

**United Kingdom-Dumfries: Technical inspection services**

OJ S 83/2015 29/04/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Dumfries and Galloway Health Board (the 'Authority')

Postal address: Crichton Royal Hospital, Glencaple Road

Town: Dumfries

Postal code: DG1 4TG

Country: United Kingdom

Contact person: Estates and Property

For the attention of: Nicoll M Milne Project Manager

E-mail: [nicoll.milne@nhs.net](mailto:nicoll.milne@nhs.net)

Telephone: +44 1387246909

Fax: +44 1387244256

**Internet address(es):**General address of the contracting authority: [www.nhsdg.scot.nhs.uk](http://www.nhsdg.scot.nhs.uk)Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00065](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00065)Electronic access to information: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Electronic submission of tenders and requests to participate: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)**Additional information can be obtained from:**

Official name: Dumfries and Galloway Health Board (the 'Authority')

Postal address: Estates and Property Services, Criffel, Crichton Royal Hospital

Town: Dumfries

Postal code: DG1 4TG

Country: United Kingdom

Contact person: Estates and Property

For the attention of: Nicoll M Milne Project Manager

E-mail: [nicoll.milne@nhs.net](mailto:nicoll.milne@nhs.net)

Telephone: +44 1387246909

Fax: +44 1387244256

Internet address: [www.nhsdg.scot.nhs.uk](http://www.nhsdg.scot.nhs.uk)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Dumfries and Galloway Health Board (the 'Authority')

Postal address: Estates and Property Services, Criffel, Crichton Royal Hospital

Town: Dumfries

Postal code: DG1 4TG

Country: United Kingdom

Contact person: Estates and Property

For the attention of: Nicoll M Milne Project Manager

E-mail: [nicoll.milne@nhs.net](mailto:nicoll.milne@nhs.net)

Telephone: +44 1387246909

Fax: +44 1387244256

Internet address: [www.nhsdg.scot.nhs.uk](http://www.nhsdg.scot.nhs.uk)

**Tenders or requests to participate must be submitted:** Official name: Dumfries and Galloway Health Board (the 'Authority')

Postal address: Mid North, Crichton Royal Hospital

Town: Dumfries

Postal code: DG1 4TG

Country: United Kingdom

Contact person: Chief Executive Admin

For the attention of: Jennifer Wilson, Corporate Services Manager

Telephone: +44 1387272702

Fax: +44 1387244149

Internet address: [www.nhsdg.scot.nhs.uk](http://www.nhsdg.scot.nhs.uk)

## **I.2. Type of the contracting authority**

Body governed by public law

## **I.3. Main activity**

Health

## **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

DGHB, Insurance Inspection - Pressure Systems & LOLER - October 2015 - September 2018.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: NHS Dumfries and Galloway Estates and Property.

NUTS code UKM32 Dumfries & Galloway

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Brief Contract Description.

The contract to be tendered by Dumfries & Galloway Health Board (the "Authority") is for the direct provision of the Insurance Inspection Services for Pressure Systems & LOLER appliances. The works will be to Pressure Systems and LOLER appliances located in NHSDG Estates properties throughout Dumfries and Galloway. In addition LOLER inspections will be required to individual households as part of the Integrated Community Equipment Service.

The Authority wishes to advise that the issue of documents does not commit the Authority to proceed with the appointment of a supplier to this contract.

The Authority shall not be liable for any expenses incurred by suppliers in connection with the tender process for this Contract.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=345488](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=345488)

**II.1.6. CPV code(s)**

71631000 Technical inspection services, 71630000 Technical inspection and testing services, 71631100 Machinery-inspection services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

The Authority is not able to guarantee the volume, type or value of any work call off.  
Estimated value excluding VAT: 50 000 GBP

**II.2.2. Information about options**

Options: yes

Description of options: The initial term of the contract will be for 3 years. The contract may be extended for a period of up to 1 year at the end of the initial term at the sole discretion of the Authority.

Provisional timetable for recourse to these options:  
in months: 36 (from the award of the contract)

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Warranties, bonds and/or parent company guarantees or similar may be required.  
Full details will be made available in supporting tender documentation.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

By Invoice related to official orders.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Contracts will be entered into with the supplier only. Whilst a "partnership" or consortium model may, in practice, be adopted by the supplier from a contractual perspective the supplier will be required to assume the role of a "principle contractor" in respect of any subcontractors

and will be required to assume liability and responsibility for the acts and omissions of any subcontractors utilised by them to deliver services under the Contract.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The contract will be governed by the Measured Term Contract for use in Scotland (2011 Edition) issued by the Scottish Building Contract Committee Ltd.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: A Pre-Qualification Questionnaire will be available to download to all suppliers that respond within the time limit set out at section IV.3.4 detailing the requirements and information to be provided in relation to the personal situation of the suppliers.

It is a mandatory requirement for selection for participation in this procurement exercise that all suppliers and their sub-contractors are certified members of Constructionline.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: A Prospectus and Pre-Qualification Questionnaire will be available to download for all suppliers that respond within the time limit set out at section IV.3.4 detailing the requirements and information to be provided in relation to the financial standing, professional and technical capacity of the supplier in accordance with Regulation 23 to 26 of the Public Contracts (Scotland) Regulations 2012.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

A Prospectus and Pre-Qualification Questionnaire will be available to download for all suppliers that respond within the time limit set out at section IV.3.4 detailing the requirements and information to be provided in relation to the financial standing, professional and technical capacity of the supplier in accordance with Regulation 23 to 26 of the Public Contracts (Scotland) Regulations 2012.

Minimum level(s) of standards possibly required:

It is a mandatory requirement for selection for participation in this procurement exercise that all suppliers and their sub-contractors are certified members of Constructionline.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 60
2. Quality. Weighting 40

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 4.6.2015

**IV.3.4. Time limit for receipt of tenders or requests to participate**

4.6.2015 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

25.6.2015

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

Please refer to the Pre-Qualification Questionnaire and the Prospectus issued pursuant thereto for further details.

Access to Pre-Qualification questionnaire: Suppliers wishing to be considered for this contract can register their interest through the Public Contracts Scotland website.

Suppliers will be able to access the Pre-Qualification Questionnaire by registering interest, receiving and submit Pre-Qualification Questionnaire submissions via the contracting authority in line with the details contained in the Prospectus/Pre-Qualification Questionnaire documentation.

The Authority reserves the right, if and when this requirement is offered to tender, to conduct

the selection or award stages by various means such as electronic submissions via the internet, by interview/ presentation and formal documentation review.  
(SC Ref:345488).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Authority will notify supplier bidders who submitted a tender or (where no deselection notification has previously been made) applied to be selected to tender, of its decision to award the contract, which notification will contain a summary of the PQQ scoring table. The notification will incorporate a 'standstill period' of a minimum of 10 clear calendar days (or 15 if the notice is not sent electronically) between the date on which the Authority despatches the notice and the date on which the Authority proposes to make an award pursuant to this procurement. The bringing of court proceedings against the Authority during the standstill period will automatically continue the prohibition on entering into the contract until the court proceedings are determined, discontinued or disposed of, or the court, by interim order, brings to an end the prohibition. The remedies that may be awarded by the courts before the contract has been entered into include the setting aside of the decision to award the contract to the winning tenderer. The bringing of court proceedings against the Authority after the contract has been entered into will not affect the contract unless grounds for the imposition of special penalties under The Public Contracts (Scotland) Regulations 2012 can be established. Otherwise the remedies that may be awarded by the courts where the contract has been entered into are limited to the award of damages. Supplier bidders are entitled to write to the Authority after receipt of the notification should they require further clarification. The Authority will respond within 15 days of such a written request, but it should be noted that receipt by the Authority of such request during the standstill period may not prevent the Authority from awarding the contract following the expiry of the standstill period. Where a supplier bidder is dissatisfied with the Authority's response to its request for clarification, or considers that the contract has been concluded in breach of The Public Contracts (Scotland) Regulations 2012, such supplier bidder is advised to promptly seek independent legal advice.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

24.4.2015