

UK-Welwyn Garden City: Health services
OJ S 86/2013 03/05/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hertfordshire Supply Management Confederation
Postal address: HSMC-GATE, Gate House, Fretherne Rd
Town: Welwyn Garden City
Postal code: AL8 6NS
Country: United Kingdom
For the attention of: David Beaven
E-mail: david.beaven@hsmc.nhs.uk
Telephone: +44 1707356176

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

UK HPFT Occupational Health.

II.1.2. Type of contract and place of performance or delivery

Services

Main site or place of performance: Hertfordshire Partnership NHS Foundation Trust employs approximately 3000 staff based in a range of locations currently across Hertfordshire, Essex and Norfolk.

NUTS code UKH East of England

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The successful contractor will be expected to be SEQOHS compliant or to be in the process of applying for accreditation by 1.9.2013 and to provide the full range of occupational health services. Services will include work health screening and assessments for new employees and ongoing health surveillance, management referrals for occupational health advice, occupational immunisations, flu vaccinations, identifying and managing healthcare staff

infected with a blood borne virus, management after accidental occupational exposure to blood and body fluids/ infection, workplace health and wellbeing and administration of the eye care voucher scheme.

Hertfordshire Partnership NHS Foundation Trust employs approximately 3000 staff based in a range of locations currently across Hertfordshire, Essex and Norfolk, including Adult and Older People's Mental Health Services, Children and Adolescent Mental Health Services, Learning Disability Services, Forensic Services and Corporate Services. Services are provided within Inpatient Units, Low and Medium Secure Inpatient Units, Community and General Support Offices. The new OHS provider would be expected to provide services in appropriate settings across currently all 3 counties; geographic locations, staff numbers and services may change over the period of the contract.

In order to provide the best possible service to our staff we are seeking an Occupational Health provider who understands the nature of our client group and the environment within which our staff work. Experience of working with other Mental Health and Learning Disability providers in a proactive way would be beneficial.

There is potentially the opportunity to offer additional services as part of this contract including; a Fast Track Physiotherapy Service to support the rehabilitation of staff suffering back or musculo skeletal complaints; CBT services to promote mental wellbeing in staff and an absence reporting service for staff to telephone as the first point of contact.

II.1.6. CPV code(s)

85100000 Health services, 85140000 Miscellaneous health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be sent out in the ITT documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: 1) You will need to ensure you register your company details via the suppliers portal on the Due North system www.supplying2nhs.com/

Candidates with an existing account should ensure all details are up to date. Candidates will be required to register their expression of interest via the Due North portal under contract ref: DNWC-96MKJZ Candidates will be required to complete a PQQ which will be sent out automatically once potential bidders have registered interest in this opportunity via Due North. Should you not register your company details on Due North by the closing date, your interest will not be considered further.

2) Specific declarations - suppliers must declare that they have not been convicted of the following.

(a) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA;

(b) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(c) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;

(d) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering. Any resultant contract may be for the benefit of this or other member organisations or NHS bodies within the geographical areas including Bedfordshire, Hertfordshire, Norfolk, Suffolk, Cambridgeshire and Essex. The selected suppliers will be expected to supply all products/services as are required by the contracting authority from time to time. Future additions to their products/services will also be included. The contract is for the benefit of other participating NHS bodies and any other non-NHS bodies which the participants deem necessary for the delivery of services or goods to NHS bodies, local authorities, other government departments or non-departmental public bodies charged with the delivery of healthcare or health related services.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HSMC/02-13/360.

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

29.5.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

29.4.2013