

**Spain-Madrid: Legal documentation and certification services**

OJ S 65/2018 04/04/2018

Contract notice – utilities

Services

Directive 2004/17/EC

**Section I: Contracting entity**

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**I.1. Name and addresses**

Official name: Aena SME, S. A.

Postal address: C/ Peonías, 12

Town: Madrid

Postal code: 28042

Country: Spain

Contact person: División de Contratación

For the attention of: Dirección de Contratación

E-mail: [mdelasheras@aena.es](mailto:mdelasheras@aena.es)

Telephone: +34 913212824

Fax: +34 913212712

**Internet address(es):**General address of the contracting entity: <http://www.aena.es>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from:** Official name: Registro General de Aena SME, S. A.

Postal address: C/ Peonías, 12

Town: Madrid

Postal code: 28042

Country: Spain

Telephone: +34 913212710

Internet address: <http://www.aena.es>**Tenders or requests to participate must be submitted:** Official name: Registro General de Aena SME, S. A.

Postal address: C/ Peonías, 12

Town: Madrid

Postal code: 28042

Country: Spain

Telephone: +34 913212710

Internet address: <http://www.aena.es>**I.2. Main activity**

Airport-related activities

**I.3. Contract award on behalf of other contracting entities****Section II: Object of the contract**

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**II.1. Description****II.1.1.**

**Title attributed to the contract by the contracting entity**

Servicio para la implantación y mejora de los sistemas de información de la Dirección de Contratación: Revla, Ofispa y Siga

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

Main site or place of performance: Madrid.

NUTS code ES300 Madrid

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement****II.1.5. Short description of the contract or purchase(s)**

Servicio para la implantación y mejora de los sistemas de información de la Dirección de Contratación: Revla, Ofispa y Siga.

**II.1.6. CPV code(s)**

79130000 Legal documentation and certification services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Information about lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement****II.2.1. Total quantity or scope**

250 000,00 EUR (tributos excluidos).

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

**II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract****III.1.1. Deposits and guarantees required**

Fianza provisional: 2 % del importe neto de la licitación.

Fianza definitiva: 4 % del importe neto de adjudicación.

**III.1.2.**

**Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Ver Pliego de Cláusulas Particulares.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Ley 18/1982, de 26 de mayo.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Ver Pliego de Cláusulas Particulares.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Ver Pliego de Cláusulas Particulares.

**III.2.3. Technical and professional ability**

List and brief description of conditions: Ver Pliego de Cláusulas Particulares.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

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**IV.1. Type of procedure**

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Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures): no

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications or in the invitation to tender or to negotiate

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting entity**

DCG 134/18

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents**

(except for a DPS)

Time limit for receipt of requests for documents or for accessing documents: 27.4.2018

Payable documents: yes

Price: EUR

Terms and method of payment: En efectivo.

**IV.3.4. Time limit for receipt of tenders or requests to participate**

27.4.2018 - 13:30

**IV.3.5. Languages in which tenders or requests to participate may be submitted**

Spanish.

**IV.3.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.3.7. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Acto público.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tribunal Administrativo Central de Recursos Contractuales

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

2.4.2018