

UK-Bangor: Fleet management, repair and maintenance services

OJ S 87/2013 04/05/2013

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Cartrefi Cymunedol Gwynedd Cyfyngedig

Postal address: Uned 6 and 7 Llys Castan, Parc Menai, Gwynedd

Town: Bangor

Postal code: LL57 4FH

Country: United Kingdom

For the attention of: The Secretary

E-mail: fleet@ccgwynedd.org.uk**Internet address(es):**General address of the contracting authority: <http://www.ccgwynedd.org.uk>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Fleet management and maintenance services contract (2013-2016).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Northwest Wales

NUTS code UKL12 Gwynedd

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Contracting Authority is seeking expressions of interest from suitably experienced and qualified service providers to deliver fleet management and maintenance services covering all vehicles owned and operated by the Contracting Authority.

The Contracting Authority anticipates appointing a single service provider under a bespoke form of fleet management contract, the proposed form of which will be issued to those service providers that are invited to proceed to submit tender responses in due course.

The services required under the contract will cover general fleet management and maintenance services over a three year duration (extendable for a further two years at the Contracting Authority's sole discretion) across North Wales and may include (but not be limited to) the following:

- (a) safety inspections;
- (b) servicing;
- (c) statutory testing;
- (d) repairs;
- (e) breakdown recovery;
- (f) bodywork repairs (including third party contractors);
- (g) tyre management;
- (h) supply of lubricants and fluids for top-ups;
- (i) provision and storage of maintenance records;
- (j) programming of servicing and maintenance work;
- (k) advice on fleet management strategy;
- (l) advice on fleet procurement;
- (m) short term hire;
- (n) fuel cards;
- (o) provision of fleet performance information.

Service providers should also note that (a) any right of extension under the contract will be at the Contracting Authority's sole discretion; and (b) the Contracting Authority will not guarantee any minimum level or value of services required under the contract.

Further details of the Contracting Authority's requirements shall be set out in the pre-qualification questionnaire and invitation to tender (in due course). However, service providers should note that in order to be awarded the eventual contract, they will need to be able to demonstrate both knowledge and experience in providing the services required in the context of affordable housing schemes, as well as across a number of geographical areas.

For information, the Contracting Authority's web site - which includes details of its current schemes – is www.ccgwynedd.org.uk.

II.1.6. CPV code(s)

50111000 Fleet management, repair and maintenance services, 50111100 Vehicle-fleet management services, 50116500 Tyre repair services, including fitting and balancing, 50111110 Vehicle-fleet-support services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated value of the contract is GBP 500 000 (five hundred thousand pounds) per annum, resulting in an estimated value over the original three year contract term of £1,500,000 (one million five hundred thousand pounds). On this basis, the estimated value increases to GBP 2 500 000 (two million five hundred thousand pounds) when factoring in the possible two year extension to the contract that the Contracting Authority may exercise at its absolute discretion.

Estimated value excluding VAT:

Range: between 1 500 000 and 2 500 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Warranties, bonds and or parent company guarantees or similar may be required. Details will be included in the pre-qualification questionnaire (and later, the invitation to tender documentation).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment terms will be specified in the invitation to tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the event of a group bid, each company or firm in the bid will be jointly and severally responsible for due performance of the contract. Detailed requirements will be specified in the invitation to tender documentation.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As set out in the pre-qualification questionnaire in the context of pre-qualification (and later, the invitation to tender documentation).

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the pre-qualification questionnaire in the context of pre-qualification (and later, the invitation to tender documentation).

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the pre-qualification questionnaire in the context of pre-qualification (and later, the invitation to tender documentation).

Minimum level(s) of standards possibly required: As set out in the pre-qualification questionnaire in the context of pre-qualification (and later, the invitation to tender documentation).

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be required to complete a pre-qualification questionnaire, which is available from the address at Section 1.1 above and must be returned by the date stipulated in this Contract Notice.

Minimum level(s) of standards possibly required:

As set out in the pre-qualification questionnaire in the context of pre-qualification (and later, the invitation to tender documentation).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: The objective criteria will be based on evaluation and scoring of the candidate's pre-qualification questionnaire. Where the number of operators expressing interest exceeds 6, invitation to tender shall be restricted to the 6 highest scoring evaluations of the pre-qualification questionnaire. Details of the selection and evaluation criteria will be set out in the pre-qualification questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Fleet management and maintenance.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

7.6.2013

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The Contracting Authority reserves the right to cancel the OJEU/tender process and to not make an award of the contract or to award only part or parts of the proposed contract and does not accept any liability for costs incurred in responding to the pre-qualification questionnaire or invitation to tender.

Save for any mandatory periods, the timescales indicated in this Contract Notice are approximate and the Contracting Authority reserves the right to amend the same.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

Body responsible for mediation procedures

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will observe a standstill period following the award of the contract and conduct itself in respect of any appeals in accordance with the Public Contracts Regulations 2006 (as amended).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.5.2013