

Ireland-Dublin: Provision of Editing and Proofreading Services

OJ S 62/2020 27/03/2020

**Contract notice
Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Eurofound — European Foundation for the Improvement of Living and Working Conditions

Postal address: Wyattville Road

Town: Co. Dublin

NUTS code: IE061 Dublin

Postal code: D18 KP65

Country: Ireland

Contact person: Sandra Brudenell-Bruce

E-mail: OSUTenders@eurofound.europa.eu

Telephone: +353 12043100

Fax: +353 12826456

Internet address(es):

Main address: <http://www.eurofound.europa.eu/about/procurement>

Address of the buyer profile: <http://www.eurofound.europa.eu/about-eurofound/who-we-are>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=6219>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=6219>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=6219>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Social Policy

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of Editing and Proofreading Services

Reference number: 171301/5358

II.1.2. Main CPV code

79820000 Services related to printing

II.1.3. Type of contract

Services

II.1.4. Short description

The subject matter of the FWC is the provision of editing and proofreading services. Eurofound requires specialised, qualified and experienced English-language editorial services to contribute to the development of Eurofound's publishing activities and ensure the delivery of high-quality print and online publications, while managing a fluctuating workload and bottlenecks. The editorial function is critical in ensuring the high-quality standard of Eurofound publications.

II.1.5. Estimated total value

Value excluding VAT: 1 000 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

79821100 Proofreading services

II.2.3. Place of performance

NUTS code: IE061 Dublin

Main site or place of performance: The tasks are to be performed at the premises designated by the contractor and agreed by Eurofound.

II.2.4. Description of the procurement

To disseminate its research findings, Eurofound produces a substantial number of research-based publications each year (over 40 in 2019, a total of around 5 000 standard pages). Eurofound's key information products are reports (100-150 standard pages) and policy briefs (about 30 standard pages). In addition, Eurofound publishes a variety of HTML-based products, such as quarterly reports detailing national-level developments in industrial relations and working conditions.

English is the working language of Eurofound and the source language of all publications. Some short items — such as executive summaries — are translated into 20+ languages; for these, a very high-quality of English in the original is vital to ensure effective and accurate translation.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 000 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract is concluded for a period of 12 months with effect from the date on which it enters into force.

The contract is renewed automatically three (3) times for a period of 12 months each, unless one of the parties receives formal notification to the contrary at least three months before the end of the ongoing duration. Renewal does not change or postpone any existing obligations.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:
Please refer to the tender specifications.

III.1.2. Economic and financial standing

List and brief description of selection criteria:
Please refer to the tender specifications.

III.1.3. Technical and professional ability

List and brief description of selection criteria:
Please refer to the tender specifications.

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 13/05/2020 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 5 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 14/05/2020 Local time: 11:00

Place:

Tenders will be opened at the offices of Eurofound.

Information about authorised persons and opening procedure: A maximum of two representatives per tender can attend the opening session. For organisational and security reasons, the tenderer must provide the full name and ID or passport number of the representatives at least two working days in advance to: OSUTenders@eurofound.europa.eu.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:
48 months.

VI.2. Information about electronic workflows

Electronic payment will be used

VI.3. Additional information

Calls for tender are open to natural and legal persons from European Union member states and from countries which have signed a special agreement with the European Union in the field of public procurement. For more detailed information, please consult the following link:

[http://www.eurofound.europa.eu/about/procurement/](http://www.eurofound.europa.eu/about/procurement/generalinfo.htm) generalinfo.htm

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice
20/03/2020