

United Kingdom-Cambridge: Recruitment services
OJ S 84/2016 29/04/2016
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: South Cambridgeshire District Council

Postal address: South Cambridgeshire Hall

Town: Cambridge

NUTS code: UKH12 Cambridgeshire CC

Postal code: CB3 6EA

Country: United Kingdom

E-mail: sean.missin@scambs.gov.uk

Telephone: +44 1954713378

Internet address(es):

Main address: <https://www.delta-esourcing.com/respond/3PWC6F562S>

I.1. Name and addresses

Official name: Huntingdonshire District Council

Postal address: Pathfinder House, St Mary's Street

Town: Huntingdon

NUTS code: UKH12 Cambridgeshire CC

Postal code: PE29 3TN

Country: United Kingdom

Contact person: Sean Missin

E-mail: sean.missin@scambs.gov.uk

Telephone: +44 1954713378

Internet address(es):

Main address: <https://www.delta-esourcing.com/respond/3PWC6F562S>

I.1. Name and addresses

Official name: Cambridge City Council

Postal address: The Guildhall, Cambridge City Council

Town: Cambridge

NUTS code: UKH12 Cambridgeshire CC

Postal code: CB2 3QJ

Country: United Kingdom

Contact person: Sean Missin

E-mail: sean.missin@scambs.gov.uk

Telephone: +44 1954713378

Internet address(es):

Main address: <https://www.delta-esourcing.com/respond/3PWC6F562S>

I.1. Name and addresses

Official name: East Cambridgeshire District Council

Postal address: The Grange, Nutholt Lane

Town: Ely

NUTS code: UKH12 Cambridgeshire CC

Postal code: CB7 4EE

Country: United Kingdom

Contact person: Sean Missin

E-mail: sean.missin@scambbs.gov.uk

Telephone: +44 1954713378

Internet address(es):

Main address: <https://www.delta-esourcing.com/respond/3PWC6F562S>

I.1. Name and addresses

Official name: Fenland District Council

Postal address: Fenland Hall, County Road

Town: March

NUTS code: UKH12 Cambridgeshire CC

Postal code: PE15 8NQ

Country: United Kingdom

Contact person: Sean Missin

E-mail: sean.missin@scambbs.gov.uk

Telephone: +44 1954713378

Internet address(es):

Main address: <https://www.delta-esourcing.com/respond/3PWC6F562S>

I.2. Information about joint procurement

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law:

A Joint Procurement Exercise with Huntingdonshire District Council.

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:

<https://www.delta-esourcing.com/respond/3PWC6F562S>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.delta-esourcing.com/respond/3PWC6F562S>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Agency Staff Framework Contract.

Reference number: Agency1

II.1.2. Main CPV code

79600000 Recruitment services

II.1.3. Type of contract

Services

II.1.4. Short description

Huntingdonshire District Council (HDC) and South Cambridgeshire District Council (SCDC) known as the Councils, are based in Cambridgeshire and are looking for suitably qualified and experienced Agencies to provide temporary agency staff to the Councils as part of a joint procurement exercise. The Councils are therefore establishing an Agency Staff Framework Contract (The Contract), comprising of a number of categories and it is envisaged that a number of Agencies will be appointed to each category. Agencies will be invited to bid via OJEU Public Contract Regulations 2015 open tender procedure to create an OJEU compliant Framework contract. The final contract will be a separate call-off contract from the created Agency Staff Framework Contract between each Council. Whilst The Contract is a joint contract with HDC and SCDC, The Contract will also be open for Cambridge City Council (CCC), East Cambridgeshire District Council (ECDC) and Fenland District Council (FDC) at their discretion.

II.1.5. Estimated total value

Value excluding VAT: 32 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

1 or more lots.

II.2. Description

II.2.1. Title

Housing and Property

Lot No: 1

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

Category:

- Housing strategy services;
- Advice and homelessness;
- Housing services officers;
- Facilities;
- Sheltered housing officers;
- Maintenance and surveyors.

II.2.5.

Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 428 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

II.2. Description**II.2.1. Title**

Health and Environmental Service

Lot No: 2

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

Category:

- Environmental Health Officers;
- Waste and recycling;
- Licensing;
- Grounds maintenance.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 772 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

II.2. Description

II.2.1. Title

Planning

Lot No: 3

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

Category:

— Building control;

— Planners;

— Including: historical buildings and urban design.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 880 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

II.2. Description**II.2.1. Title**

General

Lot No: 4

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

Category:

- HR, Finance and office support;
- Communications;
- Electoral services;
- Leisure services;
- All other services.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 380 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

II.2. Description

II.2.1. Title

ICT

Lot No: 5

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

ICT.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 500 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

II.2. Description

II.2.1. Title

Legal
Lot No: 6

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC
Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

Legal.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 42 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24
This contract is subject to renewal: yes
Description of renewals:
The option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes
Description of options:
The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

II.2. Description

II.2.1. Title

Revenues and Benefits
Lot No: 7

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: UKH12 Cambridgeshire CC

Main site or place of performance: Cambridgeshire CC.

II.2.4. Description of the procurement

Revenues and Benefits.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 286 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

The option to extend for a further 24 months.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

The contract is for 2 year term with the option to extend each and every year for a further 2 years at the discretion of the Councils.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Value provided is for initial 24 month period based on SCDC and HDC combined data.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As per the tender documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession
Reference to the relevant law, regulation or administrative provision:

As per the contract documentation.

III.2.2. Contract performance conditions

As per the contract documentation.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 30/05/2016 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 31/05/2016 Local time: 14:00

Place:

Cambourne, Cambridge.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

3 years time.

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

A recent development is that CCC, HDC and SCDC are working in strategic partnership to share a number of Council services.

Contract Value:

The current requirement based on the 2 Council's usage for these services indicates an annual contract value of approximately 1 600 000 GBP and a breakdown of the spend in 2015 /2016 can be seen in chart below. The actual requirements will fluctuate during the term of the contract and the Councils do not guarantee any values or volume of orders for services from The Contract.

Assuming that the other Councils named in this notice (in 1.3)) join the contract then the total annual contract value should will not exceed 8 000 000 GBP per year.

Duplicated wording:

Assuming that the other Councils named in this notice join the contract then the total annual contract value will not exceed 8 000 000 GBP per year, 32 000 000 GBP over the 4 year contract term.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Cambridge:-Recruitment-services./3PWC6F562S>

To respond to this opportunity, please click here: <https://www.delta-esourcing.com/respond/3PWC6F562S>

GO Reference: GO-2016426-PRO-8119971.

VI.4. Procedures for review

VI.4.1. Review body

Official name: South Cambridgeshire District Council

Postal address: South Cambridgeshire Hall

Town: Cambridge

Postal code: CB3 6EA

Country: United Kingdom

E-mail: sean.missin@scambs.gov.uk

Telephone: +44 1954713378

VI.4.2. Body responsible for mediation procedures

Official name: South Cambridgeshire District Council

Postal address: South Cambridgeshire Hall

Town: Cambridge

Postal code: CB3 6EA

Country: United Kingdom

E-mail: sean.missin@scambs.gov.uk

Telephone: +44 1954713378

VI.5. Date of dispatch of this notice

26/04/2016