

United Kingdom-Edinburgh: Gas appliance maintenance services

OJ S 63/2019 29/03/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Prospect Community Housing Ltd

Postal address: 6 Westburn Avenue, Wester Hailes

Town: Edinburgh

NUTS code: UKM75 Edinburgh, City of

Postal code: EH14 2TH

Country: United Kingdom

E-mail: enquiries@prospectch.org.uk

Telephone: +44 1314585480

Fax: +44 1314532868

Internet address(es):Main address: <http://www.prospectch.org.uk/>Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11963**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.ukElectronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: www.publiccontractsscotland.gov.uk**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Gas Servicing and Maintenance Contract 2019 — 2022

Reference number: N/a

II.1.2. Main CPV code

50531200 Gas appliance maintenance services

II.1.3. Type of contract

Services

II.1.4. Short description

Annual gas boiler and appliance servicing and maintenance contract for approximately 860 appliance.

II.1.5. Estimated total value

Value excluding VAT: 420 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

50531200 Gas appliance maintenance services

II.2.3. Place of performance

NUTS code: UKM75 Edinburgh, City of

Main site or place of performance: Wester Hailes, Edinburgh.

II.2.4. Description of the procurement

The bidder will be required to undertake the annual servicing of our gas appliances and provide 24 hour/365 day maintenance breakdown cover.

There are approximately 860 appliances. These appliances are serviced once every 12 months and servicing can start to be planned from month 10.

Successful bidder will also allow prospect staff access to an on line "Gas Portal". This IT technology will allow prospect staff to view each appliance and see such information as repairs history and service status.

The successful bidder may also undertake unplanned replacement of appliances that may fail throughout the duration of the contract.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality of service / Weighting: 60

Quality criterion - Name: Lowest priced bidder / Weighting: 40

Price - Weighting: 40

II.2.6. Estimated value

Value excluding VAT: 420 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The contractor may be extended for an additional 1 year.

II.2.9. Information about the limits on the number of candidates to be invited

Maximum number: 6 Objective criteria for choosing the limited number of candidates:

Completion and scoring of the ESPD document.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

If required by the member state, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

Where it is required, within a bidder's country of establishment they must confirm which authorisation or membership of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Bidders will be required to have an average yearly turnover of 280 000 GBP for the last 2 years in the business area covered by the contract.

It is a requirement of this contract that the bidders hold, or can commit to obtain prior to the commence of any subsequent awarded contract, the types and levels of insurance indicated below:

- employer's (compulsory) liability insurance = 10 000 000 GBP,
- public liability insurance = 5 000 000 GBP,
- product liability insurance = 5 000 000 GBP.

Minimum level(s) of standards possibly required:

Bidders will be required to have an average yearly turnover of 280 000 GBP for the last 2 years in the business area covered by the contract.

It is a requirement of this contract that the bidders hold, or can commit to obtain prior to the commence of any subsequent awarded contract, the types and levels of insurance indicated below:

- employer's (compulsory) liability insurance = 10 000 000 GBP,
- public liability insurance = 5 000 000 GBP,
- product liability insurance = 5 000 000 GBP.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the service as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the site notice.

Bidders will be required to confirm details of technicians or technical bodies who they can call upon, especially those responsible for quality control.

Bidders will be required to confirm that they have (or have access to) the relevant supply chain management and tracking systems examples that demonstrate that they have the relevant experience to deliver the service as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the site notice.

Bidders will be required to confirm their average annual manpower for the last 3 years. Bidders will be required to confirm their and the number of managerial staff for the last 3 years.

Bidders will be required to demonstrate that they have (or have access to) the relevant tools, plant or technical equipment to deliver the types of requirements detailed in II.2.4 of the OJEU Contract Notice or the relevant section of the site notice.

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

Quality assurance schemes and environmental management standards

4D.1 — Bidder to be able to produce certificates drawn up by independent bodies attesting that the bidder complies with the required quality assurance standards, including accessibility for disabled persons.

Minimum level(s) of standards possibly required:

Bidders should have demonstrable experience comparable with our specific contract.

4D.1 — The bidder must hold a UKAS (or equivalent) accredited independent third part certificate of compliance in accordance with BS EN ISO 9001 (or equivalent).

The bidder must hold a UKAS (or equivalent) accredited independent third part certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP).

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

The successful bidder will have an electronic “Gas Portal”. This IT technology shall allow prospect staff to interrogate information related to all the appliances, their service history and progress of annual service, appointments. This information shall also be available in real time so that prospect staff can have access to the same information that the contractor has. This should be a viewing platform only as prospect has no need to amend any information the contractor holds. The confirmation that the bidder has the ability to offer this requirement must be confirmed in the ESPD document.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 25/04/2019 Local time: 16:30

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 02/05/2019

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

2022 if the contract is not extended and 2023 if the contract is extended by an additional year.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=577110

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (SC Ref:577110)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Prospect Community Housing Ltd

Postal address: 6 Westburn Avenue, Wester Hailes

Town: Edinburgh

Postal code: EH14 2TH

Country: United Kingdom

E-mail: enquiries@prospectch.org.uk

Telephone: +44 1314585480

Fax: +44 1314532868

Internet address: <http://www.prospectch.org.uk/>

VI.4.2. Body responsible for mediation procedures

Official name: Prospect Community Housing

Postal address: 6 Westburn Avenue

Town: Edinburgh

Postal code: EH142TH

Country: United Kingdom

E-mail: enquiries@prospectch.org.uk

Telephone: +44 1314585480

Fax: +44 1314532868

VI.5. Date of dispatch of this notice

26/03/2019