

UK-Welwyn Garden City: Repair and maintenance services

OJ S 87/2013 04/05/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hertfordshire Supply Management Confederation

Postal address: HSMC-GATE, Gate House, Fretherne Rd

Town: Welwyn Garden City

Postal code: AL8 6NS

Country: United Kingdom

For the attention of: Svetlana Opacic

E-mail: svetlana.opacic@hsmc.nhs.uk

Telephone: +44 1707356159

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities**Section II: Object of the contract**

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Total facilities management services

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

NUTS code UKH23 Hertfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement**II.1.5. Short description of the contract or purchase(s)**

HPFT and NHS Property Services Ltd (NHSPS) are looking to appoint a single organisation to provide and manage a total package of hard and soft facilities management services (TFM Services) at multiple sites in Hertfordshire, Essex and Norfolk. These include sites which are used for both administrative and clinical functions, the latter on a residential and non - residential basis.

A separate contract will be executed by each contracting authority. Each will commence on 1.4.2014, after a 3 month mobilisation period.

Bidders will be required to provide two separate models as part of their Invitation To Tender (ITT) response, as follows:

1. A TFM Services delivery model and comprehensive cost model for HPFT (Lot 1); and
2. A TFM Services delivery model and comprehensive cost model for NHSPS (Lot 2).

Please note that bidders must submit a bid for each Lot.

II.1.6. CPV code(s)

50000000 Repair and maintenance services, 79993000 Building and facilities management services, 55520000 Catering services, 90911200 Building-cleaning services, 77314000 Grounds maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The TFM Services to be provided are the provision and management of a computer - aided facilities management helpdesk and system, building fabric maintenance, mechanical and electrical maintenance, building support services, grounds maintenance, catering, cleaning, laundry, portering, window cleaning, pest control, feminine hygiene, and in the case of HPFT only, waste management (clinical and non-clinical) services.

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The TFM Services will be provided on the sites which, in the case of HPFT, are owned or leased by it, and in the case of NHSPS, which are managed, owned or leased by the local area team for Hertfordshire (NHSPS (Herts)) on behalf of NHSPS.

HPFT currently has 56 sites, with an estimated floor space of 90,000 m², housing approximately 505 patient beds across Hertfordshire, Essex and Norfolk. NHSPS (Herts) currently manages 61 sites, with an estimated floor space of 40,000 m², housing approximately 120 patient beds across Hertfordshire.

The new service provider must be capable of adapting over the life of the contracts to a changing portfolio of sites where the TFM Services will be delivered, in line with applicable legislation, national and local policies.

Estimated value excluding VAT:

Range: between 38 000 000 and 43 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Each contract will be for an initial period of 5 years with the option for 1 or both Contracting Authorities to extend their contract by 2 further periods of 2 years.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: 1: Hertfordshire Partnership NHS Foundation Trust (HPFT)

1) Short description

1) Short description:

Under this collaborative procurement with NHSPS, HPFT wishes to appoint a single contractor to provide a total facilities management service consisting of both hard and soft facilities management services to their mixed multi site and multi stakeholder portfolio.

The contract will commence on 1.4.2014 and will be for an initial period of 5 years with the option for HPFT to extend this contract by 2 further periods of 2 years. Bidders will be required to provide two separate models

as part of their Invitation To Tender (ITT) response, as follows:

1. A TFM Services delivery model and comprehensive cost model for HPFT (Lot 1); and
2. A TFM Services delivery model and comprehensive cost model for NHSPS (Lot 2).

Please note that bidders must submit a bid for each Lot.

2) Common procurement vocabulary (CPV):

Main vocabulary Supplementary vocabulary(if applicable)

Main object 50000000

Additional object(s) 55520000

90911200

77314000

79993000

3) Quantity or scope:

The TFM Services cover the provision and management of a computer - aided facilities management helpdesk

and system, building fabric maintenance, mechanical and electrical maintenance, building support services,

grounds maintenance, catering, cleaning, laundry, portering, window cleaning, pest control, feminine hygiene

and waste management (clinical and non-clinical) services.

(if known, give figures only) Estimated cost excluding VAT: _____ Currency:

or

Range: between : 26 000 000 and: 29 500 000 Currency: GBP

4) Indication about different date for duration of contract or starting/completion: (if applicable)

Duration in months : 60 or in days : _____ (from the award of the contract)

or

Starting: _____ (dd/mm/yyyy)

Completion: _____ (dd/mm/yyyy)

5) Additional information about lots:

2) CPV code(s)

50000000 Repair and maintenance services, 79993000 Building and facilities management services, 55520000 Catering services, 90911200 Building-cleaning services, 77314000 Grounds maintenance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: 2: NHS Property Services Ltd - Hertfordshire

1) Short description

1) Short description:

Under this collaborative procurement with HPFT, NHSPS wishes to appoint a single contractor to provide a total facilities management service consisting of both hard and soft facilities management services to their mixed multi-site and multi stakeholder portfolio. The contract will commence on 1.4.2014 and will be for an initial period of 5 years with the option for NHSPS to extend this contract by 2 further periods of 2 years. Bidders will be required to provide two separate models as part of their Invitation To Tender (ITT) response, as follows:

1. A TFM Services delivery model and comprehensive cost model for HPFT (Lot 1); and
2. A TFM Services delivery model and comprehensive cost model for NHSPS (Lot 2).

Please note that bidders must submit a bid for each Lot.

2) Common procurement vocabulary (CPV):

Main vocabulary Supplementary vocabulary(if applicable)

Main object 50000000

Additional object(s) 55520000

90911200

77314000

79993000

3) Quantity or scope:

The TFM Services cover the provision and management of a computer - aided facilities management helpdesk and system, building fabric maintenance, mechanical and electrical maintenance, building support services, grounds maintenance, catering, cleaning, laundry, portering, window cleaning, pest control and feminine hygiene services.

(if known, give figures only) Estimated cost excluding VAT: _____ Currency:

or

Range: between : 12 000 000 and: 13 500 000 Currency: GBP

4) Indication about different date for duration of contract or starting/completion: (if applicable)

Duration in months : 60 or in days : _____ (from the award of the contract)

or

Starting: _____ (dd/mm/yyyy)

Completion: _____ (dd/mm/yyyy)

5) Additional information about lots:

2) CPV code(s)

50000000 Repair and maintenance services, 79993000 Building and facilities management services, 55520000 Catering services, 90911200 Building-cleaning services, 77314000 Grounds maintenance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A Parent Company Guarantee and / or other guarantees of performance and financial standing may be required.

Further details will be provided in the ITT.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Tenders are to be priced in Sterling and payment will only be made in Sterling. The main terms and conditions will be provided to all bidders invited to tender.

Further details will be provided in the ITT.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

HPFT and NHSPS will each be looking to enter into an appropriate contract with a single organisation which will be responsible for the delivery of the services.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: These will be set out in the contract documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met:

You will need to ensure you register your company details via the suppliers portal on the Due North system www.supplying2nhs.com/. Candidates with an existing account should ensure all details are up to date. Candidates will be required to register their expression of interest via the Due North portal under contract ref: DNWC-95TER8. The registration must be completed by a business that is a legal entity and all documents and data submitted must

relate to this legal entity/host organisation. All interested parties are invited to complete and submit a Pre-Qualification Questionnaire (PQQ) obtainable upon submitting an Expression of Interest. This sets out the information the contracting authorities wish to see from candidates about their personal situation and professional or trade registration.

The deadline for submitting clarification requests is 12:00 (NOON) 22.5.2013.

Responses to bidder clarification requests will be provided by no later than 12:00 (NOON) on 29.5.2013.

III.2.2. Economic and financial ability

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met:

Details are provided in the PQQ.

Minimum level(s) of standards possibly required: Details are provided in the PQQ.

III.2.3. Technical and professional ability

List and brief description of conditions:

Information and formalities necessary for evaluating if requirements are met:

Details are provided in the PQQ.

Minimum level(s) of standards possibly required:

Details are provided in the PQQ.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

Objective criteria for choosing the limited number of candidates: Details are provided in the PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.6.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

1.7.2013

IV.3.6.

Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

1. All dates and time periods specified in this notice are provisional best estimates and the Contracting Authority reserves the right to change these.
2. Applicants are able to access the PQQ documents via the Due North Portal website by downloading, completing then re-attaching it.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authorities will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to the tenderers. This period allows time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.4.2013