

I-Bologna: helpdesk services  
OJ S 89/2012 10/05/2012  
Contract notice  
Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Intercent-ER - Agenzia Regionale di sviluppo dei mercati telematici

Postal address: Viale Aldo Moro n. 38

Town: Bologna

Postal code: 40127

Country: Italy

Contact person: Segreteria

For the attention of: Segreteria Agenzia Intercent-ER

E-mail: [intercenter@regione.emilia-romagna.it](mailto:intercenter@regione.emilia-romagna.it)

Telephone: +39 0515273082

Fax: +39 0515273084

#### Internet address(es):

General address of the contracting authority: <http://www.intercent.it>

Address of the buyer profile: <http://www.intercent.it>

Electronic access to information: <http://www.intercent.it>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Regional or local agency/office

### I.3. Main activity

General public services

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Procedura aperta per l'affidamento del servizio di assistenza informatica e gestione del CED decentrato dei Comuni del Basso Ferrarese.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Provincia di Ferrara.  
NUTS code ITD56 Ferrara

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Affidamento di servizi finalizzati alla gestione e allo sviluppo dei sistemi informativi dei Comuni di Mesola, Goro, Codigoro, Lagosanto, Massa Fiscaglia, Migliaro, Migliarino e Ostellato.

**II.1.6. CPV code(s)**

72253100 Helpdesk services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 625 000,00 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 52 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

1) cauzione provvisoria, art. 75, D. Lgs. n. 163/06 con impegno del fidejussore a rilasciare cauzione definitiva per l'esecuzione del contratto; 2) cauzione definitiva, polizza assicurativa: come da documentazione di gara.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Come da Disciplinare di gara.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Come da Disciplinare di gara.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Come da Disciplinare di gara.

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

Atto del Dirigente n. 108 del 04/05/2012

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4.**

**Time limit for receipt of tenders or requests to participate**

18.6.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 240 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 19.6.2012 - 10:00

Place:

C/o sede Agenzia punto I.1.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Un incaricato di ciascuna ditta concorrente o RTI con mandato di rappresentanza/procura speciale.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

a) La documentazione di gara è scaricabile dal sito <http://www.intercent.it>, sezione "bandi e avvisi"; b) richieste di chiarimenti esclusivamente via fax (n. fax punto I.1) entro e non oltre le ore 12:00 del 4.6.2012 c) codice CIG n. 4212622DA2.

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: TAR Emilia-Romagna

Postal address: strada Maggiore 80

Town: Bologna

Postal code: 40127

Country: Italy

**VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

7.5.2012