please refer to the attached tender documentation with annex.

II.2.2. Information about options

Options: yes

Description of options: The assignment will be implemented from the date the contract is signed and until the parties have met their contractual obligations, at the latest within two years from the signing of the contract.

The contracting authority has the option to extend the contract for a further one + one years on verbatim terms.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The tenderer shall be a legally established company:

— Norwegian companies: Company Registration Certificate

— Foreign companies: Proof that the company is registered in a trade index or business register as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: 1. The tenderer must have the economic capacity to carry out the assignment.

— Annual financial statements for the last three years, including annual reports and auditors statements.

2. Credit worthy:

— Credit assessment/rating. Not older than three months, based on the last known financial figures. The rating shall be carried out by an officially certified credit rating institution.

The contracting authority reserves the right to check credit worthiness.

III.2.3. Technical and professional ability

List and brief description of conditions:

1. The tenderer shall have sufficient capacity and implementation ability to take on a large volume assignment, and deliver within the allotted time:

— The tenderer shall describe their organisation including roles and responsibility as well as clarification of the user interfaces to the Contracting Authority's organisation. Preferably illustrated in the form of an organisation chart with supplementary text.

— Brief overview of the organisation's average workforce during the last three years. The number of employees in different positions must be obvious.

— Brief overview of the organisation's collaborating partners and sub-suppliers.

Maximum two A4 pages. Preferably use bullet points. Illustrations are additional.

2. The tenderer's experience from similar assignments:

— Brief description of three relevant assignments during the last three years, hereunder duration, value, name of the contracting authority and the name and contract information of the referee.

Maximum one A4 page

3. Well functioning quality assurance system

— The tenderer shall describe and document the quality assurance system used. For example, how many people work with quality development, evaluation and continual improvement.

Maximum one A4 page

Certification of certificate for quality assurance system may be attached.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

201413305

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

11.6.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.10.2015

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

22.4.2015